

November 2012

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Calendar

December 2012

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Week of Monday, December 03, 2012

Monday 12/3	Tuesday 12/4	Wednesday 12/5	Thursday 12/6	Friday 12/7	Saturday 12/8	Sunday 12/9
<p>8:30 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 11:00 AM MEET: Alissa Mahar RE: Weekly Check-In (Tom's Office)</p> <p>11:00 AM - 12:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM MEET: Mayor Adams RE: Check-In (Mayor's Office)</p> <p>1:00 PM - 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Suzanne Kahn RE: Weekly Check-In (Tom's Office)</p> <p>3:00 PM - 4:00 PM MEET: Rob Burchfield RE: Weekly Check-In (Tom's Office)</p> <p>4:00 PM - 5:00 PM OFFICE TIME</p>	<p>8:30 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:00 AM TRAVEL TIME</p> <p>10:00 AM - 11:00 AM ATTEND: PBOT Management Team Meeting (Immaculate Heart- 2910 N. Williams Ave)</p> <p>11:00 AM - 11:30 AM TRAVEL TIME</p> <p>11:30 AM - 12:30 PM MEET: Director's Team RE: Public Affairs Manager position (Broadway)</p> <p>12:30 PM - 1:00 PM MEET: Communications Team RE: Public Affairs Manager position (Tom's Office)</p> <p>1:00 PM - 1:30 PM LUNCH</p> <p>1:30 PM - 3:00 PM MEET: MIG Consulting and staff (Director's Office)</p> <p>3:00 PM - 4:00 PM MEET: PBOT team and Rick Gustafson RE: Monthly Streetcar Check-In (Tom's Office)</p> <p>4:00 PM - 6:30 PM OFFICE TIME</p> <p>6:30 PM - 8:00 PM ATTEND: Cinema Interruptus (Portland Building Auditorium)</p>	<p>7:30 AM - 9:00 AM Streetcar Board Meeting (World Trade Center - 1st Floor Conference Room)</p> <p>9:00 AM - 9:30 AM TRAVEL TIME</p> <p>9:30 AM - 12:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM ATTEND: "How Will We Pay for Tomorrow's Roads?" presentation by ODOT's James M. Whitty (Lovejoy)</p> <p>1:00 PM - 5:00 PM OFFICE TIME</p>	<p>7:30 AM - 9:00 AM FYI: Freight Advisory Committee Meeting (Lovejoy)</p> <p>8:30 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 10:30 AM PHONE: Carol Samuels</p> <p>10:30 AM - 11:30 AM OFFICE TIME</p> <p>11:30 AM - 1:00 PM ATTEND: Bureau Directors Lunch (Lovejoy Room)</p> <p>1:00 PM - 1:30 PM OFFICE TIME</p> <p>1:30 PM - 3:30 PM ATTEND: Directors Work Session (Broadway Room)</p> <p>3:30 PM - 5:00 PM OFFICE TIME</p>	<p>8:30 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 11:00 AM MEET: Tom and Katja RE: Weekly Check-In (Tom's Office)</p> <p>1:00 PM - 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Steve Townsen RE: Weekly Check-In (Tom's Office)</p> <p>3:00 PM - 4:00 PM MEET: Dawn Jansen RE: HR Check-In (Tom's Office)</p> <p>4:00 PM - 5:00 PM MEET: Rob/ Dan/ AT Staff (Tom's Office)</p>		