

**ZONE M
NORTHWEST DISTRICT
SUPPLEMENTAL PLAN DESCRIPTION**

Effective September 1, 2018

SPD 1

These are the policies which guide the issuance and use of Northwest District (Zone M) APPP permits as approved by the members of the Northwest District Stakeholder Advisory Committee (NW SAC).

Any appeals for special exceptions are to be put in writing to the Northwest District Stakeholder Advisory Committee, c/o APPP Administrator, Bureau of Transportation, 1120 SW Fifth Ave, Room 800, Portland OR 97204. The NW SAC will review the request and the Program Administrator will respond.

SPD 2

The permit program shall operate Monday through Saturday, 9AM to 7PM year-round with the exceptions of New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day.

Requests for information regarding program operation should be directed as follows:

Parking Enforcement

Contact: (503) 823-5195

Availability: Monday – Saturday, 7 AM - 5 PM

Requests: Explanation of citations issued and requests for enforcement.

Program Administrator

Contact: (503) 823-2777

Availability: Monday – Friday, 8 AM - 5 PM

Requests: explanation of program process and procedures, comments concerning program design, appeals for special cases, reports of program abusers, instructions on how to purchase permits, descriptions of acceptable identification materials.

Abandoned Auto

Contact: (503) 823-6814

Request: report abandoned vehicles.

The Program Year for the Northwest District area shall be September 1st through August 31st

SPD 3 (A)

The following policies guide the issuance and usage of permits to businesses in Zone M:

1. The following shall be considered eligible to apply for business permits within the Northwest District permit area:
 - a. Businesses operating within the district boundary
 - b. Nonresident property owners
2. Business permits will be \$180 per permit for 2018-19.
3. Business permits will be limited to 80% FTE.
4. Permits are issued to businesses, not to individual employees. It shall be the responsibility of the business, as the permit holder, to supervise the assignment and use of permits issued to employees, clients, or suppliers for the sole purpose of conducting business at the establishment.

SPD 3 (B)

The following policies guide the issuance and usage of resident permits.

1. Existing permit holders can renew any permit issued in 2017-18 until September 21, 2018. If a resident submits a renewal application after September 21, 2018, their application will be processed as a new permit and they will be subject to the 2018-19 program changes. Any permit over one will be at a tiered price:
 - a) \$180 for first permit, \$360 for second permit, \$540 for each permit thereafter.*
 - b) Each parking permit will be tied to a driver's license. If a resident provides a driver's license for another individual at the same address, they will not be subject to a tiered price for an additional permit.
 - c) If an individual resident purchases an additional vehicle later in the permit year, they will not be eligible for an additional permit.
 - d) Permits are not transferable between addresses. If a resident moves within Zone M during the permit year, they are not guaranteed a Zone M parking permit based on building restrictions listed in 2c.
2. New Residents:
 - a) Limit of one permit per licensed driver, maximum of three permits per address.
 - b) Permits will cost \$180*.
 - c) Permit restrictions will be applied to buildings that received certificates of occupancy (CO) after August 7, 2013 in the following manner:
 - Buildings with CO prior to 08/07/2013 – no permit restrictions on building.
 - Buildings with CO between 08/07/13 – 08/31/17 – restricted to .6 permits per number of units in the building.
 - Buildings with CO between 09/01/17 or later – restricted to .4 permits per number of units in the building.
3. Residents apply for permits through the City. If the resident lives in a permit restricted building

and there are no permits available, the resident may be added to a waiting list.

*There is an income-based permit fee for residents whose income is below the 80% Portland Area Home Income Limit (determined by HUD, see chart below). Residents who want more than one permit are not eligible for the income-based permit price, they will automatically be subject to the tiered pricing structure. A parking permit for qualifying residents will cost \$75.

Portland Area 2018 Home Income Limits

% MFI	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Low-income (80%)	\$45,600	\$52,160	\$58,640	\$64,120	\$70,400	\$75,600	\$80,800	\$86,000

SPD 3 (C)

The following policy guides the issuance and usage of daily scratch off permits which are available for purchase by employers and residents who qualify for annual permits.

- a) Area businesses and residents may apply for daily scratch off permits with a maximum of 10 books per permit year per address.
- b) Hostels and bed-and-breakfast/guest host proprietors (e.g. Airbnb) may apply for daily scratch off permits with a maximum of 10 books per permit year per address.
- c) All scratch off permit holders must follow all rules in Title 16 and rules printed on the back of the daily scratch-off permits.
- d) The permit holder may only assign the scratch off permit(s) to a guest’s vehicle for use while its occupants are visiting the permit holder’s address.

SPD 3 (D)

- a) Residents with permits in the 2017/2018 permit year, who choose not to renew their permits can opt to receive a Transportation Wallet which includes a \$100 TriMet Hop Card, annual BIKETOWN Membership and an annual Portland Streetcar Pass. If a resident chooses to receive a Transportation Wallet in lieu of a parking permit for the 2018/19 permit year, they will not be able to purchase a parking permit during the 2018-2019 permit year.
- b) Businesses can opt-out of up to 20 parking permits and receive Transportation Wallets for 2018/19. If a business chooses to receive a Transportation Wallet in lieu of a parking permit, the Transportation Wallets will count against their permit allotment for the 2018/19 permit year.

SPD 4

The permit restrictions are as following:

- A. Zone M permits are not allowed in the paid parking only areas on and around NW 21st and NW 23rd from 9:00AM–7:00 PM on Monday–Saturday.
- B. During Portland Timbers home matches in the Restricted Event Parking Area, all four-hour meters will automatically become to two-hour time limits. Permit holders will not be allowed to park in the paid only parking areas during these games.