

Southwest Corridor Plan Portland Working Group

December 2013 through June 2014

Purpose and objectives

The City of Portland's Bureau of Transportation (PBOT) and Bureau of Planning and Sustainability (BPS) will form a Southwest Corridor Plan Portland Working Group (PWG) to provide a forum for regular and coordinated information sharing and discussion with the SW Portland community, as well as an avenue for input throughout and at key points in the Southwest Corridor Plan Refinement Phase. Input from the PWG will help refine Portland's roadway and active transportation projects and create a process for identifying near term implementation priorities that most effectively address the transportation needs of SW Portland and support potential High Capacity Transit (HCT) alignments in the corridor. PWG perspectives on HCT alignment alternatives will also be shared with decision makers for their consideration. Southwest Corridor Plan identified parks and open space projects will not be covered in this forum.

The following PBOT and BPS objectives are noted for the PWG:

- Create forum for community to learn about and provide input to Metro and City on technical information being developed and considered for HCT alignment alternatives.
- Create forum to discuss and give input to City of Portland Bureau of Transportation staff on Roadway and Active Transportation projects to be narrowed as part of the refinement phase, including the method and criteria for identifying projects for near term implementation.
- Provide timely information for key project decision points.
- Build and broaden community understanding and participation in Southwest Corridor Plan Refinement Phase and create a foundation for continued community involvement.

PWG Formation and Schedule

An open invitation will be issued for community members and interested parties to participate in PWG meetings, rather than selecting appointed members, via the following channels (at a minimum):

- Persons on the Barbur Concept Plan (BCP) mailing list which includes interested parties such as business, neighborhood and organization representatives.
- Chairs of the Neighborhood Associations in the Southwest Corridor Plan area and SWNI standing committees.
- SWNI News (local newspaper).
- Freight, Pedestrian and Bicycle advisory groups.

All PWG meetings will be open to the public. Everyone is invited to participate in the discussion. However, to ensure that meetings are productive, participants are encouraged to commit to continuity and reviewing materials from past meetings in advance of attendance.

Proposed meeting schedule

- Monthly meetings, December 2013 through June 2014, on the first Monday of the month, from 6 to 8 pm at the Multnomah Arts Center. This meeting schedule provides a meeting date the week before many of the scheduled Steering Committee meetings. This schedule is intended to offer the community a check-in prior to anticipated decision points.
- Metro also plans to hold at least 3 larger Community Planning Forums events. These are tentatively scheduled for November 2013 and February and April 2014 at venues in the larger Southwest Corridor Plan area. Attendance at these events is encouraged by PWG members.
- City of Portland will also host a public forum in Spring of 2014 to get broader input on HCT supportive transportation projects and near term implementation priorities.

Roles and Responsibilities

PWG roles

The PWG is an information sharing group which advises staff and decision makers on issues that are important to community. The PWG **does not vote** on proposals and products. Perspectives or positions shared by the PWG will be documented, summarized and shared with staff and decision makers.

The PWG is encouraged to accept the following roles or responsibilities:

- Provide updates to organizations in which they participate and share views heard in those settings with the PWG.
- Respect the diversity of views expressed by PWG participants.
- Listen to learn and understand and provide constructive feedback.
- Respect the time commitment of fellow participants. Connect with staff for materials and information prior to the PWG meetings if not attending regularly.

Group participants may decide to hold additional meetings, full or subcommittee meetings, outside of the monthly meeting time.

Staffing roles

Staff from BPS and PBOT will organize and facilitate PWG meetings. Meeting materials will be available the Friday prior to the meeting. BPS and PBOT staff will also prepare meeting summaries, including attendees, and email these to attendees and interested parties.

PBOT staff will also lead a process to develop methodology and criteria for refining and prioritizing Portland's recommended roadway and active transportation projects.

Additional Southwest Corridor Plan partner participation will include:

- Metro staff will present information on the Refinement Phase process and materials prepared for HCT alignment alternative refinement.
- Staff from Oregon Department of Transportation (ODOT) and TriMet will have a standing invitation to attend and participate in the meetings.

Notice of PWG meetings will be provided via the City website, public meetings, the BCP mailing list, and the Southwest Corridor Plan (Metro) website.