

PBOT

PORTLAND BUREAU OF TRANSPORTATION

1900 SW Fourth Avenue, Suite 5000, Portland, OR 97201 503.823.5185

Fax 503.823.7576 TTY 503.823.6868 www.portlandoregon.gov/transportation

Dan Saltzman Commissioner Leah Treat Director

TO: PBOT Development Review Staff

FROM: Kurt Krueger, Development Review Division Manager

KDK

DATE: June 26, 2017

SUBJECT: Development Review Policy Manual (DRPM)

Purpose Statement:

The purpose of this Development Review Procedures Manual (DRPM) is to provide users with guidance and direction on PBOT policy and practice during the development review process.

Approval and Amendment Process:

Development Review Policies (DRPs) are approved upon signature/initialization by the Development Review Division Manager and/or City Traffic Engineer. All permit applications submitted after the DRP approval date will be reviewed in accordance with said policy. DRP's may be amended as needed to reflect policy and/or code changes and are approved upon signature/initialization by the Development Review Division Manager and/or City Traffic Engineer. All permit applications submitted after the date the DRP is amended will be reviewed under the amended policy.

DRP's may contain guidance regarding whether the policy/regulation can be modified or appealed (i.e. Design Exception Request). This is the only means by which an applicant may seek to modify a specific requirement identified in the DRP. There is no appeal for the DRP itself.

Conflict with Regulations or Local Ordinances:

If any DRP is found to be in conflict with a statute, code, rule, or ordinance, the requirements of said *formally adopted/approved* regulation shall be controlling. Applicants may challenge that a DRP is in conflict with an existing regulation through submittal of an analysis documenting said conflict to the Development Review Division Manager. The Development Review Division Manager shall issue a finding whether a DRP is in conflict with an existing regulation. The Development Review Division Manager's finding is final and may not be appealed.

