

# PBOT

PORTLAND BUREAU OF TRANSPORTATION

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Steve Novick Commissioner Leah Treat Director

## 2016-2017 BUREAU AND BUDGET ADVISORY COMMITTEE (BBAC)

### Meeting Summary

Thursday, October 20, 2016 | 4:00pm-6:00pm

The Portland Building, Room C

### BBAC Members in Attendance

Arlene Kimura

David Sweet

Elaine O'Keefe

Heather Bowman

Heather McCarey

Kaliska Day

Kyle Buss

Laura Becker

Meesa Long

Momoko Saunders

Orlando Lopez Bautista

Pia Welch

Ruthanne Bennett

Ryan Hashagen

Samuel Gollah

Tony Lamb

**Member Not in Attendance:** Thomas Karwaki

**Meeting Chair:** Leah Treat

**Staff Facilitators:** Irene Schwoeffermann, Zan Gibbs

**Staff Attending:** Kyle Chisek, Developing, Permitting and Transit Group

### Overview

Director Leah Treat opened the meeting by welcoming attendants into the space and thanked them for their commitment and participation. Public Involvement Coordinator, Irene Schwoeffermann then read through the meetings agenda. Director Treat then discussed updates coming to and new staff to the bureau. Committee members were presented with an overview of the budget timeline and spent some time discussing priorities for the 2016-2017 year. Finally, staff presented more information on the Transportation System Development Charge, the Racial Equity Action Plan and Regional Flexible Funds Comment Period.



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## **Meeting Agenda**

- I. Welcome
- II. Agenda
- III. PBOT Updates
- IV. Overview of BBAC 2016-2017 Budget Process
- V. Identifying BBAC Priorities
- VI. Opportunities for Input
  - A. Transportation System Development Charge and Project List
  - B. PBOT Racial Equity Action Plan
  - C. Metro's Regional Flexible Fund Public Comment Period
- VII. PBOT and Community Announcements
- VIII. Public Comment

## **Meeting Details**

### **Welcome**

A brief welcome and introduction was given by Director Treat.

### **Agenda**

Irene Schwoeffermann read the meetings agenda as it follows above and gave brief instructions for further discussion and activities.

### **PBOT Updates**

Director Treat discussed recent projects the bureau has underway, especially those in East Portland and the tremendous success of the East Portland Town Hall Meeting and Open House earlier in the month.

### **Overview of BBAC 2016-2017 Budget Process**

Irene Schwoeffermann passed around budget documents and the committee was encouraged to look over the documents presented. A PBOT 101 webinar was discussed as being an option for those new and returning to the committee to learn more about the bureau and how they can get involved. A cover letter on budget requests the bureau makes annually will be a large amount of the committee's work during December and January and a need for more meeting times as the project approaches.

A suggestion was made to consider how things have been done in the past and work from those frameworks.

## Identifying BBAC Priorities

During this time a group exercise was conducted on “hot topics” previously at September’s meeting. Clarification was made on this discussion as one that doesn’t make decisions on what the bureau’s priorities are but rather afford the opportunity to learn more about items while serving on the committee. Policy, planning and projects, equity and inclusion, finance and business, operations and development and planning and permitting were the hot topics the group discussed a desire to learn more about. After individual members identified their priority and secondary topics, small groups discussed the priorities, gaps and questions that emerged. The small group reported out the following priorities:

### **Group 1**

#### Themes

1. TSDC
2. Fixing Our Streets project delivery (unintended consequences)

#### Gaps

1. Less siloed/ aligned outcomes
2. How PBOT will work with ONI on Public Involvement

#### Questions

1. How will PBOT help the BBAC communicate? (equity lens, etc)

### **Group 2**

#### Themes

1. TSDC
2. New/ diverse funding
3. Vision Zero

#### Gaps

1. Equity (should be applied everywhere)
2. Jurisdictional transfers (ODOT)
3. Smart tech/ future
4. Participatory Budget Process

### **Group 3**

#### Themes

1. TSDC
2. Jurisdictional Transfers
3. New Funding/ state package
4. Participatory budget, more revenue

#### Gaps

1. Equity
2. Engineering/ technical education

### **Group 4**

#### Themes

1. TSDC (charge and projects)
2. Collaboration with Trimet (liked 122nd)
3. Criteria for CIP prioritization (needs transparent)

#### Gaps

1. Gentrification impacts/ displacement (want to understand Trimet’s approach)
2. Parking App, bulk purchases to reduce card fees

3. Additional funds for maintenance
4. Improve response time for 823-SAFE

## **Group 5**

### Themes

1. TSDC
2. Vision Zero
3. New and Diverse Funding

### Gaps

1. Equity- should be implicit in all topics
2. BBAC knowledge on topic (felt like voting blind), mentorship interest

**Next Steps:** Staff will review the priorities and other interest areas and begin to develop a workplan to follow and provide input on selected topics.

## **Opportunities for Input**

### **A. Transportation System Development Charge and Project list**

Discussion led by Kyle on PBOT's project list and its current ideas and plans for growth.

### **B. PBOT Racial Equity Action Plan**

Zan Gibbs, Equity and Inclusion Manager discussed updates being made the bureau's both five year and two year plans for equity and highlighted that the two year plan will be completed by the end of November.

### **C. Metro's Regional Flexible Fund Public Comment Period**

An email will be sent out to committee members asking for their participation and feedback on Metro's Flexible Fund.

## **PBOT and Community Announcements**

Identify chair for committee by November meeting and consider mentor opportunities available for those new to the position or just looking to learn more.

## **Public Comments**

None were presented at this time. Meeting Adjourned 6:02pm