July 2013							
S	M	Т	W	Т	F	9	
30	1	2	3	4	5		
7	8	9	10	11	12	13	
14	15	16	17	18	19	2	
21	22	23	24	25	26	2	
20	20	20	21	- 1	2		

Calendar

Week of Monday, July 22, 2013

S	M	Т	w	Т	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday 7/22	Tuesday 7/23	Wednesday	Thursday 7/25	Friday 7/26	Saturday 7/27	Sunday 7/28
·		7/24			•	
Reah's First day! 8:00 AM - 9:00 AM MEET: Toby and Sierra 9:00 AM - 10:00 AM MEET: Director's Team (Broadway Room) 10:00 AM - 10:45 AM MEET: OMF Leadership (Horizon Room, 12th Flr, Portland Bldg) 11:00 AM - 12:00 PM MEET: Leadership Team (Broadway Room) 12:00 PM - 12:15 PM MEET: Mayor Hales and Josh Alpert (Leah's Office) 12:30 PM - 1:00 PM LUNCH 1:00 PM - 3:00 PM MEET: Toby (Leah's Office) 3:00 PM - 3:30 PM MEET: Debbie RE: HR paperwork (Leah's Office) 3:30 PM - 4:00 PM MEET: Commissioner Novick (Novick's office) 4:00 PM - 5:00 PM MEET: Michelle Taylor RE: Benefits Overview (Leah's Office- 9th Floor)	8:00 AM - 9:00 AM OFFICE TIME 9:00 AM - 11:00 AM TOUR Portland with Commissioner Novick, Chris and Toby (Meet in Novick's office) 11:00 AM - 11:30 AM OFFICE TIME 11:30 AM - 12:00 PM MEDIA: Press Availability with Commissioner Novick (City Hall- Lovejoy Room, 2nd Floor) 12:00 PM - 1:30 PM OFFICE TIME/ LUNCH 1:30 PM - 2:00 PM MEET: Dawn Jansen RE: HR Check-In (Leah's Office) 2:00 PM - 2:15 PM MEET: Commissioner Saltzman and Chris (Commissioner Saltzman and Chris (Commissioner Fish and Chris (Commissioner Fish's Office) 2:30 PM - 2:45 PM MEET: Commissioner Fish's Office) 3:00 PM - 4:00 PM MEET: Suzanne Re: Check-In (Leah's Office) 4:00 PM - 5:00 PM OFFICE TIME 5:00 PM - 5:30 PM MEET: Chris and Josh	6:30 AM - 7:00 AM ATTEND: Maintenance All Hands (Maintenance All Hands (Maintenance 2929 N Kerby) 7:00 AM - 7:30 AM MEET: Maintenance Leadership 7:30 AM - 8:00 AM TOUR: Maintenance Facility 8:00 AM - 8:30 AM TRAVEL TIME 8:30 AM - 9:00 AM OFFICE TIME 9:00 AM - 10:00 AM MEET AND GREET: Downtown Staff (Portland Building- 2nd Floor, Room C) 10:00 AM - 10:30 AM DROP BY/ OBSERVE: City Council (City Hall- Council Chambers) 10:30 AM - 1:00 PM OFFICE TIME/ LUNCH 1:00 PM - 3:00 PM ATTEND: PBOT LMC with Director Treat and Commissioner Novick (Portland Building, Broadway Room, 9th Floor) 3:00 PM - 5:00 PM OFFICE TIME	8:00 AM - 9:30 AM OFFICE TIME 9:30 AM - 10:30 AM MEET: Communications Team RE: Check-In (Leah's Office) 10:30 AM - 12:00 PM ATTEND: Planning and Development Directors Meeting (Portland Buidling, 5th Floor, Water Bureau's Bull Run Conference Room) 12:00 PM - 2:00 PM OFFICE TIME/ LUNCH 2:00 PM - 3:00 PM MEET: Greg RE: Check-In (Leah's Office) 3:00 PM - 4:00 PM MEET: Greg/ Courtney/ Mauricio RE: Planning Check-In (Leah's Office) 4:00 PM - 5:00 PM OFFICE TIME	8:30 AM - 9:00 AM DROP BY: MEDIA EVENT: Hawthorne Bridge Bicycle Counter (Hawthorne bridge westside area) 9:00 AM - 10:00 AM OFFICE TIME 10:00 AM - 11:00 AM MEET: Rob RE: Management Systems Group Check-In (Leah's Office) 11:00 AM - 1:30 PM OFFICE TIME/ LUNCH 1:30 PM - 2:30 PM MEET: Steve RE: Check-In (Leah's Office) 2:30 PM - 2:45 PM MEET: Commissioner Fritz and Leah (Commissioner Fritz's Office) 3:00 PM - 5:00 PM OFFICE TIME		11:00 AM - 4:00 PM ATTEND: Sunday Parkways