

Towing Board of Review

AGENDA

Wednesday June 14, 2017

1120 SW 5th Ave, 2nd Floor-Auditorium

Portland, OR 97204

1:30p-3:10p

1. Call to Order
2. Approval of Agenda (2 minutes)
3. Public Comment (5 minutes)
4. New Business
 - a. Action Item: Vote on Towing Rate recommendations. Presentation of Rate Study by Debra Dunn of Synergy Resources (30 minutes)
 - b. Action Item: Vote on Contract Amendment for Agency Contract and Abandoned Vehicle Contract to allow a yearly rate increase based on the method provided in the Towing Rate Study. (5 minutes)
 - c. Discussion of City Administrative Fees (10 minutes)
 - d. Action Item: Vote on Extension of Contract for Records Management and Central Dispatching of Towing Services with HCKM dba Gerlock Towing (10 minutes)
 - e. Action Item: Vote on Abandoned Vehicle Towing Contract (10 minutes)
 - f. PPB Auto Records: Releases without VIN verification and without PPB releases (5 minutes)
5. Old Business
 - a. Discussion: Staffing levels of Tow Desk (5 minutes)
 - b. Discussion: Contract requirements on when to get an Administrative Release prior to foreclosing on a vehicle lien. (5 minutes)
6. Board Communications (13 minutes)
 - a. Towing Coordinator (7 minutes):
 - i. Status of RFP for Dispatching Technology
 - ii. New staff introduction: Antoinette Davis
 - iii. New Hire process
 - iv. Next Board Meeting: July 19, 2017
 - b. Other Board Members (6 minutes)
7. Adjourn