

PBOT

PORTLAND BUREAU OF TRANSPORTATION

1120 SW Fifth Avenue, Suite 800 Portland, OR 97204 503.823.5185
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Steve Novick Commissioner Leah Treat Director

2016-2017 BUREAU AND BUDGET ADVISORY COMMITTEE (BBAC)

MEETING SUMMARY

Thursday, September 15, 2016 | 4:00 - 6:00 pm
Portland City Hall, Rose Room

BBAC Members in Attendance

Arlene Kimura

David Sweet

Elaine O'Keefe

Heather Bowman

Heather McCarey

Kaliska Day

Kyle Buss

Laura Becker

Meesa Long

Momoko Saunders

Orlando Lopez Bautista

Pia Welch

Ruthanne Bennett

Ryan Hashagen

Samuel Gollah

Thomas Karwaki

Tony Lamb

Meeting Chair: Leah Treat

Staff Facilitators: Irene Schwoeffermann, Zan Gibbs

Staff Attending: Maurice Henderson, Dave Benson, John Brady, Suzanne Kahn, Christine Leon, Alissa Maher, Courtney Duke, Lewis Wardrip

Overview

Director Leah Treat opened the meeting; thanked the committee for their commitment to this role and further discussed how previous committees have functioned, challenges they faced and successes they experienced. Director Treat also introduced the Director's Team; each shared more information about their area of work. Zan Gibbs, Equity and Inclusion Manager, gave a brief overview of expectations of the group when in the space, topics like use of technology and speaking orders were discussed and decided. Irene Schwoeffermann, Public



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Involvement Coordinator, reviewed committee materials in the provided binder and introduced potential topics for the BBAC to prioritize for the year.

Meeting Agenda

- I. Welcome + Committee Intros
- II. PBOT Overview + Meet the Director's Team
- III. Committee Roles + Responsibilities
 - A. Public Official + Public Meeting Laws
 - B. Committee Charter
- IV. Identifying BBAC Priorities
- V. PBOT / Community Announcements + Public Comment
 - A. October + November Preview
 - B. Community Announcements
 - C. Public Comments

Meeting Details

Welcome + Committee Intros

Director Treat welcomed the committee into the space and invited committee members to introduce themselves and what brought them to serve in this role. Members of the committee discussed serving as representative from various neighborhood associations, biking, walking and freight organizations and various community interests.

PBOT Overview + Meet the Director's Team

Director Treat opened the discussion with providing an overview of the Bureau and extending her appreciation to committee members for their commitment to serving as advisors to PBOT as members of the BBAC.

Directors from throughout the bureau introduced themselves and the various projects underway in their division. They included

- Maurice Henderson, Deputy Director
- Dave Benson, Parking Services
- John Brady, Communications and Public Involvement

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- Suzanne Kahn, Maintenance Operations
- Christine Leon, Development Permitting and Transit
- Alissa Maher, Finance and Business Operations
- Courtney Duke on behalf of Art Pierce, Policy, Planning and Projects
- Lewis Wardrip on behalf of Steve Townsen, Engineering Group
- Zan Gibbs, Equity and Inclusion Manager

Committee Roles + Responsibilities

Zan Gibbs opened up a discussion about the committee's roles and responsibilities with a list of ideas for making sure that all ideas, voices and comments would be respected and heard. "Raising your tents" (name tents) was agreed on by the group to be the mode of keeping speaking order during discussion. Public Official and Public Meeting Laws were discussed briefly and committee members were encouraged to read the information provided in the binders provided. The Committee Charter was also briefly discussed while the committee was encouraged to read the information further individually.

Identifying BBAC Priorities

Irene Schwoeffermann introduced a list of "hot topics" for review as the BBAC considers its priorities for the year. The committee will be asked to review the topics and discuss in more detail at the October meeting.

PBOT / Community Announcements + Public Comment

During the October and November meetings the committee will develop a list of priorities for the year, as well as a plan for execution of those plans.

There were no community announcements of public comments set forth at this meeting. The time was used by committee members to ask additional questions. Questions were asked about livable street strategies and residential street pilot projects as an inquiry on gentrification and its impact and the role PBOT plays in such. There was also an inquiry about Smart City follow-up and request for more consideration for the future, rather than current, status of City's transportation system.



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The committee discussed whether the meetings should rotate around town or remain downtown. Group preference was to remain downtown, but they will consider staff recommendation for off-site meetings.

A motion was put forth that a non-staff committee member be appointed as the group's chair following a discussion of the role of committee chair.

Meeting Adjourned

6:03 PM