

## Calendar

Week of Sunday, March 30, 2014

<b>Sunday 3/30</b>	<b>Monday 3/31</b>	<b>Tuesday 4/1</b>	<b>Wednesday 4/2</b>	<b>Thursday 4/3</b>	<b>Friday 4/4</b>	<b>Saturday 4/5</b>
	<p><b>9:00 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 10:30 AM</b> MEET: Alissa RE: Recurring Check-In (Leah's Office)</p> <p><b>10:30 AM - 11:00 AM</b> MEET: Dylan Check In (Leah's Office)</p> <p><b>11:00 AM - 11:30 AM</b> OFFICE TIME</p> <p><b>11:30 AM - 12:00 PM</b> MEET: Novick and team RE: PBOT Budget Presentation Run Through (Novick's office)</p> <p><b>12:00 PM - 1:30 PM</b> Prep for Budget Hearings</p> <p><b>1:30 PM - 2:00 PM</b> MEET: Sharon Maxwell (Leah's Office)</p> <p><b>2:00 PM - 3:15 PM</b> OFFICE TIME</p> <p><b>3:15 PM - 4:15 PM</b> ATTEND: Budget Work Session (Special Appropriations) (Council Chambers)</p> <p><b>4:15 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>9:00 AM - 11:30 AM</b> ATTEND: Budget Work Session (Emergency Preparedness - Areas of Concern Regarding Assets) (Council Chambers)</p> <p><b>11:30 AM - 12:00 PM</b> MEET: PBOT Staff RE: 20s Bikeway Debriefing (PDOT - Conf, SE Morrison, 9th flr.)</p> <p><b>12:00 PM - 2:30 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>2:30 PM - 4:30 PM</b> Check in w/ Leah Treat and Com. Novick (Novick's office)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>7:30 AM - 9:00 AM</b> ATTEND: PSI Board Meeting (Flags Room Two World Trade Center)</p> <p><b>9:00 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Greg RE: Weekly Check In (Leah's Office)</p> <p><b>11:00 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> ATTEND: OMF Speaker Series - Patrick Reiten, CEO Pacific Power (Portland Building Auditorium)</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>2:00 PM - 4:00 PM</b> ATTEND: Budget Work Session (Citywide Infrastructure) (Council Chambers)</p> <p><b>4:00 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>9:00 AM - 10:00 AM</b> MEET: PBOT 2-Yr Plan Kick-Off (PBOT Hawthorne Conference Room)</p> <p><b>10:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:00 AM</b> PBOT Check In (City Hall, Pettygrove Room (2nd floor))</p> <p><b>11:00 AM - 11:30 AM</b> PHONE CALL: Oscar (240) 603-1899 (Leah will call)</p> <p><b>11:30 AM - 12:50 PM</b> ATTEND: Bureau Director Meeting (Lovejoy Room, City Hall)</p> <p><b>1:00 PM - 3:00 PM</b> ATTEND: Budget Work Session (Economic Development) (Council Chambers)</p> <p><b>3:00 PM - 5:00 PM</b> ATTEND: Budget Work Session (Complete Neighborhoods) (Council Chambers)</p>	<p><b>9:00 AM - 10:00 AM</b> MEET: ULI Team RE: ULI Vancouver Final Prep (Burnside conference room - 9th floor PBOT )</p> <p><b>10:00 AM - 10:30 AM</b> TRAVEL TIME</p> <p><b>10:30 AM - 12:30 PM</b> MEET: Will Fletcher (Schmitt Reporting &amp; Video- 813 SW Alder Street, Suite 610)</p> <p><b>12:30 PM - 1:00 PM</b> TRAVEL TIME</p> <p><b>1:00 PM - 2:00 PM</b> MEET: Rep. Fagan/Jason Tell/ Comm Novick (ODOT Region 1 HQs- 123 NW Flanders)</p> <p><b>2:00 PM - 2:30 PM</b> TRAVEL TIME</p> <p><b>2:30 PM - 3:00 PM</b> OFFICE TIME</p> <p><b>3:00 PM - 3:30 PM</b> MEET: Novick and Fish RE: PBOT Check-In (Fish's office )</p> <p><b>3:30 PM - 4:30 PM</b> Prepare for Speaking Events (Leah's Office)</p> <p><b>4:30 PM - 5:00 PM</b> PHONE CALL: Adam Davis of DMH Research (503-799-6819 (Leah will call))</p> <p><b>5:30 PM - 6:00 PM</b> FYI: BTS Service Disruptions</p>	

## Calendar

### Week of Sunday, April 06, 2014

Sunday 4/6	Monday 4/7	Tuesday 4/8	Wednesday 4/9	Thursday 4/10	Friday 4/11	Saturday 4/12
<p><b>3:00 PM - 5:00 PM</b> FYI: Pioneer Courthouse Square 30th Birthday</p>	<p><b>4/7 - 4/11</b> Leah- Out of Office-Greg Jones Acting</p> <p><b>8:00 AM - 8:30 AM</b> TRAVEL TIME</p> <p><b>8:30 AM - 10:30 AM</b> PDX Airport</p> <p><b>10:25 AM - 11:34 AM</b> FLIGHT: Alaska Air 2450, Seat: 11A</p> <p><b>12:00 PM - 12:30 PM</b> TRAVEL TIME- See options enclosed</p> <p><b>1:45 PM - 2:45 PM</b> WALKING TOUR with Dale Bracewell RE: Hornby Street (Meet at the corner of Robson and Hornby)</p> <p><b>3:00 PM - 5:00 PM</b> TOUR: with Dale Bracewell (Coal Harbour/ Yaletown/ etc)</p> <p><b>5:00 PM - 6:30 PM</b> ATTEND: "Vancouver Story" Social (Urban Systems- 5th Floor, 1090 Homer St.)</p> <p><b>7:00 PM - 9:00 PM</b> ATTEND: ULI Dinner (meet in the hotel lobby to walk to an informal dinner)</p>	<p><b>8:30 AM - 5:00 PM</b> ATTEND: Daniel Rose Working Retreat (Vancouver Convention Centre West Building- Room 301)</p> <p><b>7:00 PM - 9:00 PM</b> ATTEND: Retreat dinner (Cork and Finn- 221 Carrall St)</p>	<p><b>8:30 AM - 6:00 PM</b> FYI: ULI Spring Meeting (Vancouver Convention Center- Room 301, West Building)</p> <p><b>8:30 AM - 9:00 AM</b> FYI: Breakfast On your own (reimbursable by the Rose Center according to our travel policies)</p> <p><b>9:15 AM - 9:45 AM</b> TRAVEL TIME- Transit option</p> <p><b>9:30 AM - 11:00 AM</b> FYI: Meeting of the WLI Steering Committee (West Hall of the Vancouver Convention Centre)</p> <p><b>10:00 AM - 10:45 AM</b> MEET: Jerry Dobrovolny, Director of Transportation (Jerry's Office- 507 W Broadway (corner of Cambie Street &amp; Broadway)*check in at 5th floor reception)</p> <p><b>10:45 AM - 11:30 AM</b> MEET: Steve Brown RE: Vancouver Transportation 2040 plan (Jerry's Office)</p> <p><b>11:30 AM - 12:30 PM</b> LUNCH with Dale and Steve</p> <p><b>12:30 PM - 3:00 PM</b> BIKE TOUR with Dale Bracewell (he will have electric bike for you) (Olympic Village and other projects)</p> <p><b>3:00 PM - 5:00 PM</b> TOUR: False Creek Flats with Vancouver Planning staff et al (Meet at Engineering Building in Crossroads- 507 W Broadway: See notes for entry)</p>	<p><b>9:00 AM - 10:15 AM</b> FYI/ATTEND: Building with Health in Mind: Real Deals Tell All (Vancouver Convention Centre West Building, Room 116/117)</p> <p><b>9:00 AM - 10:15 AM</b> FYI/ATTEND: Tying Cities Together: Using Civic Space to Increase Value and Build Community (Vancouver Convention Centre West Building, Room 114/115)</p> <p><b>10:15 AM - 10:45 AM</b> MEET: Art RE: 2 Year Plan</p> <p><b>10:45 AM - 12:00 PM</b> FYI/ATTEND: Finding the Market for Health and Wellness (Vancouver Convention Centre West Building, Room 114/115)</p> <p><b>1:00 PM - 2:15 PM</b> FYI/ATTEND: Retrofitting for Healthy Living: Adaptive Reuse of the Outmoded and Obsolete (Vancouver Convention Centre West Building, Room 118/120)</p> <p><b>1:30 PM - 3:00 PM</b> CALL-IN: Director's Team Meeting</p> <p><b>2:45 PM - 4:00 PM</b> FYI/ATTEND: Making Spaces Work...Overtime (Vancouver Convention Centre West Building, Room 114/115)</p> <p><b>4:00 PM - 5:00 PM</b> FY/ATTEND: Full Member Reception (ULI Full Members only) (Vancouver Convention Centre West Building, Room 301)</p>	<p><b>7:00 AM - 8:00 AM</b> FYI: Building Healthy Places Pop-Up Café (Vancouver Convention Centre West Building, Room 214)</p> <p><b>9:30 AM - 11:00 AM</b> FYI/ATTEND: The Life Cycle of Medical Real Estate in the Era of the Affordable Care Act (Vancouver Convention Centre West Building, Room 114/115)</p> <p><b>9:30 AM - 11:00 AM</b> FYI/ATTEND: Building Healthy Multi-Generational Resort Communities: Past, Present and Future (Vancouver Convention Centre West Building, Room 116/117)</p> <p><b>12:30 PM - 1:10 PM</b> TRAVEL TIME- See options enclosed</p> <p><b>1:10 PM - 3:10 PM</b> AIRPORT</p> <p><b>3:10 PM - 4:22 PM</b> FLIGHT: Alaska Airlines 2435, Seat: 7D</p>	

**5:00 PM - 7:00 PM**  
FYI/ATTEND: ULI Cocktail  
Reception (IBI Group,  
Vancouver BC 1285 West  
Pender Street)

**5:30 PM - 6:30 PM**  
FYI/ATTEND: Pacific Rim  
Member Happy Hour  
(Fairmont Pacific Rim (Lobby  
Lounge)- 1038 Canada Place)

**6:00 PM - 7:00 PM**  
FYI/ATTEND: ULI Foundation  
Governors and Women's  
Leadership Initiative  
Reception (Vancouver  
Convention Centre West  
Building, Room 201 )

**6:00 PM - 7:30 PM** FYI:  
Cocktail Reception  
(Vancouver Convention  
Centre West Building,  
Ballroom B/C Foyer)

# Calendar

## Week of Sunday, April 13, 2014

Sunday 4/13	Monday 4/14	Tuesday 4/15	Wednesday 4/16	Thursday 4/17	Friday 4/18	Saturday 4/19
	<p><b>10:00 AM - 10:30 AM</b> Travel Time</p> <p><b>10:30 AM - 11:00 AM</b> OFFICE TIME</p> <p><b>11:00 AM - 11:30 AM</b> MEET: Greg RE: Weekly Check-In (Leah's Office)</p> <p><b>11:30 AM - 12:00 PM</b> MEET: Staff RE: Our Streets (Leah's Office)</p> <p><b>12:00 PM - 12:30 PM</b> MEET: Dylan RE: Regular Check In (Leah's Office)</p> <p><b>3:00 PM - 3:00 PM</b> Prepare for Office 365 installation</p> <p><b>9:00 PM - 9:30 PM</b> Office 365 installation- no email 9:00-9:30</p>	<p><b>9:00 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> TRAVEL TIME to 681 Columbia Boulevard, St. Helens, Oregon</p> <p><b>11:00 AM - 12:00 PM</b> ATTEND: Funeral (681 Columbia Boulevard, St. Helens, Oregon)</p> <p><b>12:00 PM - 12:30 PM</b> TRAVEL TIME</p> <p><b>12:30 PM - 1:30 PM</b> Weekly BYOL Meeting (Commissioner's Office)</p> <p><b>1:30 PM - 3:00 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p><b>3:00 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 4:15 PM</b> MEET: Sierra RE: Check-In (Leah's Office)</p> <p><b>4:30 PM - 5:00 PM</b> MEET: PBOT staff RE: Bike Share (Leah's Office)</p>	<p><b>8:00 AM - 9:00 AM</b> MEET: Novick and Venture Portland RE: Transportation Funding (Auditorium)</p> <p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> OFFICE TIME- OATS prep</p> <p><b>11:15 AM - 11:45 AM</b> MEDIA INTERVIEW: Bike Portland (Leah to call: 503-706-8804)</p> <p><b>12:00 PM - 1:30 PM</b> OFFICE TIME- OATS Prep</p> <p><b>1:30 PM - 2:30 PM</b> FYI/CALL: Transportation Secretary Foxx Call with Mayors (DIAL-In: (877) 941-1706)</p> <p><b>1:30 PM - 2:30 PM</b> ATTEND: PBOT Labor Management Committee Meeting (Portland Building - Broadway Room, 9th Floor)</p> <p><b>2:30 PM - 3:00 PM</b> MEET: PBOT Staff RE: Tram EMC prep (Leah's Office)</p> <p><b>3:00 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>5:30 PM - 6:30 PM</b> TRAVEL TIME</p> <p><b>6:30 PM - 8:30 PM</b> ATTEND: Transportation Town Hall (IRCO 10301 NE Glisan St (East Portland))</p>	<p><b>8:30 AM - 9:00 AM</b> TRAVEL TIME (to OHSU)</p> <p><b>9:00 AM - 10:30 AM</b> Tram EMC Meeting - First and Second Quarter 2014 (OHSU Center for Health &amp; Healing - 3303 SW Bond Avenue - 3rd Floor - Room: 3178)</p> <p><b>10:30 AM - 11:00 AM</b> TRAVEL TIME</p> <p><b>11:00 AM - 11:30 AM</b> OFFICE TIME</p> <p><b>11:30 AM - 12:00 PM</b> TRAVEL TIME</p> <p><b>12:00 PM - 1:30 PM</b> ATTEND: PMMI Board Meeting (US Bank, 111 SW 5th Avenue- Large 4th Floor Conference Room)</p> <p><b>1:30 PM - 2:00 PM</b> TRAVEL TIME</p> <p><b>2:00 PM - 2:30 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 4:30 PM</b> ATTEND: PBOT Director's Team Meeting (Hawthorne Room)</p> <p><b>4:30 PM - 4:45 PM</b> MEET: Fred Miller RE: Check-In re Management (Leah's Office)</p> <p><b>5:45 PM - 6:45 PM</b> TRAVEL TIME</p> <p><b>6:30 PM - 8:30 PM</b> ATTEND Transportation Town Hall (Kaiser Town Hall, 3704 N Interstate Ave (inner North Portland))</p>	<p><b>9:15 AM - 10:00 AM</b> MEET: Suzanne RE: Weekly Check-In (MO- Leah's Office)</p> <p><b>10:00 AM - 12:00 PM</b> Prepare for Speaking Events (Maintenance Ops - South Conference Room)</p> <p><b>12:00 PM - 12:30 PM</b> OFFICE TIME- MO</p> <p><b>12:30 PM - 1:00 PM</b> TRAVEL TIME</p> <p><b>1:00 PM - 2:30 PM</b> MEET: Transportation Funding Advisory Committee (Rose Room)</p> <p><b>2:30 PM - 5:00 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>9:00 PM - 10:00 PM</b> New Event</p> <p><b>9:00 PM - 10:00 PM</b> New Event</p>	

## Calendar

### Week of Sunday, April 20, 2014

Sunday 4/20	Monday 4/21	Tuesday 4/22	Wednesday 4/23	Thursday 4/24	Friday 4/25	Saturday 4/26
	<p><b>HOLD: 2014 Oregon Active Transportation Summit</b></p> <p><b>8:00 AM - 9:00 AM</b> FYI/ATTEND: Morning Plenary (Sentinel Hotel- 614 SW 11th)</p> <p><b>9:45 AM - 11:15 AM</b> FYI/ATTEND: Breakout Session 1 (Sentinel Hotel- 614 SW 11th)</p> <p><b>11:30 AM - 1:00 PM</b> FYI/ATTEND: Lunch Plenary: Funding (Sentinel Hotel- 614 SW 11th)</p> <p><b>1:15 PM - 2:45 PM</b> FYI/ATTEND: Breakout Session 2 (Sentinel Hotel- 614 SW 11th)</p> <p><b>3:00 PM - 4:30 PM</b> FYI/ATTEND: Breakout Session 3 (Sentinel Hotel- 614 SW 11th)</p> <p><b>4:45 PM - 7:00 PM</b> FYI/ATTEND: State and Regional Transportation Plans Open House + Networking Reception (Sentinel Hotel- 614 SW 11th)</p>	<p><b>9:00 AM - 11:00 AM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>9:30 AM - 11:30 AM</b> FYI - Spring BMP Work Session (Council Chambers)</p> <p><b>11:00 AM - 11:30 AM</b> TRAVEL TIME</p> <p><b>11:30 AM - 1:00 PM</b> SPEAK: City Club event (Governor Hotel)</p> <p><b>1:00 PM - 1:30 PM</b> TRAVEL TIME</p> <p><b>1:30 PM - 2:00 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>2:00 PM - 3:00 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p><b>3:00 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 4:30 PM</b> MEET: Greg Jones RE: Ordinance Briefing (Leah's Office)</p> <p><b>6:30 PM - 8:30 PM</b> FYI: Budget Committee Public Hearing (David Douglas High School - 1001 SE 135th Ave)</p>	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 10:00 AM</b> MEET: Greg/ Alissa RE: Legislative Issues (Leah's Office)</p> <p><b>10:00 AM - 11:00 AM</b> OFFICE TIME</p> <p><b>11:00 AM - 11:30 AM</b> MEET: Leah/ Suzanne/ Jenifer RE: Confidential (Leah's Office- Portland Building, 9th floor (check in with PBOT reception on 8th floor))</p> <p><b>11:30 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> ATTEND: OMF Speaker Series: Malia Wasson - US Bank of Oregon President (Portland Building Auditorium)</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>2:00 PM - 3:00 PM</b> ATTEND: 2015 Legislative Session and Priorities (Leah's Office- Portland Building, 9th floor (check in with PBOT reception on 8th floor))</p> <p><b>3:00 PM - 3:30 PM</b> OFFICE TIME</p> <p><b>3:30 PM - 4:30 PM</b> MEET: Chief Reese and staff RE: Traffic Safety</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>9:00 AM - 9:15 AM</b> SPEAK: Welcome "Bring Your Kids to Work Day" participants with Novick (Hawthorne Room)</p> <p><b>9:30 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 10:45 AM</b> MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p><b>11:00 AM - 12:00 PM</b> MEET: ULI team RE: Vancouver Debrief and Next Steps (Morrison Room)</p> <p><b>1:30 PM - 2:45 PM</b> ATTEND: PBOT Director's Team Meeting (Hawthorne Room)</p> <p><b>3:00 PM - 4:00 PM</b> Weekly BYOL Meeting (City Hall- Pettygrove Room)</p> <p><b>4:00 PM - 5:00 PM</b> MEET: TriMet RE: Quarterly Check-In (Broadway Room)</p> <p><b>5:00 PM - 6:00 PM</b> OFFICE TIME</p> <p><b>6:00 PM - 6:30 PM</b> TRAVEL TIME- Vehicle 3 (to Multnomah Arts Center, 7688 SW Capitol Hwy (SW Portland))</p> <p><b>6:30 PM - 8:30 PM</b> ATTEND: Transportation Town Hall (Multnomah Arts Center, 7688 SW Capitol Hwy (SW Portland))</p>	<p><b>6:30 AM - 9:00 AM</b> OFFICE TIME at MO</p> <p><b>9:00 AM - 10:30 AM</b> Prepare for Speaking Events</p> <p><b>11:00 AM - 12:00 PM</b> MEET: Suzanne/ Peter/ Tom RE: Fog Seal Debrief (MO- TBD)</p> <p><b>1:00 PM - 2:00 PM</b> MEET: Suzanne RE: Weekly Check-In (MO- Leah's Office)</p> <p><b>2:30 PM - 3:30 PM</b> MEET: Staff RE: Open Office Hours at MO (Leah's Office- MO)</p> <p><b>3:30 PM - 5:00 PM</b> OFFICE TIME- MO</p>	

## Calendar

### Week of Sunday, April 27, 2014

Sunday 4/27	Monday 4/28	Tuesday 4/29	Wednesday 4/30	Thursday 5/1	Friday 5/2	Saturday 5/3
<p><b>12:30 PM - 2:30 PM</b> CALL-IN: TRB Major Cities Committee Re: Mid-Year Meeting (webinar or call-in)</p>	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 10:00 AM</b> TRAVEL TIME</p> <p><b>10:00 AM - 10:30 AM</b> MEET: Dylan RE: Weekly Check-In (Leah's Office)</p> <p><b>10:30 AM - 11:00 AM</b> OFFICE TIME</p> <p><b>11:00 AM - 11:30 AM</b> MEET: Art RE: Prep for Urban Design Planning Meet the Director Event (Leah's Office)</p> <p><b>11:30 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 12:30 PM</b> MEET: Greg/ Art/ Alissa/ Rob RE: Staffing (Leah's Office)</p> <p><b>12:30 PM - 1:00 PM</b> MEET: David/ Steve/ Michael RE: Survey Compensation (Leah's Office (Check-in with PBOT recpetion on 8th floor))</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>2:00 PM - 3:00 PM</b> MEET: PBOT/ PPB/Gov Relations RE: Legislative Strategy for Traffic Safety (City Hall 410- Gov Relations Conference Room)</p> <p><b>3:00 PM - 4:00 PM</b> MEET: PBOT Staff and Dan Eisenbeis RE: Coordination of funding / legislative issues (Government Relations Office)</p> <p><b>4:00 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 10:00 AM</b> TRAVEL TIME (Vehicle #1)</p> <p><b>10:00 AM - 10:30 AM</b> PRESS EVENT: Asset Condition Report (TBD (W Burnside/18th))</p> <p><b>10:30 AM - 11:00 AM</b> TRAVEL TIME (Vehicle #1)</p> <p><b>11:00 AM - 11:30 AM</b> TRAVEL TIME with Art</p> <p><b>11:30 AM - 12:30 PM</b> ATTEND/SPEAK: UDP (Urban Design Planning) Meet the Director Event (Center for Architecture- 403 NW 11th Ave (NW 11th and Flanders) )</p> <p><b>12:30 PM - 1:00 PM</b> TRAVEL TIME</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>2:00 PM - 3:30 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p><b>3:30 PM - 4:30 PM</b> WALKING MEETING w/ Aaron Brown RE Vision Zero (Start at City Hall, 4th Ave Entrance)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>5:30 PM - 6:00 PM</b> TRAVEL TIME (Vehicle #5)</p> <p><b>6:00 PM - 9:00 PM</b> ATTEND: Southwest Corridor Community Forum (Multnomah Arts Center Auditorium (7688 SW Capitol Hwy))</p>	<p><b>8:30 AM - 9:30 AM</b> Meeting with City Attorney (City Attorney's Office, Large Conference Room)</p> <p><b>9:30 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> MEET: PBOT Equity Committee (Leah's Office)</p> <p><b>11:00 AM - 11:30 AM</b> MEET: Greg RE: Check-In (Leah's Office)</p> <p><b>11:30 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> OMF Speaker Series - Roger Hinshaw - OR and SW Wash Bank of America President (Portland Building Auditorium)</p> <p><b>12:30 PM - 1:30 PM</b> FYI: End of the road Webinar (Link to register is attached.)</p> <p><b>1:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:15 PM</b> MEET: Alissa RE: Recurring Check-In (Leah's Office)</p> <p><b>2:15 PM - 3:00 PM</b> MEET: Greg/ Art/ Alissa/ Rob RE: Staffing (Follow-up) (Leah's Office )</p> <p><b>3:00 PM - 3:30 PM</b> TRAVEL TIME</p> <p><b>3:30 PM - 4:30 PM</b> MEET: Jason Tell RE: ODOT Monthly Check-In (ODD Months @ PBOT - EVEN Months @ ODOT)</p>	<p><b>8:00 AM - 9:00 AM</b> FYI/ATTEND: Freight Committee RE: Our Streets (City Hall- Lovejoy Room)</p> <p><b>9:00 AM - 9:30 AM</b> MEET: Greg RE: Weekly Check In (Leah's Office)</p> <p><b>9:30 AM - 10:00 AM</b> MEET: Leah/ Chris/ PBOT staff RE: Burnside (Broadway Room- 9th floor)</p> <p><b>10:00 AM - 11:30 AM</b> OFFICE TIME</p> <p><b>11:30 AM - 1:00 PM</b> ATTEND: Bureau Director Meeting (present Transportation Funding) (Lovejoy Room, City Hall)</p> <p><b>12:00 PM - 1:00 PM</b> FYI: Novick LiveChat on OregonLive</p> <p><b>1:00 PM - 1:30 PM</b> FYI/ATTEND: Mayor's Budget Press Conference (Rose Room (More info will follow))</p> <p><b>1:30 PM - 3:30 PM</b> ATTEND: PBOT Director's Team Meeting (Hawthorne Room)</p> <p><b>3:30 PM - 4:00 PM</b> MEET: Alissa Mahar and Tina Keller RE: Customer Intake RFP (Leah's Office )</p> <p><b>4:00 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>6:00 PM - 6:30 PM</b> TRAVEL TIME (Vehicle 3)</p> <p><b>6:30 PM - 8:30 PM</b> ATTEND Transportation Town Hall (Woodstock School, 5601 SE 50th Ave. (SE Portland))</p>	<p><b>OFFICE TIME- MO</b></p> <p><b>9:00 AM - 10:00 AM</b> MEET: Suzanne RE: Weekly Check-In (MO- Leah's Office)</p> <p><b>10:00 AM - 10:30 AM</b> TRAVEL TIME (from MO to City Hall)</p> <p><b>10:30 AM - 11:00 AM</b> TRAVEL TIME (Meet at City Hall in Novick's Office)</p> <p><b>11:00 AM - 1:00 PM</b> TOUR: Jade District with Novick (Jade District office )</p> <p><b>1:00 PM - 1:30 PM</b> TRAVEL TIME (Arrive at City Hall)</p> <p><b>1:30 PM - 2:30 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 3:00 PM</b> MEET: Greg/ Kathryn RE: Streetcar (Leah's Office)</p> <p><b>3:00 PM - 5:00 PM</b> Prepare for Performance Reviews</p>	

## Calendar

**Week of Sunday, May 04, 2014**

<b>Sunday 5/4</b>	<b>Monday 5/5</b>	<b>Tuesday 5/6</b>	<b>Wednesday 5/7</b>	<b>Thursday 5/8</b>	<b>Friday 5/9</b>	<b>Saturday 5/10</b>
	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 10:00 AM</b> MEET: Alissa and Andrew RE: Duckworth Dock (Leah's Office)</p> <p><b>10:00 AM - 11:00 AM</b> OFFICE TIME</p> <p><b>11:00 AM - 12:00 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p><b>12:00 PM - 1:00 PM</b> Weekly BYOL Meeting (Pettygrove)</p> <p><b>1:00 PM - 2:30 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 3:30 PM</b> MEET: Dawn Jansen RE: Monthly Check-In (Leah's Office)</p> <p><b>3:30 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 5:00 PM</b> MEET: Nelson Nygaard RE: PBOT 2-Year Plan Interview (Leah's Office)</p>	<p><b>7:30 AM - 5:00 PM</b> ATTEND: Bureau Directors Planning Session (Broadway Room, Marriott Residence Inn at Riverplace, 2115 SW River Parkway)</p>	<p><b>7:30 AM - 9:00 AM</b> ATTEND: PSI Board of Directors 2014 (Two World Trade Center, 121 SW Salmon- River Room - 3rd level of Two World Trade Center - By Elevators - Facing Waterront)</p> <p><b>9:00 AM - 9:30 AM</b> TRAVEL TIME</p> <p><b>9:30 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Steve Townsen RE: Recurring Check-In (Leah's Office)</p> <p><b>11:00 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> ATTEND: OMF Speaker Series - Ted Wheeler (PDX Bldg-Room C, 2nd floor)</p> <p><b>1:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:00 PM</b> TRAVEL TIME (Car 4 with Diane)</p> <p><b>2:00 PM - 3:30 PM</b> ATTEND: Crosswalk Enforcement Action - Leah as Designated Pedestrian (SE Division Street between SE 142nd and 143rd avenues)</p> <p><b>3:30 PM - 4:00 PM</b> TRAVEL TIME</p> <p><b>4:00 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>7:30 AM - 9:00 AM</b> ATTEND: JPACT Meeting (Metro)</p> <p><b>9:00 AM - 9:30 AM</b> TRAVEL TIME</p> <p><b>9:30 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 12:00 PM</b> ATTEND: P&amp;D Directors Meeting (Bull Run Room -- Portland Building, 5th Floor, Water Bureau)</p> <p><b>12:00 PM - 1:00 PM</b> MEET: Novick and Neighborhood Coalition Directors/Board Chairs (City Hall- Lovejoy Room)</p> <p><b>1:00 PM - 1:30 PM</b> MEET: Novick RE: Personnel Issue (Novick's office)</p> <p><b>1:30 PM - 2:30 PM</b> CALL: NACTO Policy Committee (GoToMeeting (see notes) OR Call-in (267) 507-0015 Access Code: 414-183-949)</p> <p><b>2:00 PM - 3:00 PM</b> Check in RE: Outer Powell (Novick's Office )</p> <p><b>2:30 PM - 4:30 PM</b> ATTEND: PBOT Director's Team Meeting (Hawthorne Room)</p> <p><b>4:30 PM - 5:00 PM</b> MEET: Staff RE: Bikeshare Discussion (Leah's Office)</p>	<p><b>5/9 - 5/12</b> Leah- Out of Office 5/9 - 5/12...</p>	

## Calendar

### Week of Sunday, May 11, 2014

Sunday 5/11	Monday 5/12	Tuesday 5/13	Wednesday 5/14	Thursday 5/15	Friday 5/16	Saturday 5/17
<p><b>5/9 - 5/12</b> Leah- Out of Office 5/9 - 5/12</p> <p><b>11:00 AM - 4:00 PM</b> East Portland Sunday Parkways</p>	<p><b>2:00 PM - 3:30 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p>	<p><b>8:30 AM - 9:00 AM</b> TRAVEL TIME</p> <p><b>9:00 AM - 11:00 AM</b> ATTEND: PBOT Management Team Meeting (Matt Dishman Community Center - 77 NE Knott St)</p> <p><b>11:00 AM - 11:30 AM</b> TRAVEL TIME</p> <p><b>11:30 AM - 12:30 PM</b> OFFICE TIME</p> <p><b>12:30 PM - 1:00 PM</b> MEET: Chris and PBOT Staff RE: 28th Ave (PDOT - Conf, SE Morrison, 9th flr.)</p> <p><b>1:00 PM - 3:00 PM</b> OFFICE TIME</p> <p><b>3:00 PM - 3:30 PM</b> MEET: Novick and staff RE: Vaults in ROW (Novick's office)</p> <p><b>3:30 PM - 5:00 PM</b> Weekly BYOL Meeting (Leah's Office)</p>	<p><b>9:00 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Greg RE: Weekly Check In (Leah's Office)</p> <p><b>11:00 AM - 11:30 AM</b> OFFICE TIME</p> <p><b>11:30 AM - 12:00 PM</b> MEET: Alissa RE: Recurring Check-In (Leah's Office)</p> <p><b>12:00 PM - 1:00 PM</b> FYI/ATTEND: LUNCH: PBOT Nerd Nosh (Hawthorne Conference Room)</p> <p><b>1:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:00 PM</b> MEET: Christine/ Bill RE: ROW and Pavement Coordination RFP (Leah's Office)</p> <p><b>2:00 PM - 2:30 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 3:00 PM</b> MEET: Active Transportation Staff Meeting (Hawthorne Room)</p> <p><b>3:00 PM - 3:30 PM</b> OFFICE TIME</p> <p><b>3:30 PM - 4:00 PM</b> MEET: Novick and Fritz RE: Our Streets (Fritz's office)</p> <p><b>4:00 PM - 5:00 PM</b> MEET: Leah and Multifamily NW Executive Director Deborah Imse RE: Our Streets (PBOT 8th floor- Hawthorne Room)</p> <p><b>4:30 PM - 5:00 PM</b> TRAVEL TIME</p>	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 10:30 AM</b> MEET: Novick and Port of Portland (Bill Wyatt, Curtis Robinhold, and Susie Lahsene) RE: Street Fee (Novick's office)</p> <p><b>10:30 AM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:30 PM</b> ATTEND: PBOT Director's Team Meeting (Hawthorne Room)</p> <p><b>2:30 PM - 3:00 PM</b> MEET: Mayor Hales and Bill Perry of ORLA (City Hall, Mayor's Office)</p> <p><b>3:00 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 5:00 PM</b> MEET: Fred Miller et al RE: OMF Consolidation Inquiry Related to the OMF Study (OMF, Conf 12 Horizon Rm (12-15))</p> <p><b>6:30 PM - 8:30 PM</b> FYI/ATTEND: Budget Committee Hearing on City and PDC Budget Hearing (Council Chambers)</p>	<p><b>7:30 AM - 8:00 AM</b> TRAVEL TIME to 200 SW Market St #150, Portland, OR 97201</p> <p><b>8:00 AM - 9:00 AM</b> MEET: Mayor Hales and BOMA (200 SW Market, Lobby Conf. Room area)</p> <p><b>9:00 AM - 10:00 AM</b> MEET: Novick and PBA Transportation Task Force RE: Our Streets (200 SW Market St #150, Portland, OR 97201)</p> <p><b>10:00 AM - 10:30 AM</b> TRAVEL TIME</p> <p><b>10:30 AM - 12:30 PM</b> OFFICE TIME</p> <p><b>12:30 PM - 12:45 PM</b> TRAVEL to 1621 SW First Ave (entrance is off of First Ave, and is marked by "R.L. Woolworth Building" signage)</p> <p><b>12:45 PM - 1:05 PM</b> MEET: Regence President Angela Dowling (Meet at Front Desk)</p> <p><b>1:00 PM - 2:00 PM</b> ATTEND: Novick's Keynote at National Bike to Work Day- Portland Employers Bike Summit (Woolworth Building, 1621 SW 1st Ave- entrance is from Pettygrove Park (i.e. not the front door))</p> <p><b>2:00 PM - 2:30 PM</b> TRAVEL TIME</p> <p><b>2:30 PM - 3:30 PM</b> OFFICE TIME</p> <p><b>3:30 PM - 5:00 PM</b> MEET: Transportation Funding Advisory Committee (Rose Room)</p>	



**5:00 PM - 6:00 PM**  
ATTEND: WTS Annual  
Conference Blue Ribbon  
Reception (Portland Spirit  
Dock- Salmon Street Springs  
Fountain on Salmon and  
Naito)

**6:00 PM - 7:30 PM**  
ATTEND: WTS Annual  
Conference Welcome  
Reception (Portland Spirit)

**6:30 PM - 8:30 PM FYI:**  
East Portland LUTC Meeting  
(East Portland Neighborhood  
Office- 1017 NE 117th  
Avenue)

**7:30 PM - 8:00 PM TRAVEL**  
TIME

**5:30 PM - 6:30 PM MEET:**  
Lynn Peterson

# Calendar

## Week of Sunday, May 18, 2014

Sunday 5/18	Monday 5/19	Tuesday 5/20	Wednesday 5/21	Thursday 5/22	Friday 5/23	Saturday 5/24
	<p><b>9:00 AM - 10:00 AM</b> MEET: Novick and Mike Salsgiver, Associated General Contractors RE: Our Streets (Novick's office)</p> <p><b>10:00 AM - 11:00 AM</b> Regulatory Transfer Research</p> <p><b>11:00 AM - 12:00 PM</b> MEET: Steve Townsen RE: Check-In out in field (Meet at Leah's Office)</p> <p><b>12:00 PM - 12:30 PM</b> OFFICE TIME</p> <p><b>12:30 PM - 1:00 PM</b> MEET: Nancy Hales RE: First Stop Portland (Leah's Office)</p> <p><b>1:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:00 PM</b> COFFEE: Brady Moss RE: Informational Interview (Cafe Viale- Corner of SW 6th and Main (Inside the Congress Center Office Building))</p> <p><b>2:00 PM - 2:30 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 3:00 PM</b> MEET: Outer Powell Discussion (Leah Treat's office)</p> <p><b>3:00 PM - 5:00 PM</b> MEET: PBOT Budget Advisory Committee (Pettygrove Room - City Hall. 1221 SW 4th Avenue)</p>	<p><b>8:00 AM - 9:00 AM</b> MEET Venture Portland Board RE Street Fee (Moda Center (Sphere Room))</p> <p><b>9:00 AM - 9:30 AM</b> TRAVEL TIME</p> <p><b>9:30 AM - 11:30 AM</b> OFFICE TIME</p> <p><b>11:30 AM - 12:30 PM</b> Weekly BYOL Meeting (Leah's Office)</p> <p><b>12:30 PM - 1:00 PM</b> OFFICE TIME</p> <p><b>1:00 PM - 2:00 PM</b> ATTEND: City Executive Equity Committee - Quarterly Meeting (Lovejoy Room - City Hall)</p> <p><b>2:00 PM - 2:30 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 3:00 PM</b> BRIEFING: Climate Smart Communities (joint JPACT/MPAC meeting 5/30) (Novick's office)</p> <p><b>3:00 PM - 3:30 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p><b>3:30 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 5:00 PM</b> MEET: Susan Anderson RE: Monthly BPS Check-In (Leah's Office)</p>	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 11:00 AM</b> MEET: Nelson Nygaard RE: PBOT 2-Year Workplan Interview (Leah's Office)</p> <p><b>11:00 AM - 11:30 AM</b> OFFICE TIME</p> <p><b>11:30 AM - 12:00 PM</b> PHONE: Don Halligan RE: Rail~volution Panel Prep (CALL: 410-972-1429)</p> <p><b>12:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:30 PM</b> ATTEND: PBOT Labor Management Committee Meeting (Maintenance Operations - Corlette Conference Room )</p> <p><b>2:00 PM - 4:00 PM</b> FYI: OMF Review Work Session RE: Moss Adams Assessment and Study Report</p> <p><b>2:30 PM - 3:00 PM</b> TRAVEL TIME</p> <p><b>3:00 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 5:00 PM</b> MEET: Mayor Hales and NAIOP (City Hall, Mayor's Office)</p> <p><b>6:30 PM - 7:30 PM</b> FYI: City Club Member-Led Forum: Employment &amp; Transportation on the Central Eastside (Lucky Lab N Portland, 1700 N Killingsworth St., Portland)</p>	<p><b>9:00 AM - 10:00 AM</b> MEET/CALL: Jessica Dorazio of Vision Critical (Portland Building, 1120 SW 5th Ave, 8th floor- Hawthorne Conference Room)</p> <p><b>9:00 AM - 10:00 AM</b> PRESS EVENT (SE Corner of Kenilworth Park (SE Holgate Blvd/34th Ave. Near Grout Elem.))</p> <p><b>10:00 AM - 10:30 AM</b> TRAVEL TIME</p> <p><b>10:30 AM - 12:00 PM</b> P&amp;D Directors meeting (Bull Run Room -- Portland Building, 5th Floor, Water Bureau)</p> <p><b>12:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:00 PM</b> MEET: Thomas Lannom and staff RE: Regulatory Transfer (Leah's Office- Portland Building, 9th floor (check in with PBOT Reception on 8th floor))</p> <p><b>2:00 PM - 4:30 PM</b> OFFICE TIME- TUF prep</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>6:30 AM - 9:30 AM</b> OFFICE TIME- MO</p> <p><b>9:30 AM - 10:30 AM</b> Event Prep (MO- Leah's Office)</p> <p><b>11:00 AM - 12:00 PM</b> MEET: Leah and Suzanne RE: Weekly Check-In (MO- Leah's Office)</p> <p><b>12:00 PM - 2:30 PM</b> OFFICE TIME- MO</p> <p><b>2:30 PM - 3:30 PM</b> MEET: Staff RE: Open Office Hours at MO (Leah's Office- MO)</p> <p><b>3:30 PM - 5:00 PM</b> MO- OFFICE TIME</p>	

# Calendar

## Week of Sunday, May 25, 2014

Sunday 5/25	Monday 5/26	Tuesday 5/27	Wednesday 5/28	Thursday 5/29	Friday 5/30	Saturday 5/31
	<p><b>CITY HOLIDAY - Memorial Day (City Closed)</b></p>	<p><b>9:00 AM - 10:00 AM</b> OFFICE TIME- TUF prep</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Mayor Hales, Gary Oxley &amp; Sean Miller (City Hall-Mayor's Office)</p> <p><b>11:00 AM - 12:00 PM</b> Weekly BYOL Meeting (Commissioner's Office)</p> <p><b>12:00 PM - 1:00 PM</b> MEET: Commissioner Novick and staff RE: Weekly Check-In (Novick's office)</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>2:00 PM - 3:00 PM</b> MEET Ecumenical Ministries of Oregon RE TUF (David Leslie, Rev. Chuck Currie, +others) (Novick's office)</p> <p><b>3:00 PM - 4:00 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>4:00 PM - 4:30 PM</b> MEET: Mayor Hales RE: Monthly Check-In (City Hall)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>5:00 PM - 5:30 PM</b> MEET: HR et al RE: Transition discussion (PBOT 9th Floor )</p>	<p><b>9:00 AM - 12:00 PM</b> OFFICE TIME- TUF prep</p> <p><b>12:00 PM - 12:30 PM</b> TRAVEL TIME</p> <p><b>12:30 PM - 1:30 PM</b> PERSONAL: ATTEND: Jeff Merkley for Oregon-Grassroots Fundraiser with Senator Elizabeth Warren (Hilton Portland &amp; Executive Tower- 921 SW 6th Ave)</p> <p><b>1:30 PM - 2:00 PM</b> TRAVEL TIME</p> <p><b>2:00 PM - 3:00 PM</b> OFFICE TIME</p> <p><b>3:00 PM - 4:30 PM</b> ATTEND: PBOT Director's Team Meeting (Broadway Room)</p> <p><b>4:30 PM - 5:30 PM</b> MEET: Staff RE: Council prep (PDOT - Conf, NW Broadway, 9th flr.)</p>	<p><b>8:30 AM - 12:45 PM</b> FYI/ATTEND: City of Portland Innovation Fund Workshop (PSU: 1825 SW Broadway-Smith Memorial Student Union- Cascade Room 236)</p> <p><b>12:45 PM - 1:00 PM</b> TRAVEL TIME</p> <p><b>12:45 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>2:00 PM - 5:00 PM</b> Council Time Certain (Council Chambers)</p>	<p><b>6:30 AM - 9:30 AM</b> OFFICE TIME- MO</p> <p><b>9:30 AM - 10:00 AM</b> TRAVEL TIME</p> <p><b>10:00 AM - 12:00 PM</b> ATTEND: Highway Trust Fund Roundtable with Senator Wyden &amp; Senator Merkley (ODOT- 123 NW Flanders St)</p> <p><b>12:00 PM - 12:30 PM</b> TRAVEL TIME</p> <p><b>12:30 PM - 1:00 PM</b> OFFICE TIME- MO</p> <p><b>1:00 PM - 1:30 PM</b> PHONE: Nelson Nygaard (Karina will call Leah's cell)</p> <p><b>1:30 PM - 2:00 PM</b> OFFICE TIME- MO</p> <p><b>2:00 PM - 2:45 PM</b> MEET: Leah/ Suzanne/ Dr Hammer et al RE: SHIP and other opportunities (PBOT MO - Conf, South Room)</p> <p><b>3:00 PM - 4:00 PM</b> OFFICE TIME- MO</p> <p><b>4:00 PM - 4:30 PM</b> TRAVEL TIME</p>	<p><b>5:00 PM - 9:00 PM</b> ATTEND: BTA Alice Awards (Pure Space- 1315 NW Overton St. (Bike parking will be available on NW Overton outside Pure Space))</p>

## Calendar

Week of Sunday, June 01, 2014

Sunday 6/1	Monday 6/2	Tuesday 6/3	Wednesday 6/4	Thursday 6/5	Friday 6/6	Saturday 6/7
	<p><b>9:00 AM - 4:00 PM</b> ATTEND: PBOT 2-Year Workplan Leadership Team Retreat (Kennedy School. Gymnasium. 5736 NE 33rd Ave, Portland, OR 97211)</p>	<p><b>9:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:30 AM</b> MEET: Greg RE: Weekly Check In (Leah's Office)</p> <p><b>11:30 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> Weekly BYOL Meeting (Leah's Office)</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>2:00 PM - 3:00 PM</b> Press Event (Rose Room)</p> <p><b>3:00 PM - 4:00 PM</b> MEET: Commissioner Novick RE: Weekly Check-In (Novick's office)</p> <p><b>4:00 PM - 4:30 PM</b> MEET: Linly Rees RE: TUF (Commissioner Novick's Conference Room)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>9:00 AM - 11:00 AM</b> OFFICE TIME</p> <p><b>11:00 AM - 12:30 PM</b> ATTEND: TUF Second Reading (Council Chambers)</p> <p><b>1:00 PM - 1:30 PM</b> MEET: Leah/ Chris/ staff RE: Bike Share (PDOT - Conf, E. Burnside, 8th flr.)</p> <p><b>1:30 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>2:00 PM - 3:30 PM</b> ATTEND: PBOT Director's Team Meeting (Hawthorne Room)</p> <p><b>3:30 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 5:00 PM</b> TUF Team Thank You</p>	<p><b>6/5 - 6/8</b> Leah on Vacation - Greg Jones Acting...</p>		

## Calendar

Week of Sunday, June 08, 2014

Sunday 6/8	Monday 6/9	Tuesday 6/10	Wednesday 6/11	Thursday 6/12	Friday 6/13	Saturday 6/14
<p><b>6/5 - 6/8</b> Leah on Vacation - Greg Jones Acting</p>	<p><b>9:15 AM - 9:30 AM</b> MEET: Alissa/ Dawn RE: Personnel Matter (Leah's Office)</p> <p><b>9:30 AM - 9:45 AM</b> MEET: Christine RE: Home Forward meeting prep (Leah's Office)</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Steve Rudman and Mike Andrews of Home Forward (Leah's Office)</p> <p><b>11:00 AM - 11:30 AM</b> OFFICE TIME</p> <p><b>11:30 AM - 12:00 PM</b> MEET: OMF/PBOT RE: Project Scope and Communications (Leah's Office- 9th floor)</p> <p><b>12:20 PM - 12:50 PM</b> TRAVEL TIME</p> <p><b>12:30 PM - 1:30 PM</b> MEET: Traci Manning of PHB (Bangkok Palace at 300 SW Taylor St)</p> <p><b>1:30 PM - 2:00 PM</b> TRAVEL TIME</p> <p><b>2:00 PM - 3:00 PM</b> OFFICE TIME</p> <p><b>3:00 PM - 3:30 PM</b> MEET: Commissioner Fish RE: Recurring Check-In (Fish's Office)</p> <p><b>3:30 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>9:00 AM - 10:00 AM</b> ATTEND/DROP BY: Business Operations Group-wide Meeting (Portland Building, 2nd Floor- Room B)</p> <p><b>9:30 AM - 10:30 AM</b> FYI/ATTEND: CONFERENCE CALL: ULI Rose Fellowship check-in with Jess and Gideon (BPS - Conference Room 7E )</p> <p><b>11:00 AM - 12:00 PM</b> MEET: Commissioner Novick and Chris RE: Weekly Check- In (Novick's office)</p> <p><b>11:00 AM - 11:10 AM</b> BRIEFING: JPACT (Novick's office)</p> <p><b>12:00 PM - 1:00 PM</b> Weekly BYOL Meeting (Commissioner's Office)</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 1:45 PM</b> FYI ONLY: Staff Briefing with Mayor on Foster</p> <p><b>2:00 PM - 2:30 PM</b> MEET: Dan Eisenbeis/Greg/ Art RE: Outer Powell (Leah's Office)</p> <p><b>2:30 PM - 3:00 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 3:00 PM</b> FYI ONLY: Staff Briefing with Fritz on Foster</p> <p><b>3:00 PM - 3:30 PM</b> MEET: Chris Smith (Leah's Office)</p> <p><b>3:30 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>3:41 PM - 3:58 PM</b> Fred Miller (Fred's Office)</p> <p><b>4:00 PM - 4:30 PM</b> MEET: Greg and Kathryn RE: PSI prep (Leah's Office)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>9:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:00 AM</b> MEET: Greg and HR RE: Project Update (Leah's Office)</p> <p><b>11:00 AM - 11:30 AM</b> TRAVEL TIME</p> <p><b>11:30 AM - 12:30 PM</b> LUNCH: Adam Davis (India House- 1038 SW Morrison St (Corner of SW Morrison and 11th Ave))</p> <p><b>12:30 PM - 1:00 PM</b> TRAVEL TIME</p> <p><b>1:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 5:00 PM</b> ATTEND: Equity Training 101 (Portland Building, 2nd Floor, Room C)</p>	<p><b>7:30 AM - 9:00 AM</b> ATTEND: PSI Board Meeting (River Room)</p> <p><b>7:30 AM - 9:00 AM</b> FYI: JPACT Meeting (Metro)</p> <p><b>9:00 AM - 9:30 AM</b> TRAVEL TIME</p> <p><b>9:30 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 12:00 PM</b> P&amp;D Directors Meeting (Bull Run Room -- Portland Building, 5th Floor, Water Bureau)</p> <p><b>12:00 PM - 1:00 PM</b> ATTEND: OMF Speaker Series: Jill Nelson, Founder and CEO of Ruby Receptionists (Room C, 2nd floor)</p> <p><b>1:15 PM - 2:00 PM</b> MEET: TUF Team and Fred Miller (Leah's Office- PBOT 9th floor)</p> <p><b>2:15 PM - 3:30 PM</b> ATTEND: PBOT Director's Team Meeting (Hawthorne Room)</p> <p><b>3:30 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 4:30 PM</b> MEET: Commissioner Fritz RE: Bi- Monthly Check-In (Commissioner Fritz's Office)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>5:00 PM - 5:30 PM</b> NO LATE NIGHT</p>	<p><b>6:30 AM - 8:30 AM</b> OFFICE TIME- MO</p> <p><b>8:30 AM - 11:30 AM</b> ATTEND: AT Manager Interviews (PBOT MO- North Conference Room)</p> <p><b>11:30 AM - 12:30 PM</b> OFFICE TIME- MO</p> <p><b>12:30 PM - 1:00 PM</b> MEET: Suzanne and Dylan RE: Press event prep (MO- Leah's Office)</p> <p><b>1:00 PM - 1:30 PM</b> OFFICE TIME- MO</p> <p><b>1:30 PM - 2:30 PM</b> MEET: Suzanne RE: Weekly Check- In (MO- Leah's Office)</p> <p><b>2:30 PM - 3:00 PM</b> OFFICE TIME- MO</p> <p><b>3:15 PM - 3:45 PM</b> TRAVEL TIME from MO to South Waterfront</p> <p><b>3:45 PM - 5:45 PM</b> MEET: Asst. Secretary Winfree and Jennifer Dill (Meet at South Waterfront at base of tram for bike tour)</p>	

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# Calendar

## Week of Sunday, June 15, 2014

Sunday 6/15	Monday 6/16	Tuesday 6/17	Wednesday 6/18	Thursday 6/19	Friday 6/20	Saturday 6/21
	<p><b>9:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM – 11:30 AM</b> Event Prep</p> <p><b>11:30 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 12:45 PM</b> MEET: Alissa/ Suzanne/ Tina RE: Customer Intake RFP (Leah's Office)</p> <p><b>1:00 PM - 1:30 PM</b> OFFICE TIME</p> <p><b>1:30 PM - 2:00 PM</b> MEET: Steve/ David/ Michael RE: Compensation for nonrep surveyors (Leah's Office- 9th floor (check in with reception on 8))</p> <p><b>2:00 PM - 3:00 PM</b> OFFICE TIME</p> <p><b>3:00 PM - 3:30 PM</b> MEET: Commissioner Saltzman RE: Recurring Check-In (Commissioner's Office)</p> <p><b>3:30 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 4:30 PM</b> TUF Huddle (Leah's Office)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>5:00 PM - 5:30 PM</b> MEET: Anna Kanwit (Anna's Office- 4th Floor)</p>	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 10:00 AM</b> MEET: Alissa and Tina RE: TBAC (Leah's Office)</p> <p><b>10:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:00 AM</b> MEET: Gerik Kransky (Happy Cup in City Hall)</p> <p><b>11:00 AM - 11:30 AM</b> Chris Warner</p> <p><b>11:30 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> Weekly BYOL Meeting (Leah's Office)</p> <p><b>1:00 PM - 2:00 PM</b> Event Prep (Leah's Office)</p> <p><b>2:00 PM - 3:00 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p><b>3:00 PM - 4:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 5:00 PM</b> MEET: Gov Relations RE: Jurisdictional Transfer (Office of Government Relations Conference Room)</p>	<p><b>Leah at Maintenance</b> <b>9:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>9:00 AM - 11:00 AM</b> Expanded Staff (Corlett Training Room)</p> <p><b>10:45 AM - 11:15 AM</b> ING Appointment - Amanda (White Pine Room 10th Floor)</p> <p><b>11:30 AM - 12:00 PM</b> TRAVEL TIME</p> <p><b>12:00 PM - 1:30 PM</b> OFFICE TIME MO- Employee Evaluations</p> <p><b>1:30 PM - 2:30 PM</b> ATTEND: PBOT Labor Management Committee Meeting (PBOT MO - Conf, Corlett Training Room)</p> <p><b>2:30 PM - 3:30 PM</b> OFFICE TIME MO</p> <p><b>3:30 PM - 3:50 PM</b> CALL: Greg and Alissa (Greg and Alissa will call Leah at MO 3- 7234)</p> <p><b>4:30 PM - 5:30 PM</b> MEET: Victor Rhodes</p>	<p><b>6/19 - 6/21</b> Leah on Vacation 6/19-6/21; Greg Jones Acting Director</p>		

## Calendar

### Week of Sunday, June 22, 2014

Sunday 6/22	Monday 6/23	Tuesday 6/24	Wednesday 6/25	Thursday 6/26	Friday 6/27	Saturday 6/28
<p><b>11:00 AM - 4:00 PM</b> FYI/ATTEND: North Portland Sunday Parkways</p>	<p><b>9:00 AM - 10:00 AM</b> Event Prep (Leah's Office)</p> <p><b>11:00 AM - 11:30 AM</b> MEET: Novick RE: PBOT Check in (PBOT Hawthorne Room)</p> <p><b>11:30 AM - 1:00 PM</b> OFFICE TIME</p> <p><b>1:00 PM - 1:30 PM</b> MEET: Staff RE: Briefing/prep for Powell-Division Steering Committee meeting (Leah's Office- Portland Building, 9th floor (check in with reception on 8th floor))</p> <p><b>1:30 PM - 3:00 PM</b> OFFICE TIME</p> <p><b>3:15 PM - 4:00 PM</b> TRAVEL TIME- Vehicle 3 (to East Hill Church, office complex room, 701 N Main Ave, Gresham (map with parking information attached))</p> <p><b>4:00 PM - 6:00 PM</b> ATTEND: Powell-Division Steering Committee meeting (East Hill Church, office complex room, 701 N Main Ave, Gresham)</p> <p><b>6:00 PM - 6:30 PM</b> TRAVEL TIME</p>	<p><b>7:00 AM - 7:30 AM</b> TRAVEL TIME- Vehicle 3 (to Oregon Convention Center- 777 NE Martin Luther King Jr. Blvd. )</p> <p><b>8:00 AM - 9:30 AM</b> ATTEND/PRESENT: Town Hall on Business and Non-Residential Fee (Oregon Convention Center, Portland Ballroom 255, 777 NE Martin Luther King Jr. Blvd. )</p> <p><b>9:30 AM - 10:00 AM</b> TRAVEL TIME</p> <p><b>10:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:00 AM</b> MEET: Suzanne and Kate Wood RE: Confidential Claim (Leah's Office)</p> <p><b>11:00 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> Weekly BYOL Meeting (Commissioner's Office)</p> <p><b>1:00 PM - 2:30 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>2:30 PM - 3:00 PM</b> MEET: Novick RE: Check-In (Novick's office)</p> <p><b>3:00 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>4:00 PM - 4:30 PM</b> DROP BY: Caitlin's Going Away Celebration (Hawthorne)</p>	<p><b>7:00 AM - 7:30 AM</b> TRAVEL TIME- Vehicle 3 (Port of Portland)</p> <p><b>7:30 AM - 9:00 AM</b> ATTEND: Transportation Leadership Breakfast (Port of Portland )</p> <p><b>9:00 AM - 10:00 AM</b> TRAVEL TIME</p> <p><b>10:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:30 AM</b> MEET: Susan Anderson and staff RE: BPS monthly check-in (PBOT Morrison Conference Room - 9th floor TPB; BPS check-in on 8th floor)</p> <p><b>11:30 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> ATTEND: OMF Speaker Series: Max Williams, President and CEO of the Oregon Community Foundation (Auditorium, 2nd floor)</p> <p><b>12:00 PM - 12:30 PM</b> BRIEFING: Streetcar update (Novick's office)</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>2:00 PM - 4:00 PM</b> ATTEND: Office of Government Relations 2015 Legislative Work Session (Council Chambers)</p> <p><b>4:00 PM - 5:30 PM</b> OFFICE TIME</p> <p><b>5:30 PM - 6:30 PM</b> TRAVEL TIME</p>	<p><b>9:00 AM - 9:15 AM</b> MEET: Alissa/ Josh RE: Streets Meeting prep (Leah's Office)</p> <p><b>9:30 AM - 10:00 AM</b> MEET: Alissa RE: Recurring Check-In/Perf Eval (Leah's Office)</p> <p><b>10:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:00 AM</b> MEET: Fred/ Josh/ Mike RE: Revenue Measure (Mayor's Office)</p> <p><b>11:00 AM - 12:00 PM</b> MEET: Fred Miller and team RE: Consolidation Inquiry (OMF, Conf 12 Horizon Rm (12-15))</p> <p><b>12:00 PM - 3:30 PM</b> OFFICE TIME</p> <p><b>3:30 PM - 4:00 PM</b> MEET: Sierra RE: Perf Evaluation (Leah's Office)</p> <p><b>4:00 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>6:30 AM - 10:00 AM</b> OFFICE TIME- MO</p> <p><b>10:00 AM - 10:30 AM</b> TRAVEL TIME (from MO to City Hall)</p> <p><b>10:30 AM - 12:00 PM</b> ATTEND TOUR: PGE Switch and Transformer vault tour (Meet van at City Hall 4th Ave Entrance )</p> <p><b>12:00 PM - 12:30 PM</b> TRAVEL TIME</p> <p><b>12:30 PM - 3:00 PM</b> OFFICE TIME- MO</p> <p><b>3:00 PM - 3:30 PM</b> TRAVEL TIME</p> <p><b>3:30 PM - 4:00 PM</b> MEET: Novick and staff RE: Press Event Prep (Novick's office)</p> <p><b>4:00 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>5:00 PM - 7:00 PM</b> Monthly Check In (TBD)</p>	



			<p><b>6:30 PM - 8:30 PM FW:</b> ATTEND Street Fee Forum (residential) (Kaiser Town Hall 3704 N Interstate Ave, Portland, OR 97227)</p>			
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## Calendar

### Week of Sunday, June 29, 2014

Sunday 6/29	Monday 6/30	Tuesday 7/1	Wednesday 7/2	Thursday 7/3	Friday 7/4	Saturday 7/5
	<p><b>9:00 AM - 9:30 AM</b> OFFICE TIME</p> <p><b>9:30 AM - 10:00 AM</b> TRAVEL TIME</p> <p><b>10:00 AM - 11:00 AM</b> PRESS EVENT: 100 Miles Mtx Completed (NE Holladay and midblock b/w 11th and 13th avenues)</p> <p><b>11:00 AM - 11:30 AM</b> TRAVEL TIME</p> <p><b>11:30 AM - 1:30 PM</b> MEET: PBA &amp; Other Business Re: Streets (City Hall, Mayor's conf. room- 3rd floor, room 340)</p> <p><b>1:30 PM - 2:30 PM</b> OFFICE TIME</p> <p><b>2:30 PM - 2:50 PM</b> MEET: Dylan RE: Communications Update</p> <p><b>3:15 PM - 3:45 PM</b> MEET: Suzanne RE: Fog seal list 14/15 (Leah's Office)</p> <p><b>3:45 PM - 4:30 PM</b> MEET: Dawn Jansen RE: HR Check-In (Leah's Office)</p> <p><b>4:30 PM - 5:00 PM</b> OFFICE TIME</p> <p><b>6:30 PM - 8:30 PM</b> ATTEND: Parks Bond Town Hall (Cleveland high school)</p>	<p><b>7:30 AM - 9:00 AM</b> TENTATIVE: ATTEND: Portland Freight Committee Meeting (Lovejoy)</p> <p><b>9:00 AM - 10:30 AM</b> OFFICE TIME</p> <p><b>10:30 AM - 11:30 AM</b> MEET: Greg (Dawn) RE: Weekly Check In (Leah's Office)</p> <p><b>11:30 AM - 12:00 PM</b> PHONE: Thomas/ Greg RE: Regulatory Division Transfer (Thomas to call Leah 503-823-5085)</p> <p><b>12:00 PM - 1:00 PM</b> OFFICE TIME- DO NOT BOOK</p> <p><b>1:00 PM - 2:00 PM</b> Weekly BYOL Meeting (Commissioner's Office)</p> <p><b>2:00 PM - 3:00 PM</b> MEET: Novick and Chris RE: Weekly Check-In (Novick's office)</p> <p><b>3:00 PM - 3:30 PM</b> TRAVEL TIME</p> <p><b>3:30 PM - 4:00 PM</b> ATTEND: Rick Gustafson's Portland Streetcar Retirement (Portland Streetcar Maintenance Facility- 1516 NW Northrup)</p> <p><b>4:00 PM - 6:30 PM</b> ATTEND: SURPRISE: Rick Gustafson's Portland Streetcar Retirement (Left Bank Annex- 101 N Weidler St)</p> <p><b>6:30 PM - 7:00 PM</b> NO LATE NIGHT- early morning on Wednesday 7/2/14</p>	<p><b>7:30 AM - 9:00 AM</b> ATTEND: PSI Board Meeting (25 SW Salmon Street, Two World Trade Center: 2nd Level – mezzanine level, Oregon Room )</p> <p><b>9:00 AM - 9:30 AM</b> TRAVEL TIME</p> <p><b>9:30 AM - 10:00 AM</b> OFFICE TIME</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Leah and staff RE: Parking Policy (Broadway)</p> <p><b>10:00 AM - 11:30 AM</b> ATTEND: Monthly Business Services Managers/Supervisors Meeting (PBOT Hawthorne Room - 8th Floor)</p> <p><b>11:00 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:00 PM - 1:00 PM</b> ATTEND: OMF Speaker Series: Ellen Rosenblum, Oregon Attorney General (Auditorium, 2nd floor)</p> <p><b>1:00 PM - 2:00 PM</b> OFFICE TIME</p> <p><b>2:00 PM - 3:00 PM</b> MEET: PBOT Equity Committee (Leah's Office)</p> <p><b>3:00 PM - 4:00 PM</b> MEET: TUF Team and Fred Miller RE: Workgroup prep (PBOT Conf 9th, Morrison Street (15))</p> <p><b>4:00 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>6:30 AM - 10:00 AM</b> OFFICE TIME- MO</p> <p><b>8:30 AM - 9:00 AM</b> Budget Deliverables</p> <p><b>10:00 AM - 11:00 AM</b> MEET: Suzanne RE: Weekly Check-In (MO- Leah's Office)</p> <p><b>11:00 AM - 12:00 PM</b> OFFICE TIME</p> <p><b>12:15 PM - 12:30 PM</b> TRAVEL TIME</p> <p><b>12:30 PM - 12:45 PM</b> COFFEE: Joe Partridge RE: Informational Interview (Goldrush Coffee Bar- 2601 NE Martin Luther King Jr Blvd)</p> <p><b>1:00 PM - 1:15 PM</b> TRAVEL TIME</p> <p><b>1:30 PM - 2:00 PM</b> MEET: Brian and staff RE: Projects (PBOT MO - Conf, North Room)</p> <p><b>2:15 PM - 3:30 PM</b> ATTEND: PBOT Director's Team Meeting (PBOT MO - Conf, North Room)</p> <p><b>3:30 PM - 5:00 PM</b> OFFICE TIME</p>	<p><b>HOLIDAY (City of Portland Closed)</b></p>	