December 2012 S M T W T F S 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5

Calendar

Week of Monday, January 14, 2013

January 2013										
S	M	T	W	Т	F	S				
30	31	1	2	3	4	5				
6	7	8	9	10	11	12				
13	14	15	16	17	18	19				
20	21	22	23	24	25	26				
27	28	29	30	31	1	2				

Monday 1/14	Tuesday 1/15	Wednesday 1/16	Thursday 1/17	Friday 1/18	Saturday 1/19	Sunday 1/20
8:30 AM - 10:00 AM OFFICE TIME	8:30 AM - 3:30 PM OFFICE TIME	9:00 AM - 12:00 PM OFFICE TIME	8:30 AM - 10:00 AM OFFICE TIME	Tom- Out of Office		
10:00 AM - 11:00 AM MEET: Alissa Mahar RE: Weekly Check-In (Tom's Office)	1:30 PM - 2:00 PM MEET: Dan and Cheryl RE: Communications Check-In (Tom's Office)	12:00 PM - 1:00 PM MEET: Steve/ Suzanne/ Alissa/ Staff RE: Audit (PDOT - Conf, NW Broadway, 9th flr.)	10:00 AM - 12:00 PM ATTEND: PBOT Leadership Team Meeting (Broadway Room)			
11:00 AM - 1:30 PM OFFICE TIME	2:00 PM - 3:30 PM OFFICE TIME	1:00 PM - 3:00 PM ATTEND: PBOT LMC (Rotates Monthly- Broadway Room in	12:00 PM - 1:30 PM LUNCH/ OFFICE TIME			
2:00 PM - 3:00 PM MEET: Suzanne Kahn RE: Weekly Check-In (Tom's Office)	3:30 PM - 5:30 PM ATTEND: BAC Meeting Four (Portland Building, 2nd Floor-	the Portland Building or Corlett Room at Maintenance)	1:30 PM - 3:30 PM ATTEND: Directors Work Session (Broadway Room)			
3:00 PM - 5:00 PM OFFICE TIME	Meeting Room C)	3:00 PM - 5:00 PM OFFICE TIME	3:30 PM - 5:00 PM OFFICE TIME			
3:00 PM - 4:00 PM MEET: Rob Burchfield RE: Weekly Check-In (Tom's Office)						