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Dan Saltzman Commissioner **Leah Treat** Director

Bureau and Budget Advisory Committee

Thursday, January 18, 2017

4:00– 6:00 pm

Congress Building, 5th Floor, Conference Room 513

Committee Members Present: Ruthanne Bennett, Heather Bowman, Kaliska Day, Samuel Gollah, Ryan Hashegen, Maria Hernandez, Thomas Karwaki, Arlene Kimura, Tony Lamb, Meesa Long, Rob Martineau, Patricia Montgomery, Farrell Richartz, Momoko Saunders, Pia Welch, Kevin Vandemore

Committee Members Absent: Ryan Hashagen, Frannie Knight, Molly Baer Kramer, Heather McCarey, Elaine O’Keefe

PBOT Staff Present: Tosin Abiodun, Zan Gibbs, Jeramy Paton, Irene Schwoeffermann, Leah Treat

Welcome/Community Check-Ins and Announcements: Momoko Saunders and Tony Lamb

- Momoko Saunders opened the meeting, welcomed committee members, and reviewed the agenda. She mentioned that BBAC only has five more sessions left in 2018 and asked members to start thinking about agenda topics/priorities for Spring and Summer.
- Tony Lamb welcomed Rob Martineau, a City employee and representative of the American Federation of State, County, and Municipal Employees (AFSCME) Local 189.
- Director Leah Treat thanked committee members for taking time out of their busy schedule to work on the budget letter. She added that Commissioner Dan Saltzman recently met with PBOT’s management team to review PBOT’s proposed budget.
- There were no community announcements.
- Momoko reminded members to provide their signatures for the budget letter.

Questions and Comments

- Rob Martineau mentioned that he will continue to represent AFSCME until he finds a union member who is well versed in transportation issues to join BBAC.

Budget Equity Tool: Zan Gibbs

- Zan Gibbs, PBOT’s Equity and Inclusion Manager, provided background information on the budget equity assessment tool. The Office of Equity and Human Rights (OEHR) created the

tool some years back with the intent to focus on the decision packages put forward by City bureaus. In 2017, OEHR updated the tool to focus on the base budget of City bureaus.

- The budget equity tool includes questions that provide guidance to City bureaus on how budget requests can either benefit or burden communities of color and people with disabilities.

Questions and Comments

- Thomas Karwaki asked if PBOT's performance metrics intersects with responses provided for the budget equity tool?
 - The budget equity tool is not necessarily asking PBOT if dollar redistribution is making a difference. It is worth further exploring the intersection between dollar amount provided and tangible outcomes.
- Does PBOT capture data on near misses, especially on Portland's high crash corridors?
 - PBOT does not collect near miss data but has access to certified data provided by the state. There is a crowd sourcing group in Portland that collects and tracks near miss data and shares information with PBOT. The City of Portland is exploring ways to receive predictive analytics from sensors. Accessing timely fatalities data remains a nation-wide challenge. PBOT will continue to diligently explore the possibilities and solutions that predictive analytics provides.
- Is PBOT thinking critically about how decisions impact communities of color? How does PBOT look at safety from an equity stand point and is this information included in the budget equity tool?
 - These are salient points that will be added to the budget equity tool.
- Will PBOT consider highlighting the state funded and equity focused transportation project at George Middle school? The project addresses equity as well as safety.
 - PBOT has a list of projects at neighborhoods with a high concentration of people from communities of color. PBOT staff debated whether to elevate the list or more broadly speak about prioritizing projects using an equity lens.
- Is BBAC members interested in forming or joining a sub-committee that will work on the equity budget tool and other equity related concerns?
 - PBOT has only tracked 40% instead of 100% of its racial equity plan. There is need for 2 FTE positions to help monitor and guide PBOT's racial equity goals. The budget equity tool is due on January 29.
 - Action Item: BBAC members asked Zan Gibbs to send an electronic version of the equity tool so they can review and provide comments. Members were asked to submit their comments before January 29.

PBOT Budget Update: Jeramy Patton

- Jeramy Patton provided update on House Bill 2017 funds. PBOT plans to set funds aside to implement programs and projects in the following areas: capital improvements, maintenance, and support services.
- Jeramy Patton shared information about recent changes made by Commissioner Dan Saltzman to PBOT's general fund decision package. Funding request for the Vision Zero Targeted Street Teams and Enforcement for Street Safety (\$150,000), Corridors Equitable Housing strategy (\$250,000) and Water Transit Feasibility study (150,000) have been removed from PBOT's general fund decision package.

Questions and Comments

- How does PBOT determine how much money to issue in bonds?
 - PBOT consults regularly with the debt management team in the Office of Management and Finance. Repayment of the bonds for the Capital Improvement program will require a \$2 million investment from TSCDCs over the next 15 years.
- What is PBOT's bond rate and how does it compare to other City bureaus?

- Not sure.
- The Heavy Weight Vehicle tax will go up to the tune of 56%. There needs to be more discussion about how PBOT is planning to allocate or spend this tax fund.
 - All the tax funds, including the Gas tax and the Heavy Weight Vehicle tax, make up PBOT's transportation revenue. PBOT has developed proposals on how the funds will be spent.
- Apart from the Bureau of Environmental Services, does PBOT partner with other utility or franchise bureaus?
 - Apart from BES, PBOT partners with the Water Bureau.
- Will the general funds decision package highlight PBOT's equity approach?
 - All the individual packages will include narratives about equity impacts.

Group Exercise 1: Sub-Committee report out and Budget Letter discussion

- Momoko provided the sub-committee's report. She noted that there is not enough clarity on whether BBAC wants to support PBOT's recommended cuts to the street cleaning program.
- BBAC members were divided into two groups. They participated in group discussion and provided answers to the following questions: In response to the update by BBAC Co-Chairs, do you think we need to make any adjustment to the letter? Based on the information provided by the Equity Manager, is there any other theme or topic you want to see highlighted in the budget letter? Do you have any final edits to the letter?
- Action Item: BBAC members requested for more information about the Smart Cities program.

BBAC Budget Letter Process: Momoko Saunders

- Budget letter is due on the 26th of January.
- Momoko will incorporate feedback provided by members and send an updated document via email on Monday January 22nd.
- Committee members discussed PBOT's proposed budget cuts to the street cleaning program, a minority report to accompany the budget letter, and the need for more professional training and development opportunities for PBOT staff.

Next Steps:

- BBAC will meet on the 15th of February at the Congress building, 5th floor, Room 513. Address: 1001 SW 5th Avenue Portland Oregon.