



SUPPORTING DOCUMENTATION: CM EXCEPTION EXPLANATION

PROJECT NAME			
CONTRACT NO.		FEDERAL AID NO.	
PROJECT CM		PROJECT PM	QUALITY ASSURANCE SPECIALIST
EXCEPTION NO.	ADJUSTMENT NO.	ADJUSTMENT REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	ADJUSTMENT AMOUNT

Bid Item No.	Spec No.	BI Description	Missing Documentation

NOTE: If bid item is for HMAC, please indicate if exception is for aggregate production, mix production or placement. Be specific when identifying exactly what the exception applies to. If the exception applies to a missing verification test, please indicate how many tests were required, and how many tests were performed, results of any verification tests obtained, and why testing was missed.

Explain why missing documentation could not be obtained:

QUALITY DEFICIENCIES N/A

What was the alternate method used to accept the material?

QUANTITY DEFICIENCIES N/A

How was the quantity of the material verified?

CONSULTATIONS (attach email concurrence showing exception approval)

Engineer of Record Name: _____ Date: _____
 City Engineer Name: _____ Date: _____

Quantity of Material Incorporated	Quantity of Material Affected	Unit Price	Affected Cost (Affected Qty x Unit Price)
			\$ 0.00

To calculate, right-click and select Update Field

CM SIGNATURE	DATE	QCS SIGNATURE	DATE
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COMMENTS:

Construction Section Manager Signature _____

Date _____