



# SUPPORTING DOCUMENTATION: CM EXCEPTION EXPLANATION

<b>PROJECT NAME</b>			
<b>CONTRACT NO.</b>		<b>FEDERAL AID NO.</b>	
<b>PROJECT CM</b>		<b>PROJECT PM</b>	<b>QUALITY ASSURANCE SPECIALIST</b>
<b>EXCEPTION NO.</b>	<b>ADJUSTMENT NO.</b>	<b>ADJUSTMENT REQUIRED</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>ADJUSTMENT AMOUNT</b>

Bid Item No.	Spec No.	BI Description	Missing Documentation

**NOTE:** If bid item is for HMAC, please indicate if exception is for aggregate production, mix production or placement. Be specific when identifying exactly what the exception applies to. If the exception applies to a missing verification test, please indicate how many tests were required, and how many tests were performed, results of any verification tests obtained, and why testing was missed.

**Explain why missing documentation could not be obtained:**

**QUALITY DEFICIENCIES**  N/A

**What was the alternate method used to accept the material?**

**QUANTITY DEFICIENCIES**  N/A

**How was the quantity of the material verified?**

**CONSULTATIONS (attach email concurrence showing exception approval)**

Engineer of Record      Name: \_\_\_\_\_      Date: \_\_\_\_\_  
 City Engineer      Name: \_\_\_\_\_      Date: \_\_\_\_\_

Quantity of Material Incorporated	Quantity of Material Affected	Unit Price	Affected Cost (Affected Qty x Unit Price)
			\$ 0.00

To calculate, right-click and select Update Field

<b>CM SIGNATURE</b>	<b>DATE</b>	<b>QCS SIGNATURE</b>	<b>DATE</b>
---------------------	-------------	----------------------	-------------

**COMMENTS:**

Construction Section Manager Signature \_\_\_\_\_

Date \_\_\_\_\_