

Treat, Leah

November 2013

October 2013

S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, November 04, 2013

Monday 11/4	Tuesday 11/5	Wednesday 11/6	Thursday 11/7	Friday 11/8
<p>11/4 - 11/9 ATTEND: ULI Daniel Rose Fellowship Fall Meeting, Chicago, IL</p> <p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:30 AM MEET: Leah and Alissa RE: Weekly Check-In (Leah's Office)</p> <p>12:00 PM - 12:30 PM TRAVEL TIME</p> <p>12:30 PM - 2:00 PM AIRPORT</p> <p>1:53 PM - 7:49 PM United Airlines Flight UA464</p> <p>8:00 PM - 9:00 PM TRAVEL TIME (Airport to Hotel: 17 East Monroe Street)</p>	<p>6:00 AM - 7:00 AM Registration (McCormick Place)</p> <p>8:00 AM - 4:00 PM FYI/ATTEND: Mobile Workshops and Special Interest Tours</p> <p>10:00 AM - 12:00 PM Charlie Keel (The Gage)</p> <p>4:00 PM - 7:00 PM ULI Reception</p>	<p>8:00 AM - 9:00 AM FYI/ATTEND: General Session: "The Future is Not What It Used to Be!"</p> <p>9:15 AM - 4:15 PM FYI/ATTEND: Concurrent Sessions</p> <p>4:30 PM - 6:00 PM FYI/ATTEND: Opening General Session: "University as Citizen"</p> <p>5:00 PM - 6:00 PM CDOT (TBD)</p> <p>6:30 PM - 8:00 PM FYI/ATTEND: Cocktail Reception (United Club at Soldier Field)</p>	<p>8:15 AM - 9:15 AM FYI/ATTEND: General Session: "Creation of an Entrepreneur"</p> <p>9:30 AM - 12:30 PM FYI/ATTEND: Concurrent Sessions</p> <p>1:45 PM - 4:45 PM ATTEND: Rose Center 2013 Mayors' Forum on Public-Private Partnerships (PPPs) and City Building (McCormick Place West, room 194A)</p> <p>5:00 PM - 6:00 PM FYI/ATTEND: General Session "Uncertain Times: The Local Response to the Federal Situation" (McCormick Place West, Skyline Ballroom)</p> <p>6:15 PM - 6:15 PM Bus waiting at McCormick Place departing at 6:30 (to Rose Fellowship dinner at the Red Moon Theatre)</p> <p>6:30 PM - 9:30 PM ATTEND: Rose Fellowship Dinner (Red Moon Theater (Bus transport to dinner will depart from the 1st level of McCormack Place West, Gates 43 and 44—between Cermak & 24th Place—at 6:30))</p>	<p>7:15 AM - 8:30 AM BREAKFAST: Mayor Hales/ Susan/ Patrick (Lockwood Restaurant on the ground floor of Palmer House Hilton)</p> <p>8:00 AM - 4:00 PM ATTEND: Daniel Rose Fellowship Working Retreat (Palmer House Hilton Ballroom)</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, November 11, 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Monday 11/11	Tuesday 11/12	Wednesday 11/13	Thursday 11/14	Friday 11/15
CITY HOLIDAY – VETERANS DAY	<p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:00 AM TRAVEL TIME (Downtown to Immaculate Heart)</p> <p>10:00 AM - 12:00 PM ATTEND: PBOT Management Team Meeting (Immaculate Heart Church- 2926 N Williams Avenue)</p> <p>12:00 PM - 12:30 PM TRAVEL TIME</p> <p>12:30 PM - 1:00 PM MEET: Planning Team</p> <p>1:00 PM - 2:00 PM Updated: PayByPhone (PDOT - Conf, NW Broadway, 9th flr.)</p> <p>1:00 PM - 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>3:00 PM - 3:30 PM MEET: Novick/ Warner/ Courtney Duke RE: JPACT Prep (Novick's office)</p> <p>3:30 PM - 4:00 PM OFFICE TIME</p> <p>4:00 PM - 5:00 PM MEET: Alissa RE: Check-In (Leah's Office)</p>	<p>6:30 AM - 5:00 PM MAINTENACE DAY</p> <p>8:30 AM - 9:00 AM ADA Follow Up</p> <p>9:00 AM - 9:15 AM PHONE: Steve Notaro of Envista (Leah to call 815-893-6049)</p> <p>9:30 AM - 10:30 AM MEET: Communications Team RE: Recurring Check-In (MO- Leah's Office)</p> <p>12:30 PM - 1:00 PM MEET: Alissa and Elizabeth (Leah's Office at MO)</p> <p>1:00 PM - 2:00 PM MEET: Mike Zanon/ Leah/ Alissa/ Kevin RE: Citywide Technology Assessment (MO- Leah's Office)</p> <p>2:00 PM - 2:30 PM MEET: Public School Parking Spaces (Peter Wojcicki's Office at MO)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>2:30 PM - 3:30 PM BPS/PBOT check-in (Alternate odd months @ PBOT / even @ BPS)</p> <p>3:00 PM - 4:00 PM Updated: SOWA GreenWay Briefing (Leah Treat's Office?)</p> <p>4:00 PM - 5:00 PM Vista Bridge Debrief (Novick's office)</p>	<p>7:00 AM - 7:30 AM TRAVEL TIME</p> <p>7:30 AM - 9:00 AM ATTEND: JPACT (Metro Council Chambers- 600 NE Grand Ave.)</p> <p>9:00 AM - 9:30 AM TRAVEL TIME</p> <p>9:30 AM - 10:30 AM OFFICE TIME</p> <p>10:30 AM - 12:00 PM ATTEND: P&D Directors meeting (Bull Run Room -- Portland Building, 5th Floor, Water Bureau)</p> <p>12:00 PM - 1:30 PM OFFICE TIME- Prep for Tuesday 11/19 events</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>3:30 PM - 4:00 PM OFFICE TIME</p> <p>4:00 PM - 5:00 PM MEET: Leah/ Rob/ Steve RE: Check-In (Leah's Office)</p>	<p>9:00 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 1:00 PM HOLD: Planning Manager Interviews</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>1:00 PM - 2:00 PM MEET: Dawn Jansen RE: Check-In (Leah's Office)</p> <p>2:00 PM - 2:30 PM MEET: Rob and staff RE: Parking Follow Up (Leah's Office)</p> <p>2:30 PM - 3:30 PM MEET: Greg and staff RE: Tram EMC prep (Leah's Office)</p> <p>3:30 PM - 4:00 PM PLANNING MANAGER INTERVIEW</p> <p>4:00 PM - 5:30 PM OFFICE TIME</p> <p>5:30 PM - 9:00 PM ATTEND: Native American Youth & Family (NAYA) Gala: Shaping the Next Generation of Leaders (Portland Art Museum - 1219 SW Park Ave)</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, November 18, 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Monday 11/18	Tuesday 11/19	Wednesday 11/20	Thursday 11/21	Friday 11/22
<p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:30 AM MEET: Rob RE: Recurring Check-In (Leah's Office)</p> <p>10:30 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 12:00 PM MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p>12:00 PM - 1:00 PM OFFICE TIME/LUNCH</p> <p>1:00 PM - 2:00 PM INTERVIEW: Communications Assistants</p> <p>2:00 PM - 3:00 PM OFFICE TIME- PREP for Tuesday events</p> <p>3:00 PM - 3:30 PM MEET: Dorothy Mitchell (Leah's Office)</p> <p>3:30 PM - 4:30 PM MEET: Staff RE: Open Office Hours Downtown (Leah's Office)</p> <p>4:30 PM - 6:00 PM OFFICE TIME - PREP for Tuesday events</p>	<p>7:00 AM - 7:30 AM TRAVEL TIME</p> <p>7:30 AM - 9:00 AM ATTEND/SPEAK: Port of Portland transportation leadership breakfast (Port of Portland, HQ- 7200 NE Airport Way)</p> <p>9:00 AM - 10:30 AM TRAVEL TIME</p> <p>10:30 AM - 11:30 AM MEET: Greg Re: Check-In (Leah's Office)</p> <p>11:30 AM - 1:00 PM OFFICE TIME/ LUNCH</p> <p>1:00 PM - 2:00 PM ATTEND: Executive Equity Committee - Quarterly Meeting (Lovejoy Room - City Hall)</p> <p>2:00 PM - 2:30 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 4:00 PM VIDEO SHOOT: Fire Training Video (PF&R HQ: 55 SW Ash St.- Skidmore Room)</p> <p>4:00 PM - 4:30 PM TRAVEL TIME</p> <p>4:30 PM - 6:30 PM OFFICE TIME</p> <p>7:00 PM - 8:00 PM League of Women Voters Forum on Transportation (Multnomah County Bldg Board Room 501 SE Hathorne)</p>	<p>7:30 AM - 9:00 AM PBA Forum: A Check-up on the Portland-Region's Economic Health (Governor Hotel - 614 SW 11th (11th & Alder))</p> <p>11:00 AM - 12:00 PM MEET: Leah & Staff RE: Bike Share Update (Leah's Office)</p> <p>12:00 PM - 1:00 PM OFFICE TIME/ LUNCH</p> <p>1:00 PM - 1:30 PM TRAVEL TIME</p> <p>1:30 PM - 2:30 PM ATTEND: PBOT LMC (Maintenance Operations - Corlett Room)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 3:30 PM MEET: Leah & Steve Iwata RE: Check In (Leah's Office)</p> <p>3:30 PM - 5:30 PM ATTEND: PBOT Budget Advisory Committee Meeting (Hawthorne Conference Room- 8th floor)</p>	<p>9:00 AM - 10:00 AM MEET: PBOT/ BES/ Water RE: Road Cut Restorations (PDOT - Conf, NW Broadway, 9th flr.)</p> <p>10:00 AM - 12:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM MEET: Brownbag (Leah's Office)</p> <p>1:00 PM - 1:30 PM Update on SW Barbur (Leah's Office)</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>3:30 PM - 4:30 PM MEET: Steve Iwata RE: Check-In (Leah's Office)</p> <p>4:30 PM - 7:00 PM OFFICE TIME</p>	<p>6:30 AM - 5:00 PM MAINTENANCE DAY</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>2:30 PM - 3:30 PM MEET: Staff RE: Open Office Hours at MO (Leah's Office-MO)</p> <p>4:30 PM - 5:00 PM TRAVEL TIME</p> <p>5:00 PM - 7:00 PM Monthly Check In (Huber's 411 SW 3rd)</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, November 25, 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Monday 11/25	Tuesday 11/26	Wednesday 11/27	Thursday 11/28	Friday 11/29
<p>9:00 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 12:00 PM MEET: Communications Team RE: Check-In (Leah's Office)</p> <p>12:00 PM - 1:00 PM OFFICE TIME</p> <p>1:00 PM - 2:00 PM Disabled Parking Meeting (Broadway Room)</p> <p>2:30 PM - 3:00 PM Brad Schmidt</p> <p>3:00 PM - 4:00 PM MEET: Alissa and Patrick RE: Contracts briefing (Leah's Office)</p> <p>4:00 PM - 5:00 PM MEET: Alissa RE: Recurring Check-In (Leah's Office)</p> <p>5:00 PM - 5:30 PM MEET: Caitlin & Leah RE: Check In (Leah's Office)</p>	<p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:00 AM MEET: Project Management Staff RE: 20s Bikeway Project (Leah's Office)</p> <p>10:00 AM - 11:30 AM MEET: Jason Tell RE: ODOT Check-In (Leah's Office @ City of Portland - 9th Flr)</p> <p>11:30 AM - 1:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM Prep for Interview (Leah's office)</p> <p>1:00 PM - 1:45 PM MEET Leah Treat, Greg Jones and Carter McNickel (Novick's office)</p> <p>2:00 PM - 2:45 PM Check in w/ Leah Treat and Com. Novick (Novick's office)</p> <p>3:00 PM - 3:30 PM Jim VanDyke Retirement (City Attorney's Office, 4th Floor City Hall)</p> <p>3:30 PM - 4:00 PM MEET: Andrew Theen (Leah's Office)</p> <p>4:00 PM - 4:30 PM BRIEFING: Tram with Rich Eisenhauer</p> <p>4:30 PM - 5:00 PM MEET: Leah & Dan RE: NECN Meeting Prep (Leah's Office)</p>	<p>6:30 AM - 5:00 PM MAINTENANCE DAY</p> <p>9:30 AM - 10:30 AM MEET: Leah and Suzanne RE: Check-In (Leah's Office- MO)</p> <p>2:00 PM - 2:30 PM PHOTO: Oregonian</p>	<p>HOLIDAY- Thanksgiving</p>	<p>CITY HOLIDAY</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, December 02, 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Monday 12/2	Tuesday 12/3	Wednesday 12/4	Thursday 12/5	Friday 12/6
<p>9:00 AM - 9:30 AM Meet w/ Greg (Leah's Office)</p> <p>9:30 AM - 10:30 AM MEET: Rob RE: Recurring Check-In (Leah's Office)</p> <p>10:30 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 12:00 PM Check in w/ Leah Treat and Com. Novick (Novick's office)</p> <p>12:00 PM - 12:30 PM LUNCH/OFFICE TIME</p> <p>12:30 PM - 1:00 PM TRAVEL TIME</p> <p>1:00 PM - 2:30 PM ATTEND: Tram EMC Meeting - Fourth Quarter 2013 (OHSU, Physical Plant Building, Room 222)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 3:30 PM FW: PSI Briefing (Novick's office)</p> <p>4:00 PM - 5:00 PM Smart City/Connected Vehicles (Ben's Office)</p>	<p>9:00 AM - 10:00 AM MEET: Novick/ Warner/ Jeff Allen et al RE: EV Strategy (City Hall, Pettygrove Room)</p> <p>10:00 AM - 12:30 AM OFFICE TIME</p> <p>12:30 PM - 1:15 PM MEET: Greg RE: Check-In (Leah's Office)</p> <p>1:15 PM - 2:00 PM MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 4:30 PM Invitation: Smart Technology for Sustainability meeting @ Tue Dec 3, 2013 3pm - 4:30pm (Renjeng Su) (EB-502J MCECS Deans Conf Rm, inside Suite 500, PSU Engineering Building, 1930 SW 4th Avenue, Portland)</p> <p>4:30 PM - 5:00 PM TRAVEL TIME</p> <p>5:00 PM - 5:30 PM MEET/PREP: Dylan RE: TMAC Retreat (Leah's Office)</p> <p>6:40 PM - 8:40 PM ATTEND/REVIEW: Portland Traffic and Transportation Class Panel Presentations (Portland Building, 2nd Floor Auditorium)</p>	<p>7:30 AM - 9:00 AM ATTEND: PSI Board of Directors' Meeting (Two World Trade Center Building (121 S.W. Salmon) Oregon Room - 2nd Level (mezzanine level))</p> <p>9:00 AM - 9:30 AM TRAVEL TIME</p> <p>9:30 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 12:00 PM HOLD: Public Information Manager Interviews (Burnside Room, 8th floor)</p> <p>12:30 PM - 2:30 PM (Gail) MEET: Commissioner Steve Novick RE: Weekly Check-In (with Lunch provided) (Mayor's Office)</p> <p>12:30 PM - 1:15 PM MEET Mayor Hales/Com. Novick RE Transportation Funding (Mayor's office)</p> <p>1:15 PM - 2:00 PM MEET Mayor Hales & Com Novick RE Oregonian Editorial Board Prep (Mayor's office)</p> <p>2:30 PM - 3:00 PM MEET Greg Jones, Mark Moline, and Com. Novick (Office of Commissioner Novick)</p> <p>3:00 PM - 3:30 PM OFFICE TIME</p> <p>3:30 PM - 4:30 PM ATTEND: PBOT Budget Advisory Committee Meeting (Hawthorne Conference Room- 8th floor)</p> <p>4:30 PM - 6:00 PM OFFICE TIME</p> <p>6:15 PM - 7:00 PM TRAVEL TIME</p> <p>7:00 PM - 8:30 PM SPEAK NECN Land Use and Transportation Committee (w/ Leah Treat) (4815 NE 7th Avenue)</p>	<p>9:30 AM - 4:30 PM ATTEND: TMAC Retreat (Portland State University Smith Memorial Union (Room 238)- 1825 SW Broadway St)</p> <p>11:30 AM - 1:00 PM ATTEND: Bureau Directors Lunch (Lovejoy Room)</p> <p>12:00 PM - 1:00 PM MEET: Weekly Brownbag (Leah's Office)</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p>	<p>6:30 AM - 5:00 PM MAINTENANCE DAY</p> <p>7:00 AM - 8:00 AM Updated: OT Equalization (BOM - Conf, South Room)</p> <p>10:00 AM - 10:30 AM TRAVEL TIME</p> <p>10:30 AM - 11:30 AM MEET: Streetcar Budget (Leah's Office)</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>12:30 PM - 12:45 PM MEET: Leah & Caitlin Check In (Leah's Office)</p> <p>1:00 PM - 2:00 PM MEET: PBOT-CA-RISK-BHR (Leah Treat's Office, TPB 9th Floor)</p> <p>2:30 PM - 3:30 PM MEET: Staff RE: Open Office Hours at MO (Leah's Office-MO)</p>

December 2013

Treat, Leah

January 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Week of Monday, December 09, 2013

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Monday 12/9	Tuesday 12/10	Wednesday 12/11	Thursday 12/12	Friday 12/13
<p>12/9 - 12/10 ATTEND: ULI Study Tour, San Francisco, CA</p> <p>8:30 AM - 9:00 AM Meet in hotel lobby for departure</p> <p>9:00 AM - 12:00 PM Planning & Development Issues and Projects in San Francisco (City of SF Planning Dept, 1650 Mission Street Suite 400)</p> <p>12:30 PM - 2:00 PM Lunch with SF tour guides (TBD in Union Square)</p> <p>2:00 PM - 3:30 PM Developing and Supporting San Francisco's Manufacturing Sector (TBD in Union Square)</p> <p>3:30 PM - 5:00 PM FREE TIME!</p> <p>5:15 PM - 5:30 PM Meet in hotel lobby for departure to welcome reception & dinner.</p> <p>5:30 PM - 7:30 PM ULI Holiday Party (235 Montgomery Street, 16th Floor)</p> <p>7:45 PM - 8:00 PM walk to dinner</p> <p>8:00 PM - 9:30 PM Dinner with Bay Area "Friends of the Rose Center" (Fang Restaurant, 660 Howard Street)</p>	<p>7:00 AM – 8:45 AM Flight from SFO to PDX</p> <p>9:00 AM – 6 PM Work from Maintenance Operations</p>	<p>9:00 AM – 6:00 PM OFFICE TIME</p>	<p>8:30 AM - 9:30 AM No early morning</p> <p>9:30 AM - 10:30 AM MEET: Alissa RE: Recurring Check-In (Leah's Office)</p> <p>10:30 AM - 12:00 PM ATTEND: P&D Directors meeting (Bull Run Room -- Portland Building, 5th Floor, Water Bureau)</p> <p>12:00 PM - 1:00 PM MEET: Weekly Brownbag (Leah's Office)</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>3:30 PM - 4:30 PM MEET: Power Outage Debrief (PDOT - Conf, NW Broadway, 9th flr.)</p>	<p>6:30 AM – 5 PM – Maintenance Operations</p> <p>10:30 AM - 11:00 AM GPS Discussion (Leah's Office)</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>11:30 AM - 1:00 PM PBOT BAC Meeting w/ Com. Novick (City Hall, Rose Room)</p> <p>2:00 PM - 3:00 PM Media Discussion</p>

December 2013

Treat, Leah

January 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Week of Monday, December 16, 2013

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Monday 12/16	Tuesday 12/17	Wednesday 12/18	Thursday 12/19	Friday 12/20
<p>9:00 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 11:00 AM PREP for Jan. Council Session (PBOT) (Novick's office)</p> <p>11:00 AM - 12:00 PM MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p>12:00 PM - 1:30 PM OFFICE TIME</p> <p>1:30 PM - 3:00 PM ATTEND: Streetcar Audit: Findings Meeting (PBOT - Portland Building, 9th Floor, Broadway Room)</p> <p>3:00 PM - 5:00 PM OFFICE TIME</p>	<p>9:30 AM - 10:00 AM PHONE CALL: Ryan Weston</p> <p>10:00 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 11:30 AM Crash Data (Leah's Office)</p> <p>11:30 AM - 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>3:00 PM - 3:30 PM OFFICE TIME</p> <p>3:30 PM - 4:15 PM MEET: Behnaz Nelson et al RE: COPPEA check-in (Leah's Office)</p> <p>4:15 PM - 5:30 PM OFFICE TIME</p>	<p>9:30 AM - 10:30 AM Media Training (Leah's Office)</p> <p>10:30 AM - 11:00 AM MEET: Leah & Tiffani Penson RE: Introduction & MEP Briefing (Leah's Office, 9th Floor Portland Building)</p> <p>12:00 PM - 1:00 PM BPS/PBOT check-in (@ PBOT: Broadway Room, 9th floor TPB)</p> <p>1:30 PM - 2:00 PM Updated: Media/outreach strategy for committee (Commissioner Novick's Office)</p> <p>1:30 PM - 2:30 PM ATTEND: PBOT LMC (Portland Building, Broadway Room, 9th Floor)</p> <p>2:30 PM - 3:30 PM OFFICE TIME</p> <p>3:30 PM - 5:30 PM ATTEND: PBOT Budget Advisory Committee Meeting (Hawthorne Room- 8th Floor)</p> <p>5:30 PM - 6:30 PM MEET: Leah & Greg (TBD)</p>	<p>9:00 AM - 11:00 AM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>11:00 AM - 12:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM MEET: Weekly Brownbag (Leah's Office)</p> <p>1:00 PM - 2:00 PM Webinar-T4A's new direction and what it means for the PNW [Doodle] (Phone / online)</p> <p>2:00 PM - 3:00 PM ATTEND: Council - Disabled Parking (2pm time certain) (Council Chambers)</p> <p>3:00 PM - 4:00 PM OFFICE TIME</p>	<p>7:30 AM - 9:00 AM Maintenance Ops</p> <p>9:00 AM - 11:00 AM Personal Appointment</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>12:30 PM - 2:30 PM Maintenance Ops</p> <p>2:30 PM - 3:30 PM MEET: Staff RE: Open Office Hours at MO (Leah's Office- MO)</p> <p>5:30 PM - 8:00 PM ATTEND: Holiday Reception at the Home of Mayor Charlie Hales and First Lady Nancy Hales (7136 SE 27th Avenue)</p>

Treat, Leah

Week of Monday, December 23, 2013

Monday 12/23	Tuesday 12/24	Wednesday 12/25	Thursday 12/26	Friday 12/27
<p>9:00 AM – 1:00 PM OFFICE TIME</p> <p>1:00 PM - 2:30 PM ((Carmen/Josh) MEET: Power Outage Debrief (Rose Room)</p> <p>3:00 PM - 4:00 PM MEET: ULI Preparation (Leah's Office)</p> <p>4:00 PM - 5:00 PM Meet w/ Alan Lehto (Leah's Office)</p>	<p>9:00 AM - 12:00 PM Personal Appointment</p> <p>12:00 PM - 1:30 PM LUNCH: Chris Smith (Lotus - SW 3rd & Salmon)</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>3:00 PM – 6 PM OFFICE TIME</p>	<p>HOLIDAY - City Closed</p>	<p>9:00 AM – 11 AM OFFICE TIME</p> <p>11:00 AM - 11:30 AM Leah Treat & Alissa Mahar (Transportation) (Portland Bldg, 9th Floor)</p> <p>11:30 AM – 1:00 PM OFFICE TIME/LUNCH</p> <p>1:00 PM - 2:00 PM SW Corridor Prep Meeting and check in - Art Pearce (Leah's Office)</p> <p>2:00 PM – 6 PM OFFICE TIME</p>	<p>9:00 AM – 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM Span of Control Recommendations (TBD)</p> <p>3:00 PM – 5:00 PM OFFICE TIME</p> <p>5:00 PM - 7:00 PM Monthly Check In (TBD)</p>

Treat, Leah

November 2013

October 2013

S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, November 04, 2013

Monday 11/4	Tuesday 11/5	Wednesday 11/6	Thursday 11/7	Friday 11/8
<p>11/4 - 11/9 ATTEND: ULI Daniel Rose Fellowship Fall Meeting, Chicago, IL</p> <p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:30 AM MEET: Leah and Alissa RE: Weekly Check-In (Leah's Office)</p> <p>12:00 PM - 12:30 PM TRAVEL TIME</p> <p>12:30 PM - 2:00 PM AIRPORT</p> <p>1:53 PM - 7:49 PM United Airlines Flight UA464</p> <p>8:00 PM - 9:00 PM TRAVEL TIME (Airport to Hotel: 17 East Monroe Street)</p>	<p>6:00 AM - 7:00 AM Registration (McCormick Place)</p> <p>8:00 AM - 4:00 PM FYI/ATTEND: Mobile Workshops and Special Interest Tours</p> <p>10:00 AM - 12:00 PM Charlie Keel (The Gage)</p> <p>4:00 PM - 7:00 PM ULI Reception</p>	<p>8:00 AM - 9:00 AM FYI/ATTEND: General Session: "The Future is Not What It Used to Be!"</p> <p>9:15 AM - 4:15 PM FYI/ATTEND: Concurrent Sessions</p> <p>4:30 PM - 6:00 PM FYI/ATTEND: Opening General Session: "University as Citizen"</p> <p>5:00 PM - 6:00 PM CDOT (TBD)</p> <p>6:30 PM - 8:00 PM FYI/ATTEND: Cocktail Reception (United Club at Soldier Field)</p>	<p>8:15 AM - 9:15 AM FYI/ATTEND: General Session: "Creation of an Entrepreneur"</p> <p>9:30 AM - 12:30 PM FYI/ATTEND: Concurrent Sessions</p> <p>1:45 PM - 4:45 PM ATTEND: Rose Center 2013 Mayors' Forum on Public-Private Partnerships (PPPs) and City Building (McCormick Place West, room 194A)</p> <p>5:00 PM - 6:00 PM FYI/ATTEND: General Session "Uncertain Times: The Local Response to the Federal Situation" (McCormick Place West, Skyline Ballroom)</p> <p>6:15 PM - 6:15 PM Bus waiting at McCormick Place departing at 6:30 (to Rose Fellowship dinner at the Red Moon Theatre)</p> <p>6:30 PM - 9:30 PM ATTEND: Rose Fellowship Dinner (Red Moon Theater (Bus transport to dinner will depart from the 1st level of McCormack Place West, Gates 43 and 44—between Cermak & 24th Place—at 6:30))</p>	<p>7:15 AM - 8:30 AM BREAKFAST: Mayor Hales/ Susan/ Patrick (Lockwood Restaurant on the ground floor of Palmer House Hilton)</p> <p>8:00 AM - 4:00 PM ATTEND: Daniel Rose Fellowship Working Retreat (Palmer House Hilton Ballroom)</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, November 11, 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Monday 11/11	Tuesday 11/12	Wednesday 11/13	Thursday 11/14	Friday 11/15
CITY HOLIDAY – VETERANS DAY	<p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:00 AM TRAVEL TIME (Downtown to Immaculate Heart)</p> <p>10:00 AM - 12:00 PM ATTEND: PBOT Management Team Meeting (Immaculate Heart Church- 2926 N Williams Avenue)</p> <p>12:00 PM - 12:30 PM TRAVEL TIME</p> <p>12:30 PM - 1:00 PM MEET: Planning Team</p> <p>1:00 PM - 2:00 PM Updated: PayByPhone (PDOT - Conf, NW Broadway, 9th flr.)</p> <p>1:00 PM - 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>3:00 PM - 3:30 PM MEET: Novick/ Warner/ Courtney Duke RE: JPACT Prep (Novick's office)</p> <p>3:30 PM - 4:00 PM OFFICE TIME</p> <p>4:00 PM - 5:00 PM MEET: Alissa RE: Check-In (Leah's Office)</p>	<p>6:30 AM - 5:00 PM MAINTENACE DAY</p> <p>8:30 AM - 9:00 AM ADA Follow Up</p> <p>9:00 AM - 9:15 AM PHONE: Steve Notaro of Envista (Leah to call 815-893-6049)</p> <p>9:30 AM - 10:30 AM MEET: Communications Team RE: Recurring Check-In (MO- Leah's Office)</p> <p>12:30 PM - 1:00 PM MEET: Alissa and Elizabeth (Leah's Office at MO)</p> <p>1:00 PM - 2:00 PM MEET: Mike Zanon/ Leah/ Alissa/ Kevin RE: Citywide Technology Assessment (MO- Leah's Office)</p> <p>2:00 PM - 2:30 PM MEET: Public School Parking Spaces (Peter Wojcicki's Office at MO)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>2:30 PM - 3:30 PM BPS/PBOT check-in (Alternate odd months @ PBOT / even @ BPS)</p> <p>3:00 PM - 4:00 PM Updated: SOWA GreenWay Briefing (Leah Treat's Office?)</p> <p>4:00 PM - 5:00 PM Vista Bridge Debrief (Novick's office)</p>	<p>7:00 AM - 7:30 AM TRAVEL TIME</p> <p>7:30 AM - 9:00 AM ATTEND: JPACT (Metro Council Chambers- 600 NE Grand Ave.)</p> <p>9:00 AM - 9:30 AM TRAVEL TIME</p> <p>9:30 AM - 10:30 AM OFFICE TIME</p> <p>10:30 AM - 12:00 PM ATTEND: P&D Directors meeting (Bull Run Room -- Portland Building, 5th Floor, Water Bureau)</p> <p>12:00 PM - 1:30 PM OFFICE TIME- Prep for Tuesday 11/19 events</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>3:30 PM - 4:00 PM OFFICE TIME</p> <p>4:00 PM - 5:00 PM MEET: Leah/ Rob/ Steve RE: Check-In (Leah's Office)</p>	<p>9:00 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 1:00 PM HOLD: Planning Manager Interviews</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>1:00 PM - 2:00 PM MEET: Dawn Jansen RE: Check-In (Leah's Office)</p> <p>2:00 PM - 2:30 PM MEET: Rob and staff RE: Parking Follow Up (Leah's Office)</p> <p>2:30 PM - 3:30 PM MEET: Greg and staff RE: Tram EMC prep (Leah's Office)</p> <p>3:30 PM - 4:00 PM PLANNING MANAGER INTERVIEW</p> <p>4:00 PM - 5:30 PM OFFICE TIME</p> <p>5:30 PM - 9:00 PM ATTEND: Native American Youth & Family (NAYA) Gala: Shaping the Next Generation of Leaders (Portland Art Museum - 1219 SW Park Ave)</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, November 18, 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Monday 11/18	Tuesday 11/19	Wednesday 11/20	Thursday 11/21	Friday 11/22
<p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:30 AM MEET: Rob RE: Recurring Check-In (Leah's Office)</p> <p>10:30 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 12:00 PM MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p>12:00 PM - 1:00 PM OFFICE TIME/LUNCH</p> <p>1:00 PM - 2:00 PM INTERVIEW: Communications Assistants</p> <p>2:00 PM - 3:00 PM OFFICE TIME- PREP for Tuesday events</p> <p>3:00 PM - 3:30 PM MEET: Dorothy Mitchell (Leah's Office)</p> <p>3:30 PM - 4:30 PM MEET: Staff RE: Open Office Hours Downtown (Leah's Office)</p> <p>4:30 PM - 6:00 PM OFFICE TIME - PREP for Tuesday events</p>	<p>7:00 AM - 7:30 AM TRAVEL TIME</p> <p>7:30 AM - 9:00 AM ATTEND/SPEAK: Port of Portland transportation leadership breakfast (Port of Portland, HQ- 7200 NE Airport Way)</p> <p>9:00 AM - 10:30 AM TRAVEL TIME</p> <p>10:30 AM - 11:30 AM MEET: Greg Re: Check-In (Leah's Office)</p> <p>11:30 AM - 1:00 PM OFFICE TIME/ LUNCH</p> <p>1:00 PM - 2:00 PM ATTEND: Executive Equity Committee - Quarterly Meeting (Lovejoy Room - City Hall)</p> <p>2:00 PM - 2:30 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 4:00 PM VIDEO SHOOT: Fire Training Video (PF&R HQ: 55 SW Ash St.- Skidmore Room)</p> <p>4:00 PM - 4:30 PM TRAVEL TIME</p> <p>4:30 PM - 6:30 PM OFFICE TIME</p> <p>7:00 PM - 8:00 PM League of Women Voters Forum on Transportation (Multnomah County Bldg Board Room 501 SE Hathorne)</p>	<p>7:30 AM - 9:00 AM PBA Forum: A Check-up on the Portland-Region's Economic Health (Governor Hotel - 614 SW 11th (11th & Alder))</p> <p>11:00 AM - 12:00 PM MEET: Leah & Staff RE: Bike Share Update (Leah's Office)</p> <p>12:00 PM - 1:00 PM OFFICE TIME/ LUNCH</p> <p>1:00 PM - 1:30 PM TRAVEL TIME</p> <p>1:30 PM - 2:30 PM ATTEND: PBOT LMC (Maintenance Operations - Corlett Room)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 3:30 PM MEET: Leah & Steve Iwata RE: Check In (Leah's Office)</p> <p>3:30 PM - 5:30 PM ATTEND: PBOT Budget Advisory Committee Meeting (Hawthorne Conference Room- 8th floor)</p>	<p>9:00 AM - 10:00 AM MEET: PBOT/ BES/ Water RE: Road Cut Restorations (PDOT - Conf, NW Broadway, 9th flr.)</p> <p>10:00 AM - 12:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM MEET: Brownbag (Leah's Office)</p> <p>1:00 PM - 1:30 PM Update on SW Barbur (Leah's Office)</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>3:30 PM - 4:30 PM MEET: Steve Iwata RE: Check-In (Leah's Office)</p> <p>4:30 PM - 7:00 PM OFFICE TIME</p>	<p>6:30 AM - 5:00 PM MAINTENANCE DAY</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>2:30 PM - 3:30 PM MEET: Staff RE: Open Office Hours at MO (Leah's Office-MO)</p> <p>4:30 PM - 5:00 PM TRAVEL TIME</p> <p>5:00 PM - 7:00 PM Monthly Check In (Huber's 411 SW 3rd)</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Week of Monday, November 25, 2013

Monday 11/25	Tuesday 11/26	Wednesday 11/27	Thursday 11/28	Friday 11/29
<p>9:00 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 12:00 PM MEET: Communications Team RE: Check-In (Leah's Office)</p> <p>12:00 PM - 1:00 PM OFFICE TIME</p> <p>1:00 PM - 2:00 PM Disabled Parking Meeting (Broadway Room)</p> <p>2:30 PM - 3:00 PM Brad Schmidt</p> <p>3:00 PM - 4:00 PM MEET: Alissa and Patrick RE: Contracts briefing (Leah's Office)</p> <p>4:00 PM - 5:00 PM MEET: Alissa RE: Recurring Check-In (Leah's Office)</p> <p>5:00 PM - 5:30 PM MEET: Caitlin & Leah RE: Check In (Leah's Office)</p>	<p>9:00 AM - 9:30 AM OFFICE TIME</p> <p>9:30 AM - 10:00 AM MEET: Project Management Staff RE: 20s Bikeway Project (Leah's Office)</p> <p>10:00 AM - 11:30 AM MEET: Jason Tell RE: ODOT Check-In (Leah's Office @ City of Portland - 9th Flr)</p> <p>11:30 AM - 1:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM Prep for Interview (Leah's office)</p> <p>1:00 PM - 1:45 PM MEET Leah Treat, Greg Jones and Carter McNickel (Novick's office)</p> <p>2:00 PM - 2:45 PM Check in w/ Leah Treat and Com. Novick (Novick's office)</p> <p>3:00 PM - 3:30 PM Jim VanDyke Retirement (City Attorney's Office, 4th Floor City Hall)</p> <p>3:30 PM - 4:00 PM MEET: Andrew Theen (Leah's Office)</p> <p>4:00 PM - 4:30 PM BRIEFING: Tram with Rich Eisenhauer</p> <p>4:30 PM - 5:00 PM MEET: Leah & Dan RE: NECN Meeting Prep (Leah's Office)</p>	<p>6:30 AM - 5:00 PM MAINTENANCE DAY</p> <p>9:30 AM - 10:30 AM MEET: Leah and Suzanne RE: Check-In (Leah's Office- MO)</p> <p>2:00 PM - 2:30 PM PHOTO: Oregonian</p>	<p>HOLIDAY- Thanksgiving</p>	<p>CITY HOLIDAY</p>

November 2013

Treat, Leah

December 2013

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week of Monday, December 02, 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Monday 12/2	Tuesday 12/3	Wednesday 12/4	Thursday 12/5	Friday 12/6
<p>9:00 AM - 9:30 AM Meet w/ Greg (Leah's Office)</p> <p>9:30 AM - 10:30 AM MEET: Rob RE: Recurring Check-In (Leah's Office)</p> <p>10:30 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 12:00 PM Check in w/ Leah Treat and Com. Novick (Novick's office)</p> <p>12:00 PM - 12:30 PM LUNCH/OFFICE TIME</p> <p>12:30 PM - 1:00 PM TRAVEL TIME</p> <p>1:00 PM - 2:30 PM ATTEND: Tram EMC Meeting - Fourth Quarter 2013 (OHSU, Physical Plant Building, Room 222)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 3:30 PM FW: PSI Briefing (Novick's office)</p> <p>4:00 PM - 5:00 PM Smart City/Connected Vehicles (Ben's Office)</p>	<p>9:00 AM - 10:00 AM MEET: Novick/ Warner/ Jeff Allen et al RE: EV Strategy (City Hall, Pettygrove Room)</p> <p>10:00 AM - 12:30 AM OFFICE TIME</p> <p>12:30 PM - 1:15 PM MEET: Greg RE: Check-In (Leah's Office)</p> <p>1:15 PM - 2:00 PM MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>2:30 PM - 3:00 PM TRAVEL TIME</p> <p>3:00 PM - 4:30 PM Invitation: Smart Technology for Sustainability meeting @ Tue Dec 3, 2013 3pm - 4:30pm (Renjeng Su) (EB-502J MCECS Deans Conf Rm, inside Suite 500, PSU Engineering Building, 1930 SW 4th Avenue, Portland)</p> <p>4:30 PM - 5:00 PM TRAVEL TIME</p> <p>5:00 PM - 5:30 PM MEET/PREP: Dylan RE: TMAC Retreat (Leah's Office)</p> <p>6:40 PM - 8:40 PM ATTEND/REVIEW: Portland Traffic and Transportation Class Panel Presentations (Portland Building, 2nd Floor Auditorium)</p>	<p>7:30 AM - 9:00 AM ATTEND: PSI Board of Directors' Meeting (Two World Trade Center Building (121 S.W. Salmon) Oregon Room - 2nd Level (mezzanine level))</p> <p>9:00 AM - 9:30 AM TRAVEL TIME</p> <p>9:30 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 12:00 PM HOLD: Public Information Manager Interviews (Burnside Room, 8th floor)</p> <p>12:30 PM - 2:30 PM (Gail) MEET: Commissioner Steve Novick RE: Weekly Check-In (with Lunch provided) (Mayor's Office)</p> <p>12:30 PM - 1:15 PM MEET Mayor Hales/Com. Novick RE Transportation Funding (Mayor's office)</p> <p>1:15 PM - 2:00 PM MEET Mayor Hales & Com Novick RE Oregonian Editorial Board Prep (Mayor's office)</p> <p>2:30 PM - 3:00 PM MEET Greg Jones, Mark Moline, and Com. Novick (Office of Commissioner Novick)</p> <p>3:00 PM - 3:30 PM OFFICE TIME</p> <p>3:30 PM - 4:30 PM ATTEND: PBOT Budget Advisory Committee Meeting (Hawthorne Conference Room- 8th floor)</p> <p>4:30 PM - 6:00 PM OFFICE TIME</p> <p>6:15 PM - 7:00 PM TRAVEL TIME</p> <p>7:00 PM - 8:30 PM SPEAK NECN Land Use and Transportation Committee (w/ Leah Treat) (4815 NE 7th Avenue)</p>	<p>9:30 AM - 4:30 PM ATTEND: TMAC Retreat (Portland State University Smith Memorial Union (Room 238)- 1825 SW Broadway St)</p> <p>11:30 AM - 1:00 PM ATTEND: Bureau Directors Lunch (Lovejoy Room)</p> <p>12:00 PM - 1:00 PM MEET: Weekly Brownbag (Leah's Office)</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p>	<p>6:30 AM - 5:00 PM MAINTENANCE DAY</p> <p>7:00 AM - 8:00 AM Updated: OT Equalization (BOM - Conf, South Room)</p> <p>10:00 AM - 10:30 AM TRAVEL TIME</p> <p>10:30 AM - 11:30 AM MEET: Streetcar Budget (Leah's Office)</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>12:30 PM - 12:45 PM MEET: Leah & Caitlin Check In (Leah's Office)</p> <p>1:00 PM - 2:00 PM MEET: PBOT-CA-RISK-BHR (Leah Treat's Office, TPB 9th Floor)</p> <p>2:30 PM - 3:30 PM MEET: Staff RE: Open Office Hours at MO (Leah's Office-MO)</p>

December 2013

Treat, Leah

January 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Week of Monday, December 09, 2013

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Monday 12/9	Tuesday 12/10	Wednesday 12/11	Thursday 12/12	Friday 12/13
<p>12/9 - 12/10 ATTEND: ULI Study Tour, San Francisco, CA</p> <p>8:30 AM - 9:00 AM Meet in hotel lobby for departure</p> <p>9:00 AM - 12:00 PM Planning & Development Issues and Projects in San Francisco (City of SF Planning Dept, 1650 Mission Street Suite 400)</p> <p>12:30 PM - 2:00 PM Lunch with SF tour guides (TBD in Union Square)</p> <p>2:00 PM - 3:30 PM Developing and Supporting San Francisco's Manufacturing Sector (TBD in Union Square)</p> <p>3:30 PM - 5:00 PM FREE TIME!</p> <p>5:15 PM - 5:30 PM Meet in hotel lobby for departure to welcome reception & dinner.</p> <p>5:30 PM - 7:30 PM ULI Holiday Party (235 Montgomery Street, 16th Floor)</p> <p>7:45 PM - 8:00 PM walk to dinner</p> <p>8:00 PM - 9:30 PM Dinner with Bay Area "Friends of the Rose Center" (Fang Restaurant, 660 Howard Street)</p>	<p>7:00 AM – 8:45 AM Flight from SFO to PDX</p> <p>9:00 AM – 6 PM Work from Maintenance Operations</p>	<p>9:00 AM – 6:00 PM OFFICE TIME</p>	<p>8:30 AM - 9:30 AM No early morning</p> <p>9:30 AM - 10:30 AM MEET: Alissa RE: Recurring Check-In (Leah's Office)</p> <p>10:30 AM - 12:00 PM ATTEND: P&D Directors meeting (Bull Run Room -- Portland Building, 5th Floor, Water Bureau)</p> <p>12:00 PM - 1:00 PM MEET: Weekly Brownbag (Leah's Office)</p> <p>1:30 PM - 3:30 PM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>3:30 PM - 4:30 PM MEET: Power Outage Debrief (PDOT - Conf, NW Broadway, 9th flr.)</p>	<p>6:30 AM – 5 PM – Maintenance Operations</p> <p>10:30 AM - 11:00 AM GPS Discussion (Leah's Office)</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>11:30 AM - 1:00 PM PBOT BAC Meeting w/ Com. Novick (City Hall, Rose Room)</p> <p>2:00 PM - 3:00 PM Media Discussion</p>

December 2013

Treat, Leah

January 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Week of Monday, December 16, 2013

Monday 12/16	Tuesday 12/17	Wednesday 12/18	Thursday 12/19	Friday 12/20
<p>9:00 AM - 10:00 AM OFFICE TIME</p> <p>10:00 AM - 11:00 AM PREP for Jan. Council Session (PBOT) (Novick's office)</p> <p>11:00 AM - 12:00 PM MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p>12:00 PM - 1:30 PM OFFICE TIME</p> <p>1:30 PM - 3:00 PM ATTEND: Streetcar Audit: Findings Meeting (PBOT - Portland Building, 9th Floor, Broadway Room)</p> <p>3:00 PM - 5:00 PM OFFICE TIME</p>	<p>9:30 AM - 10:00 AM PHONE CALL: Ryan Weston</p> <p>10:00 AM - 11:00 AM OFFICE TIME</p> <p>11:00 AM - 11:30 AM Crash Data (Leah's Office)</p> <p>11:30 AM - 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>3:00 PM - 3:30 PM OFFICE TIME</p> <p>3:30 PM - 4:15 PM MEET: Behnaz Nelson et al RE: COPPEA check-in (Leah's Office)</p> <p>4:15 PM - 5:30 PM OFFICE TIME</p>	<p>9:30 AM - 10:30 AM Media Training (Leah's Office)</p> <p>10:30 AM - 11:00 AM MEET: Leah & Tiffani Penson RE: Introduction & MEP Briefing (Leah's Office, 9th Floor Portland Building)</p> <p>12:00 PM - 1:00 PM BPS/PBOT check-in (@ PBOT: Broadway Room, 9th floor TPB)</p> <p>1:30 PM - 2:00 PM Updated: Media/outreach strategy for committee (Commissioner Novick's Office)</p> <p>1:30 PM - 2:30 PM ATTEND: PBOT LMC (Portland Building, Broadway Room, 9th Floor)</p> <p>2:30 PM - 3:30 PM OFFICE TIME</p> <p>3:30 PM - 5:30 PM ATTEND: PBOT Budget Advisory Committee Meeting (Hawthorne Room- 8th Floor)</p> <p>5:30 PM - 6:30 PM MEET: Leah & Greg (TBD)</p>	<p>9:00 AM - 11:00 AM MEET: Director's Team RE: Weekly Check-In (Broadway Room)</p> <p>11:00 AM - 12:00 PM OFFICE TIME</p> <p>12:00 PM - 1:00 PM MEET: Weekly Brownbag (Leah's Office)</p> <p>1:00 PM - 2:00 PM Webinar-T4A's new direction and what it means for the PNW [Doodle] (Phone / online)</p> <p>2:00 PM - 3:00 PM ATTEND: Council - Disabled Parking (2pm time certain) (Council Chambers)</p> <p>3:00 PM - 4:00 PM OFFICE TIME</p>	<p>7:30 AM - 9:00 AM Maintenance Ops</p> <p>9:00 AM - 11:00 AM Personal Appointment</p> <p>11:00 AM - 12:00 PM MEET: Chris and Leah RE: Weekly Check-In (Chris or Leah's Office)</p> <p>12:30 PM - 2:30 PM Maintenance Ops</p> <p>2:30 PM - 3:30 PM MEET: Staff RE: Open Office Hours at MO (Leah's Office- MO)</p> <p>5:30 PM - 8:00 PM ATTEND: Holiday Reception at the Home of Mayor Charlie Hales and First Lady Nancy Hales (7136 SE 27th Avenue)</p>

Treat, Leah

Week of Monday, December 23, 2013

Monday 12/23	Tuesday 12/24	Wednesday 12/25	Thursday 12/26	Friday 12/27
<p>9:00 AM – 1:00 PM OFFICE TIME</p> <p>1:00 PM - 2:30 PM ((Carmen/Josh) MEET: Power Outage Debrief (Rose Room)</p> <p>3:00 PM - 4:00 PM MEET: ULI Preparation (Leah's Office)</p> <p>4:00 PM - 5:00 PM Meet w/ Alan Lehto (Leah's Office)</p>	<p>9:00 AM - 12:00 PM Personal Appointment</p> <p>12:00 PM - 1:30 PM LUNCH: Chris Smith (Lotus - SW 3rd & Salmon)</p> <p>2:00 PM - 3:00 PM MEET: Comissioner Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p>3:00 PM – 6 PM OFFICE TIME</p>	<p>HOLIDAY - City Closed</p>	<p>9:00 AM – 11 AM OFFICE TIME</p> <p>11:00 AM - 11:30 AM Leah Treat & Alissa Mahar (Transportation) (Portland Bldg, 9th Floor)</p> <p>11:30 AM – 1:00 PM OFFICE TIME/LUNCH</p> <p>1:00 PM - 2:00 PM SW Corridor Prep Meeting and check in - Art Pearce (Leah's Office)</p> <p>2:00 PM – 6 PM OFFICE TIME</p>	<p>9:00 AM – 2:00 PM OFFICE TIME</p> <p>2:00 PM - 3:00 PM Span of Control Recommendations (TBD)</p> <p>3:00 PM – 5:00 PM OFFICE TIME</p> <p>5:00 PM - 7:00 PM Monthly Check In (TBD)</p>