



**SUNDAY PARKWAYS  
MISSION**

Portland Sunday Parkways promotes healthy, active living through a series of free summertime events opening the city's largest public space - its streets -- to the non-motorized public in order to walk, bike, roll, and discover active transportation. Sunday Parkways fosters civic pride, stimulates economic development, and represents community, business and government investments in Portland's vitality, livability, and diversity.

Note: The following types of third parties shall not be eligible to participate in Sunday Parkways: any business or organization that restricts membership or access based upon any category protected under the City's civil rights ordinance or state or federal law and/or any business or organization that is not legally open to, or may not legally sell its products or provide its services to, residents of all ages.

*Section 1: Welcome to Sunday Parkways*

**Reserve your spot ASAP for 2017. The events run from 11:00 AM until 4:00 PM.**

*Section 2: Company/Organizational Details & General Information*

Business Name \_\_\_\_\_

Name (Main Contact) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Website Address: \_\_\_\_\_  Non-profit?

**Choose your dates:**

Description of Sunday Parkways event	Which events will you join?	Number of spots and Amount \$125 for Regular 10'x10' Spot Fee \$175 for Large 10'x19' Spot Fee	Office Use Only Date Paid/Amount
May 21 – Southeast Portland	<input type="checkbox"/>	\$ _____	___/___/___ \$ _____
June 25 – North Portland	<input type="checkbox"/>	\$ _____	___/___/___ \$ _____
July 23 – Northeast Portland	<input type="checkbox"/>	\$ _____	___/___/___ \$ _____
August 20 – Outer Northeast Portland	<input type="checkbox"/>	\$ _____	___/___/___ \$ _____
September 24 – Sellwood-Milwaukie	<input type="checkbox"/>	\$ _____	___/___/___ \$ _____
		<b>Total</b> _____	

**Provide a brief description and space requirement (include a menu or other literature if appropriate):**

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### Section 3: Type of Service & Merchandise Overview

Please provide which type of service or merchandise you will sell at Sunday Parkways this year:

- Food: Sales of food and drink.** Healthy items strongly encouraged. Compostable plates, cups and utensils are no longer required, with the new Metro rules. **Food vendors MUST have a copy of their Multnomah County Health Department permit at Sunday Parkways**—stringent health inspections **WILL** occur. Call (503) 988-3400 or visit [www.mchealthinspect.org](http://www.mchealthinspect.org) for more information. If using propane, call Fire Prevention at (503) 823-3712 to obtain a permit.
- Marketplace: Advertise and sell products and/or perform outreach.**
- Interactive: Provide entertainment or activity which engages participants in physical activity and/or promotes healthy living and exercise.** Interaction should be the primary focus, not incidental. Feel free to contact the Sunday Parkways staff for ideas.
- Mobile: Sell your product while walking or riding in a way that does not inhibit participant flow.** Per the Parks' permits, along-the-route mobile vendors are not allowed in any of the parks at any time. Mobile vendors must remain one (1) block or at least 250 feet from all food and marketplace vendors. Violation results in exclusion from the remainder of the event as well as remaining 2017 Sunday Parkways. If selling food, appropriate county health permit is required. **Vendor fee includes up to four (4) mobile carts/bikes/etc.**

Remember, **NO ELECTRICITY** is available on site, and there is **LIMITED WATER ACCESS**. Bring your own water, table, chairs and canopy—please make sure to provide for all of your own needs. Trash/recycling must be deposited in dumpsters/carts. You will be notified about your site assignment 10 days prior to each event.

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### Section 4: Payment Information

Make check payable to:	<b>City of Portland – Sunday Parkways</b>
Send registration and check to:	<b>City of Portland</b> <b>1134 SW 5<sup>th</sup> Ave, Portland, OR 97204</b> <b>Attn: Sunday Parkways Vendor Fee</b>
For credit card payment, call:	<b>Portland Parks &amp; Recreation at (503) 823-2525</b> <b>Select option 4 and specify “Sunday Parkways”</b>

**Registration payments received less than three weeks before the event subject to availability.**  
**Payments provided after the event are subject to a late fee of \$50.**

For more information please visit [www.PortlandSundayParkways.org](http://www.PortlandSundayParkways.org)  
Or contact Alexis Gabriel: (503) 823-4414 or [Alexis.Gabriel@portlandoregon.gov](mailto:Alexis.Gabriel@portlandoregon.gov).

By signing below, the applicant hereby acknowledges that s/he is a qualified independent, insured vendor or representative of a non-profit and: assumes all responsibility and risk associated with all conditions, hazards and potential dangers in, on, or about a booth/table top site whether they are obvious or concealed. The applicant further acknowledges and agrees to release, indemnify and hold harmless the City of Portland and the City's respective officers, employees and agents from all loss, injury, damage or liability to persons or property arising out of vendor's acts or omissions, before, during and after the Sunday Parkways event.

Name \_\_\_\_\_

Date \_\_\_\_\_