ADA MONTHLY PERMIT PARKING EMPLOYEE/RESIDENT APPLICATION

APPLICANT INFORMATION

Name: ________________________________

Home Address: ___________________________ Apt# __________ Zip __________

Phone: ___________________________ Email: ________________________________

State issued disabled placard number: ________________________________

Please check box for the permit you are applying for and check the applicable fee below.

☐ DISABLED EMPLOYEE PERMIT
Must provide proof of employment, such as a pay stub or letter from employer verifying employment, with application.

Business Name ___________________________ Business Phone ___________________________

Business Address ___________________________

☐ DISABLED RESIDENT PERMIT
Must provide proof of residence, such as credit card or utility bill, with application.

PLEASE NOTE: For either box above, you must check which zone you are applying for to determine the monthly fee.

☐ Downtown/Northwest/S. Waterfront/OHSU $189.00
☐ Lloyd District $106.00
☐ Central Eastside $70.00

☐ SUBSIDIZED HOUSING DISABLED RESIDENT PERMIT
If you are applying for a subsidized disabled resident permit, please provide a copy of your latest rent award letter.

FREE UNTIL 6/30/20

ALL APPLICANTS must provide copy of your state-issued ADA Placard.

READ AND SIGN ON REVERSE

FOR OFFICE USE ONLY

Permit Number(s): ___________________________ Invoice Number: ___________________________
PAYMENT METHOD

To expedite processing, make check or money order payable to City of Portland.

To pay by credit card, check here ☐ and provide email address: .

You will receive an invoice from Portland Parks and Recreation requesting payment by credit card for your parking permit. Please allow an additional 5-7 business days for processing if paying by credit card. If an email address is not provided, your application will be returned to you.

Mail completed application, required documents & payment to:
PBOT Parking Permits, 1134 SW 5th Avenue, Portland, OR 97204

Walk-in address: 111 SW Columbia St., Ste. #660
Open Monday through Friday from 8am – 5pm. Closed last Thursday of the month from 1pm – 5pm.
Fax: 503-823-2515

Incomplete or illegible applications will be returned.
Questions? Call 503-823-2777

SIGNATURE

By applying for this permit and signing the application, the undersigned agrees to the following:

- All the information on this form (and any supplemental information I have provided) is true and correct.
- I authorize the parking permit program administrator to verify any information contained herein, and I authorize my employer to release such information as to authenticate my place of employment.
- The permit may not be used in metered spaces with time limits of less than one hour.
- The permit may not be used in any on-street disabled zone past the meter time limit.
- The permit may only be used within three blocks of the permit holder’s employer or residence address on the permit.
- If I change jobs, or move (including within the same apartment building or complex), I agree to notify Parking Control at 503-823-2777 within 3 days in order to continue to use my permit(s).
- All permits remain the property of the City of Portland and will be revoked if improper use is demonstrated.
- The applicant is responsible for lost damaged or stolen permits. There will be a charge of $15.00 to replace a Disabled Employee/Resident Parking Permit.
- You must display your state-issued Disabled Person Parking Placard anytime you are displaying your Disabled Employee/Resident Parking Permit.
- Permit does not allow parking in any reserved, carpool, truck loading zones or other restricted spaces.
- Monthly permit renewals are due the 20th of the prior month; $20 late fee for any permits received after the due date.

_____________________________________  ____________
Signature                                      Date