

Minor Improvement Permit Application for Voluntary Sidewalk, Curb, and Driveway Repairs

Use this application to apply for a permit to make voluntary repairs to sidewalks, curbs, and driveways that are in the City of Portland's public right-of-way. Permits will usually be ready for pickup on the second business day following the day you submit this application and a confirmation email will be sent once the permit is available. If you have any questions or if you need to contact us we can be reached by telephone at 503-823-7002 option 3 or by email at PBOTsidewalkpermits@portlandoregon.gov.

For information on cost, visit <https://www.portlandoregon.gov/citycode/article/405864>

Please reference the appropriate items for current cost per unit.

Listings are in alphabetical order – CULVERT – CURB – RAIN DRAIN – SIDEWALK AND DRIVEWAY – TREE WELL

THERE IS A MINIMUM FEE OF \$60.00 PER PERMIT

VOLUNTARY REPAIRS (NOT MANDATORY) HAVE A MAXIMUM FEE OF \$250.00

Work Site - A separate application and permit is required for each work site. For example, repairs at two adjacent homes would require two permits, one permit for each home.

Site address: _____

Permittee Information - The permittee is either the owner of the property that is adjacent to where the repair work is to occur or the contractor who will be performing the work.

Permittee name: _____

Permittee address: _____

Telephone number: _____

Email address: _____

Work Amounts - If you are working along more than one property frontage (side of a property along a street) then you will need to separate your work amounts between the different frontages. For example, repairs at a home in the middle of a block would usually have one frontage and repairs at a home at the corner of a block would usually have two frontages. In addition, the work amounts for each frontage will need to be separated between sidewalk, driveway sidewalk, driveway ramp, and curb work. See the drawing on the next page to correctly identify these work types.

Work amounts may be adjusted by City staff as required by City policy and standards. Please see the last page of this application for more information on identifying and measuring sidewalk, driveway sidewalk, driveway ramp, and curb work.

Street name along frontage 1: _____

- | | |
|--|---|
| <input type="checkbox"/> Sidewalk repair → _____ square feet | <input type="checkbox"/> Driveway sidewalk repair → _____ square feet |
| <input type="checkbox"/> Driveway ramp repair → width of ramp excluding wings _____ → depth of ramp _____ | |
| <input type="checkbox"/> Curb repair → _____ feet long | <input type="checkbox"/> Other Type of repair → _____ |

Street name along frontage 2: _____

- | | |
|--|---|
| <input type="checkbox"/> Sidewalk repair → _____ square feet | <input type="checkbox"/> Driveway sidewalk repair → _____ square feet |
| <input type="checkbox"/> Driveway ramp repair → width of ramp excluding wings _____ → depth of ramp _____ | |
| <input type="checkbox"/> Curb repair → _____ feet long | <input type="checkbox"/> Other Type of repair → _____ |

Street name along frontage 3: _____

- Sidewalk repair → _____ square feet
- Driveway sidewalk repair → _____ square feet
- Driveway ramp repair → width of ramp excluding wings _____ → depth of ramp _____
- Curb repair → _____ feet long
- Other Type of repair → _____

Street name along frontage 4: _____

- Sidewalk repair → _____ square feet
- Driveway sidewalk repair → _____ square feet
- Driveway ramp repair → width of ramp excluding wings _____ → depth of ramp _____
- Curb repair → _____ feet long
- Other Type of repair → _____

Additional Information - Include any additional information here that you would like us to know.

Application Submittal - This application can be emailed to PBOTsidewalkpermit@portlandoregon.gov or can be brought with you to the Development Services Center if applying for your permit in person. If you are viewing this application form in Adobe Reader or Adobe Acrobat then you can email it using the below button.

