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## Calendar

### Leah Treat, Director, Portland Bureau of Transportation

Monday, January 01, 2018 – Saturday, March 31, 2018

Time zone: (UTC-08:00) Pacific Time (US & Canada)

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#### January 2018

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#### February 2018

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#### March 2018

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■ Busy

▨ Tentative

□ Free

■ Out of Office

▤ Working Elsewhere

■ Outside of Working Hours

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### January 2018

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#### ▲ Mon, Jan 1

■ All Day HOLIDAY: New Year's Day (Observed)

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#### ▲ Tue, Jan 2

- 9:00 AM – 9:30 AM MEET: Maintenance Operations Acting Group Manager RE: Check-in
- 10:30 AM – 11:00 AM MEET: Assistant Director RE: Recurring Check-in
- 1:00 PM – 2:00 PM MEET: Commissioner Saltzman RE: Recurring Check-in
- 2:30 PM – 3:00 PM MEET: Communications Director RE: Recurring Check-in
- 3:00 PM – 3:30 PM CONFERENCE CALL: TRB Panel RE: Prep for Session 662
- 4:00 PM – 4:30 PM MEET: Tom Rinehart, Director of Office of Management and Finance RE: Monthly Meeting

■ 4:30 PM – 5:00 PM MEET: Policy Planning and Projects Group Manager RE: Recurring Check-in

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▲ **Wed, Jan 3**

■ 9:00 AM – 9:30 AM PHONE: Linda Bailey, Executive Director of National Association of City Transportation Officials (NACTO) RE: Board Membership

■ 9:30 AM – 10:00 AM MEET: Fixing Our Streets Program Manager RE: Recurring Check-in

■ 10:00 AM – 11:00 AM MEET: Leigh Havelick of Bloom Communications RE: PBOT Internal Stakeholder Interview

■ 1:00 PM – 1:30 PM MEET: Staff RE: Prep for 1/10 FHWA and EC Joint Workshop Presentation

■ 1:30 PM – 2:00 PM MEET: Staff RE: Prep TRB Vision Zero Panel

■ 3:00 PM – 3:30 PM MEET: Auditor's Office RE: Multimodal Audit

■ 3:30 PM – 4:00 PM MEET: Engineering Services Group Manager RE: Recurring Check-in

■ 4:30 PM – 5:30 PM MEET: Kelley Forseth / Karin Kolodziejski RE: Prep for 1/29 PBOT Director's Team Offsite

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▲ **Thu, Jan 4**

▨ 7:30 AM – 9:00 AM FYI/ATTEND: Portland Freight Committee Meeting

■ 9:00 AM – 10:00 AM MEET: Staff and BPN RE: Speed Campaign Review

■ 10:30 AM – 11:00 AM MEET: Staff RE: Budget

■ 11:30 AM – 1:00 PM ATTEND: Bureau Directors Meeting

■ 1:30 PM – 3:30 PM ATTEND: PBOT Director's Team Meeting

■ 4:00 PM – 7:00 PM ATTEND: PBOT Bureau and Budget Advisory Committee January Meeting

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▲ **Fri, Jan 5**

■ 9:00 AM – 9:30 AM MEET: City Mentee RE: Mentorship Program

■ 10:00 AM – 10:30 AM MEET: PBOT Office of the Director Staff RE: Leah's Listening Tour

■ 1:00 PM – 2:00 PM MEET: Karin Kolodziejski of MetaSkills, Leadership Coach

■ 3:00 PM – 4:00 PM MEET: Liuna 483 Reps / Maintenance Operations Division Managers RE: Planning for MO Task Force

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▲ **Sat, Jan 6**

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▲ Sun, Jan 7

■	All Day	ATTEND: National Association of City Transportation Officials (NACTO) Annual Meeting and Transportation Research Board (TRB) Annual Conference Washington D.C.
■	9:50 AM – 2:40 PM	AIR: Alaska Flight 0764

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▲ Mon, Jan 8

■	All Day	ATTEND: National Association of City Transportation Officials (NACTO) Annual Meeting and Transportation Research Board (TRB) Annual Conference Washington D.C.
■	5:30 AM – 2:30 PM	ATTEND: NACTO Annual Member Meeting 8:30am - 3:30pm
■	4:00 PM – 6:00 PM	NACTO Annual Reception 7:00-9:00PM

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▲ Tue, Jan 9

■	All Day	ATTEND: National Association of City Transportation Officials (NACTO) Annual Meeting and Transportation Research Board (TRB) Annual Conference Washington D.C.
■	4:45 AM – 5:00 AM	Arrive for Presentation Set-up 7:45AM
■	5:00 AM – 6:45 AM	PRESENT at TRB Session 447: Vision Zero at a Crossroads: Identifying Challenges and Developing Partnerships to Eliminate Traffic Deaths in the United States
■	8:00 AM – 9:00 AM	MEET: Scott Kubly
■	9:00 AM – 10:00 AM	MEET: Colleen Hawkinson
■	12:30 PM – 12:45 PM	Arrive for Presentation Set-up 3:30PM
■	12:45 PM – 2:30 PM	PRESENT at TRB Session 662: Reorganizing for Effectiveness: Changing City DOTs
■	7:00 PM – 9:00 PM	ATTEND: Dinner, Data and the Future of Mobility hosted by Teralytics and CityFi

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▲ Wed, Jan 10

■	All Day	ATTEND: National Association of City Transportation Officials (NACTO) Annual Meeting and Transportation Research Board (TRB) Annual Conference Washington D.C.
■	7:30 AM – 8:00 AM	MEET: Scott Middleton of MIT Urban Mobility Lab RE: Autonomous Vehicles

- 11:00 AM – 11:15 AM Arrive for presentation check-in
  - 11:15 AM – 2:00 PM SPEAK/PRESENT: Federal Highway Administration (FHWA) and the European Commission (EC) Directorate General for Mobility and Transport's Joint Workshop- "Sharing Innovative and Tested Practices in Sustainable Urban Mobility in European and US cities"
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▲ **Thu, Jan 11**

- All Day ATTEND: National Association of City Transportation Officials (NACTO) Annual Meeting and Transportation Research Board (TRB) Annual Conference Washington D.C.
  - 3:00 PM – 6:00 PM ATTEND: Discussion and Dinner on Critical Transportation and Infrastructure Resilience Issues in 2018 hosted by the Atlantic Council's Adrienne Arsht Center for Resilience and Squire Patton Boggs
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▲ **Fri, Jan 12**

- All Day Out of Office- Vacation Day
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▲ **Sat, Jan 13**

- 2:15 PM – 8:16 PM AIR: Alaska Airlines Flight 0771
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▲ **Sun, Jan 14**

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▲ **Mon, Jan 15**

- All Day HOLIDAY: Martin Luther King Jr. Day (Observed)
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▲ **Tue, Jan 16**

- 9:00 AM – 9:30 AM MEET: Assistant Director RE: Recurring Check-in
- 10:00 AM – 10:30 AM MEET: Staff RE: Prep #1 for 1/24 Council on Parking
- 10:30 AM – 11:00 AM MEET: Staff RE: Prep for 1/17 Council on Residential Speeds
- 1:00 PM – 1:30 PM MEET: Staff RE: Budget
- 2:00 PM – 2:30 PM MEET: Policy Planning and Projects Group Manager RE: Recurring Check-in
- 2:30 PM – 3:00 PM MEET: Executive Assistant RE: Recurring Check-in
- 3:30 PM – 4:30 PM MEET: Commissioner Saltzman RE: Weekly Check-in

■ 4:30 PM – 5:00 PM MEET: Commissioner Saltzman RE: One on One

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▲ **Wed, Jan 17**

■ 9:30 AM – 11:00 AM SPEAK/ATTEND COUNCIL: Residential Speed 20

■ 3:30 PM – 3:45 PM MEET: Staff RE: BIKETOWN

■ 4:00 PM – 6:00 PM Director's Team Belated Holiday Gathering

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▲ **Thu, Jan 18**

■ 9:00 AM – 9:30 AM MEET: Equity and Inclusion Program Manager RE: Recurring Check-in

■ 9:30 AM – 10:00 AM MEET: Staff RE: Prep for Kotek Meeting

■ 11:00 AM – 12:00 PM MEET: Speaker Kotek

■ 2:00 PM – 3:30 PM ATTEND: PBOT Director's Team Meeting

■ 4:00 PM – 6:00 PM ATTEND: Bureau and Budget Advisory Committee January Meeting #2

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▲ **Fri, Jan 19**

▨ 9:00 AM – 9:50 AM CONFERENCE CALL: Prep for BBPDX Transportation Event

■ 11:00 AM – 11:15 AM PHONE: Mike Abbaté, Director of Portland Parks & Recreation

■ 2:30 PM – 3:00 PM MEET: Maintenance Operations Acting Group Manager RE: Check-in

■ 3:00 PM – 3:30 PM MEET: Staff RE: Kerby Site Master Plan

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▲ **Sat, Jan 20 – Sun, Jan 21**

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▲ **Mon, Jan 22**

■ 9:00 AM – 10:00 AM ATTEND: Police Chief Outlaw's Swearing-In Ceremony

■ 10:30 AM – 11:00 AM MEET: Assistant Director RE: Recurring Check-in

■ 1:30 PM – 2:00 PM MEET: Staff RE: Prep #2 for 1/24 Council on Parking

■ 2:00 PM – 2:30 PM MEET: Engineering Services Group Manager RE: Recurring Check-in

■ 3:00 PM – 4:00 PM MEET: TriMet and Staff RE: Division Transit Project

■ 4:30 PM – 4:45 PM MEET: Executive Assistant RE: Recurring Check-in

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▲ **Tue, Jan 23**

- 9:00 AM – 9:30 AM MEET: Development Permitting & Transit Group Manager RE: Monthly Check-in
  - 9:30 AM – 10:00 AM MEET: Business Services Group Manager RE: Monthly Check-in
  - 10:45 AM – 11:00 AM MEET: Bryant Enge, Bureau of Internal Business Services Director RE: Kerby Master Site Plan
  - 1:00 PM – 2:00 PM MEET: Commissioner's Office RE: Weekly Check-in
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▲ **Wed, Jan 24**

- 8:45 AM – 9:15 AM ATTEND: Civil Design / Bridges and Structures / some Construction, Inspection, and Pavement Sections Meeting RE: Leah's Listening Tour
  - 9:45 AM – 11:00 AM SPEAK/PRESENT at Council RE: Centers and Corridors Parking Management Toolkit and Second Area Parking Permit Pilot
  - 1:00 PM – 2:00 PM MEET: Chris Wallace Caldwell of Catalysis LLC RE: Water Bureau Strategic Business Plan Interview
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▲ **Thu, Jan 25**

- 9:00 AM – 11:00 AM ATTEND: PBOT Director's Team Meeting
  - ▨ 12:00 PM – 1:00 PM FYI/ATTEND: OMF Speaker Series- Julie Fitzgerald, Executive Director of the Oregon Zoo Foundation
  - 1:00 PM – 2:00 PM ATTEND: Executive Equity Committee Quarterly Meeting
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▲ **Fri, Jan 26**

- 11:00 AM – 2:30 PM ATTEND: Columbia Corridor Association 2018 Strategic Planning Session
  - 2:00 PM – 2:30 PM MEDIA INTERVIEW: Simon Gutierrez of Fox12 RE: Congestion Pricing
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▲ **Sat, Jan 27 – Sun, Jan 28**

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▲ **Mon, Jan 29**

- 8:00 AM – 5:00 PM ATTEND: Quarterly PBOT Director's Team Offsite Meeting
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▲ **Tue, Jan 30**

- 9:00 AM – 9:30 AM MEET: Assistant Director RE: Recurring Check-in

- 10:00 AM – 11:00 AM MEET: Representatives of Asian Pacific American Network of Oregon (APANO) RE: Outer Division Multi-Modal Safety Project
  - 12:45 PM – 2:15 PM MEET: Commissioner Saltzman RE: Recurring Check-in
  - 3:00 PM – 3:30 PM MEET: Staff RE: Prep for 2/1 Portland Building Meeting
  - 3:30 PM – 4:00 PM MEET: Parking Services Group Manager RE: Monthly Check-in
  - 5:00 PM – 8:00 PM SPEAK: Business For A Better Portland (BBPDX) Transportation Event
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### ▲ Wed, Jan 31

- 9:00 AM – 9:30 AM MEET: Cathy Henson, Human Resources Site Team Manager RE: Confidential Issue
  - 10:00 AM – 10:30 AM MEET: Policy Planning and Projects Group Manager RE: Recurring Check-in
  - 10:30 AM – 11:00 AM MEET: Maintenance Operations Staff RE: MO Culture
  - 2:00 PM – 3:00 PM MEET: Rian Windsheimer, Region 1 Manager, Oregon Department of Transportation RE: Recurring Monthly Meeting
  - 3:00 PM – 3:30 PM MEET: Maintenance Operations Division Managers RE: Confidential Issue
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## February 2018

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### ▲ Thu, Feb 1

- 9:00 AM – 10:00 AM MEET: Rachel Whiteside and PTE 17 Reps RE: Quarterly Check-in
  - 10:30 AM – 11:00 AM MEET: Equity and Inclusion Program Manager RE: Recurring Check-in
  - 11:30 AM – 1:00 PM ATTEND: Bureau Directors Meeting
  - 1:30 PM – 3:30 PM ATTEND: PBOT Director's Team Meeting
  - 4:00 PM – 5:00 PM MEET: Portland Building Project Team RE: Individual Cultural Discussion with Bureau Directors
  - 5:00 PM – 7:00 PM ATTEND: Women Bureau Directors' New Year Check-in
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### ▲ Fri, Feb 2

- 9:00 AM – 10:00 AM MEET: Karin Kolodziejcki of MetaSkills RE: Leadership Coach
- 10:30 AM – 11:00 AM MEET: Staff RE: Portland Progress III

- 1:00 PM – 1:30 PM MEET: OMF/ CBO/ PP&R Directors RE: Build Portland Project List
  - 2:30 PM – 3:00 PM MEET: Maintenance Operations Group Manager RE: Check-in
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▲ **Sat, Feb 3**

- 9:00 AM – 10:15 AM SPEAK: Street Trust Board Retreat
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▲ **Sun, Feb 4**

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▲ **Mon, Feb 5**

- 6:30 AM – 6:45 AM MEET: New Maintenance Operations Group Manager
  - 6:45 AM – 7:00 AM ATTEND/SPEAK: Maintenance Operations All Hands Meeting - Group Manager Introduction
  - 7:00 AM – 8:00 AM MEET: Maintenance Operations Group Manager RE: Onboarding Check-in
  - 9:30 AM – 10:00 AM MEET: Engineering Services Group Manager RE: Recurring Check-in
  - 10:30 AM – 11:00 AM MEET: Assistant Director RE: Recurring Check-in
  - 1:00 PM – 1:30 PM MEET: Staff RE: Prep for 2/6 media event
  - 2:00 PM – 2:30 PM WEBINAR: Teralytics
  - 2:30 PM – 3:00 PM MEET: Staff RE: Prep for 2/7 Meeting on SW Naito
  - 3:30 PM – 4:00 PM MEET: Consultant Casey Jones RE: Parking Enforcement Division Organization Study
  - 4:30 PM – 5:00 PM MEET: Commissioner Fritz RE: Private for Hire
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▲ **Tue, Feb 6**

- 9:45 AM – 10:30 AM SPEAK: MEDIA EVENT News Conference on Installation of first 20 mph Residential Street Speed Limit Sign
  - 1:00 PM – 2:00 PM MEET: Commissioner Saltzman RE: Recurring Check-in
  - 2:30 PM – 3:30 PM MEET: Susan Anderson, Director of Bureau of Planning and Sustainability RE: Monthly Check-in
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▲ **Wed, Feb 7**

- 9:30 AM – 9:45 AM PHONE: Mike Stuhr, Director of Water Bureau
- 10:30 AM – 11:00 AM MEET: Communications Director RE: Recurring Check-in / Prep for upcoming events
- 1:00 PM – 2:00 PM MEET: Mike Abbaté, Director of Portland Parks & Recreation RE: Monthly Check-in



■ 3:00 PM – 3:30 PM MEET: Maintenance Operations Group Manager RE: Recurring Check-in

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▲ **Thu, Feb 8**

■ 8:30 AM – 9:30 AM CONFERENCE CALL: NACTO Policy Committee

■ 10:30 AM – 12:00 PM ATTEND: Planning & Development Directors Monthly Meeting

■ 1:15 PM – 1:30 PM PHOTO SHOOT: BIKETOWN Unicorn Bike

■ 1:30 PM – 3:30 PM ATTEND: PBOT Director's Team Meeting

▨ 5:00 PM – 7:00 PM FYI/ATTEND: BBPDX's Birthday Party

■ 5:30 PM – 7:30 PM ATTEND: TriMet's General Manager Neil McFarlane's Retirement party

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▲ **Fri, Feb 9**

■ 10:00 AM – 10:30 AM COFFEE: Jason Tell, WSP Area Manager

■ 1:30 PM – 2:30 PM PHONE: Alisyn Malek of May Mobility RE: Autonomous Vehicles

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▲ **Sat, Feb 10 – Sun, Feb 11**

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▲ **Mon, Feb 12**

■ 9:00 AM – 11:00 AM ATTEND: Southwest Corridor Plan Steering Committee Meeting

■ 11:30 AM – 12:00 PM CONFERENCE CALL: Waymo

■ 2:00 PM – 2:30 PM MEET: Assistant Director RE: Recurring Check-in

■ 3:00 PM – 3:30 PM MEET: Policy Planning and Projects Group Manager RE: Recurring Check-in

■ 3:30 PM – 4:00 PM MEET: Communications Director RE: Recurring Check-in / Prep for ELGL event

■ 4:00 PM – 4:15 PM MEET: Executive Assistant RE: Recurring Check-in

■ 4:30 PM – 5:30 PM MEET: City Mentee RE: Mentorship Program

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▲ **Tue, Feb 13**

■ 8:30 AM – 10:00 AM ATTEND: Build Portland Advisory Meeting

■ 1:00 PM – 2:00 PM MEET: Commissioner Saltzman RE: Recurring Check-in

■ 4:00 PM – 4:30 PM MEET: Equity and Inclusion Program Manager RE: Recurring Check-in

■ 6:00 PM – 6:30 PM SPEAK: Bicycle Advisory Committee Meeting

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▲ **Wed, Feb 14**

- 9:00 AM – 10:00 AM CONFERENCE CALL: Kerby Master Site Plan Update & Direction Meeting
  - 10:30 AM – 11:00 AM MEET: Maintenance Operations Group Manager RE: Recurring Check-in
  - 2:30 PM – 3:00 PM COFFEE: Edward Niedermeyer, Autonocast Host RE: Introductory Check-in / Autonomous Vehicles
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▲ **Thu, Feb 15**

- 7:30 AM – 9:00 AM ATTEND: Joint Policy Advisory Committee on Transportation Monthly Meeting
  - 10:00 AM – 10:30 AM MEET: Brendan Finn, Chief-of-Staff to Commissioner Saltzman
  - 10:45 AM – 11:15 AM MEET: Staff RE: O'Bryant Square
  - ▨ 12:00 PM – 1:00 PM FYI/ATTEND: OMF Speaker Series - Amy Sacks, Founder of The Pixie Project
  - 1:30 PM – 3:30 PM ATTEND: PBOT Director's Team Meeting
  - 4:00 PM – 6:00 PM ATTEND: Bureau and Budget Advisory Committee
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▲ **Fri, Feb 16**

- 7:30 AM – 9:00 AM TRAVEL TIME to Salem
  - 9:00 AM – 9:15 AM Meet Office of Government Relations Director Elizabeth Edwards in Capitol Rotunda
  - 9:15 AM – 9:40 AM MEET: Rep. Keny Guyer and constituents: Lincoln
  - 9:45 AM – 10:15 AM MEET: Rep. Susan McLain, new chair of the House Transportation Committee RE: Portland's AV strategy
  - 12:00 PM – 2:30 PM SPEAK: ELGL Event "Willamette University Inspiring Local Government Careers"
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▲ **Sat, Feb 17 – Sun, Feb 18**

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▲ **Mon, Feb 19**

- All Day HOLIDAY: President's Day (Observed)
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▲ **Tue, Feb 20**

- 9:30 AM – 10:00 AM MEET: Assistant Director RE: Recurring Check-in
- 10:30 AM – 11:00 AM PHONE: Staff RE: Prep for Disaster Policy Call

- 11:00 AM – 11:30 AM MEET: Executive Assistant RE: Recurring Check-in
  - 11:30 AM – 12:00 PM MEET: Engineering Services Group Manager RE: Recurring Check-in
  - 12:00 PM – 12:15 PM PHONE: Disaster Policy Council - February Severe Weather
  - 1:00 PM – 2:00 PM MEET: Commissioner Saltzman RE: Recurring Check-in
  - 2:15 PM – 2:45 PM PRESS EVENT: Winter Weather
  - 9:00 PM – 9:15 PM PHONE: Disaster Policy Council - February Severe Weather
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▲ **Wed, Feb 21**

- 7:30 AM – 8:00 AM PHONE: Disaster Policy Council - February Severe Weather
  - 1:15 PM – 2:15 PM MEET: Karin Kolodziejski of MetaSkills, Leadership Coach
  - ▨ 2:00 PM – 3:00 PM PHONE: Prep for Urbanism Next Conference: 3/7 Governance Panel
  - 3:30 PM – 4:00 PM MEET: Staff RE: Prep for 3/19 March Bright Lights Program and Next Urbanism Panel
  - 4:00 PM – 4:30 PM MEET: Staff RE: Prep for 2/26 RTP Meeting
  - 9:00 PM – 9:30 PM PHONE: Disaster Policy Council - February Severe Weather
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▲ **Thu, Feb 22**

- 5:00 AM – 5:15 AM PHONE: Disaster Policy Council - February Severe Weather
  - 10:30 AM – 11:00 AM MEET: Timothy Papandreou of Waymo / Commissioner Saltzman's Office
  - 12:00 PM – 1:00 PM ATTEND: Transportation for America's Lunch with new Director Kevin Thompson and Regional Leaders
  - 5:30 PM – 8:30 PM ATTEND: National Association of Minority Contractors (NAMC) National Midwinter Conference "Building Bridges" Reception & Construction Industry Panel
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▲ **Fri, Feb 23**

■ All Day Out of Office- Sick

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▲ **Sat, Feb 24 – Sun, Feb 25**

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▲ **Mon, Feb 26**

- 8:45 AM – 9:15 AM MEET: Assistant Director RE: Recurring Check-in
  - 9:30 AM – 10:30 AM MEET: Commissioner Saltzman / Commissioner Vega Pederson / Councilor Stacey / Staff RE: Regional Transportation Plan Discussion
  - 1:00 PM – 1:30 PM MEET: Serilda Summers-McGee and Elisabeth Nunes of Human Resources RE: Class Comp Study Updates
  - 1:30 PM – 2:30 PM MEET: Serilda Summers-McGee, Director of Bureau of Human Resources and Heidi Brown, City Attorney's Office RE: Confidential Issue
  - 2:30 PM – 2:45 PM MEET: Staff RE: Prep for Naito Meeting with Mayor
  - 3:00 PM – 3:30 PM MEET: Mayor Wheeler RE: Naito Parkway
  - 4:00 PM – 4:30 PM MEET: Tiffani Pension of Procurement
  - 4:30 PM – 5:00 PM MEET: Staff RE: Prep for 3/20 Budget Work Session
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▲ **Tue, Feb 27**

- 9:00 AM – 11:00 AM ATTEND: PBOT Management Team Meeting
  - 1:00 PM – 1:30 PM MEET: Cascada Consultants RE: Engineering Group Review Interview
  - 1:30 PM – 2:00 PM MEET: Policy Planning and Projects Group Manager RE: Recurring Check-in
  - 2:30 PM – 3:30 PM MEET: Commissioner Saltzman RE: Weekly Check-in
  - 4:00 PM – 5:00 PM MEET: Staff RE: Vision Zero Quarterly Check-in
  - 5:30 PM – 6:00 PM SPEAK: Planning and Sustainability Commission Meeting RE: Vision Zero
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▲ **Wed, Feb 28**

- 9:00 AM – 9:30 AM MEET: Fixing Our Streets Program Manager RE: Recurring Check-in
  - 10:00 AM – 10:30 AM MEET: Business Services Group Manager RE: Monthly Check-in
  - 10:30 AM – 11:00 AM MEET: Parking Services Group Manager RE: Monthly Check-in
  - 1:00 PM – 1:30 PM MEET: Development Permitting & Transit Group Manager RE: Monthly Check-in
  - 3:00 PM – 3:30 PM MEET: Maintenance Operations Group Manager RE: Recurring Check-in
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March 2018

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▲ **Thu, Mar 1**

- ☒ 7:30 AM – 9:00 AM FYI/ATTEND: Portland Freight Committee Meeting
  - 9:00 AM – 9:30 AM MEET: Staff RE: Prep #2 for 3/7 Urbanism Next Panel
  - 9:30 AM – 10:00 AM MEET: Communications Director RE: Recurring Check-in
  - 10:30 AM – 11:00 AM MEET: Staff RE: Dockless Bikeshare Permitting
  - 11:30 AM – 1:00 PM ATTEND: Bureau Directors Meeting
  - 1:30 PM – 3:30 PM ATTEND: PBOT Director's Team Meeting
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▲ **Fri, Mar 2**

- ☒ 7:00 AM – 8:00 AM CONFERENCE CALL: Prep for Shared Mobility Summit Keynote Panel: Where Innovation Meets Implementation
  - 8:00 AM – 12:00 PM ATTEND: RTP Regional Leadership Forum 4- Finalizing Our Shared Plan for the Region
  - 12:30 PM – 1:45 PM LUNCH: Susan Anderson, Bureau of Planning and Sustainability Director / Kimberly Branam, Prosper Portland Director
  - 2:30 PM – 3:00 PM MEET: Equity and Inclusion Program Manager RE: Recurring Check-in
  - 3:30 PM – 4:30 PM CONFERENCE CALL: Prep for Active Transportation Summit - Lunch Plenary Session
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▲ **Sat, Mar 3 – Sun, Mar 4**

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▲ **Mon, Mar 5**

- 8:15 AM – 8:45 AM MEDIA INTERVIEW: Cory Weinberg, Reporter, The Information RE: Intersection of public transit, ride hailing and AVs
  - 8:50 AM – 9:00 AM REGISTRATION 8:00-9:00AM
  - 9:00 AM – 10:30 AM ATTEND: Urbanism Next Conference
  - 1:45 PM – 3:15 PM ATTEND: Urbanism Next Conference Session 1- Autonomous Vehicles Financial and Budgetary Implications For Cities 1:45-3:15
  - 3:30 PM – 5:15 PM ATTEND: Urbanism Next Conference Session 2- Dystopia Or Utopia: What Do We Need To Guide Us To A Positive Outcome? 3:30-5:15
  - 5:15 PM – 6:45 PM ATTEND: Urbanism Next Reception
  - 5:30 PM – 6:30 PM MEET: Rob Bole- General Manager, CityLab
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▲ **Tue, Mar 6**

- 9:30 AM – 12:00 PM ATTEND: Portland Vision Zero Task Force Meeting
  - 12:15 PM – 12:45 PM MEET: Assistant Director RE: Recurring Check-in
  - 1:00 PM – 2:00 PM MEET: Commissioner Saltzman RE: Recurring Check-in
  - 4:00 PM – 4:30 PM MEET: Tom Rinehart, Director of Office of Management and Finance RE: Monthly Meeting
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▲ **Wed, Mar 7**

- 9:00 AM – 11:30 AM ATTEND: Urbanism Next Conference
  - 11:30 AM – 12:30 PM SPEAK/PRESENT: Urbanism Next Plenary Panel
  - 12:30 PM – 1:30 PM MEET: Jeff Tumlin of NelsonNygaard Consulting Associates
  - 2:00 PM – 2:30 PM MEET: Staff RE: Prep for Shared Mobility Summit
  - 3:00 PM – 3:30 PM MEET: Maintenance Operations Group Manager RE: Recurring Check-in
  - 3:30 PM – 4:00 PM MEET: Staff RE: Prep for I-5/RQ Improvement Project Briefing
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▲ **Thu, Mar 8**

- 10:30 AM – 12:00 PM ATTEND: Planning & Development Directors Monthly Meeting
  - ▨ 12:00 PM – 1:00 PM FYI/ATTEND: OMF Speaker Series: Sadafumi Uchiyama
  - 1:00 PM – 1:30 PM ATTEND: Portland Building Bureau Director Check-in
  - 2:00 PM – 2:30 PM MEET: Staff RE: Prep for Budget Work Session
  - 3:00 PM – 4:45 PM ATTEND: PBOT Director's Team Meeting
  - 5:00 PM – 7:00 PM ATTEND: Fixing Our Streets - Oversight Committee Meeting
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▲ **Fri, Mar 9**

- 9:00 AM – 10:00 AM MEET: City Attorney's Office / Risk RE: Confidential Case
  - 10:30 AM – 11:00 AM MEET: Engineering Services Group Manager RE: Recurring Check-in
  - 1:00 PM – 2:00 PM MEET: Rian Windsheimer, Region 1 Manager, Oregon Department of Transportation RE: I-5 Rose Quarter Improvement Project Briefing
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▲ **Sat, Mar 10**

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▲ **Sun, Mar 11**

■	All Day	ATTEND: 2018 National Shared Mobility Summit Chicago, IL
■	7:15 AM – 11:14 AM	AIR: American Airlines Flight # 1226

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▲ **Mon, Mar 12**

■	All Day	ATTEND: 2018 National Shared Mobility Summit Chicago, IL
■	1:00 PM – 2:00 PM	3:00 MEET: Martha Roskowski of Further Strategies
■	3:30 PM – 5:30 PM	5:30-7:30 ATTEND: Welcome Reception

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▲ **Tue, Mar 13**

■	All Day	ATTEND: 2018 National Shared Mobility Summit Chicago, IL
■	At 5:00 AM	7:00 Registration Opens
■	6:00 AM – 7:30 AM	8:00-9:30 Breakfast: Meet the Mobility-on-Demand Sandbox Grantees
■	7:45 AM – 9:15 AM	9:45-11:15 ATTEND: Implementers Workshops
■	9:15 AM – 10:00 AM	11:15- 12:00 FYI/ATTEND: Opening of Shared Mobility Expo
■	9:30 AM – 9:45 AM	11:30-11:45 ARRIVE for panel prep
■	9:45 AM – 10:00 AM	11:45- 12:00 Lunch Begins
■	10:00 AM – 10:30 AM	12:00- 12:30 ATTEND: Welcome to the Summit
■	10:30 AM – 11:30 AM	12:30-1:30 ATTEND: Plenary: Envisioning the Future of Mobility in Cities
■	11:45 AM – 1:00 PM	1:45-3:00 SPEAK: Opening Plenary Session: Where Innovation Meets Implementation
■	1:00 PM – 1:30 PM	Break and Visit the Expo
■	1:30 PM – 3:00 PM	3:30- 5:00 ATTEND: Afternoon Breakout Sessions
■	3:00 PM – 5:00 PM	5:00- 7:00 ATTEND: Evening Reception

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▲ **Wed, Mar 14**

■	All Day	ATTEND: 2018 National Shared Mobility Summit Chicago, IL
■	5:30 AM – 6:00 AM	Breakfast and Expo
■	6:30 AM – 7:30 AM	8:30- 9:30 ATTEND: Plenary Session: The (Shared) Road Ahead: An Electrified, Connected, Autonomous, and Accessible Future
■	7:30 AM – 8:30 AM	9:30– 10:30 ATTEND: Plenary Session: A Dialogue on Strengthening Sustainability and Equity in Federal and State Policy

- 8:30 AM – 9:00 AM 10:30–11:00 Break and Visit the Expo
  - 9:00 AM – 10:30 AM 11:00– 12:30 ATTEND: Breakout Sessions
  - 10:30 AM – 11:00 AM 12:30–1:00 PM Break and Visit the Expo
  - 11:00 AM – 12:00 PM 1:00– 2:00 ATTEND: Lunch Plenary: The Emerging Roles of Automotive and Technology Companies in Shared Mobility: What Does this Mean for the Future?
  - 12:15 PM – 1:15 PM 2:15-3:15 TRAVEL TIME to airport
  - 1:15 PM – 3:15 PM 1:15-3:15 AIRPORT
  - 3:15 PM – 7:45 PM AIR: Alaska Airlines Flight #0687
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▲ **Thu, Mar 15**

- 11:15 AM – 1:00 PM SPEAK: Oregon Active Transportation Summit Lunch Plenary Session
  - 2:00 PM – 2:30 PM MEET: Assistant Director RE: Recurring Check-in
  - 2:30 PM – 3:00 PM MEET: Staff RE: Prep for 3/20 Budget Work Session and 3/19 Bright Lights Panel
  - 4:00 PM – 6:00 PM ATTEND: Bureau and Budget Advisory Committee March Meeting
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▲ **Fri, Mar 16**

- 1:00 PM – 1:30 PM MEET: Staff RE: Prep for Call with Prosper on Post Office Site
  - 1:30 PM – 2:00 PM CONFERENCE CALL: Prosper Portland RE: Post Office Site
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▲ **Sat, Mar 17 - Sun, Mar 18**

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▲ **Mon, Mar 19**

- 9:00 AM – 9:30 AM MEET: Policy Planning and Projects Group Manager RE: Recurring Check-in
  - 10:00 AM – 10:15 AM MEET: Staff RE: E-Builder
  - 10:00 AM – 10:30 AM MEET: Assistant Director RE: Recurring Check-in
  - 10:30 AM – 11:00 AM MEET: Staff RE: Portland Progress III
  - 2:00 PM – 3:00 PM MEET: Karin Kolodziejski of MetaSkills, Leadership Coach
  - 3:30 PM – 4:30 PM ATTEND: HR 2.02 Refresher for Managers/Supervisors
  - 5:30 PM – 8:00 PM SPEAK on PANEL: March Bright Lights Design Week program "One City/Many Futures: The Portland We Are Making"
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▲ **Tue, Mar 20**

■ 12:00 PM – 1:00 PM ATTEND: Council Work Session RE: PBOT Budget

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▲ **Wed, Mar 21**

■ 9:00 AM – 9:30 AM MEET: Parking Services Group Manager RE: Monthly Check-in

■ 9:30 AM – 10:00 AM MEET: Business Services Group Manager RE: Monthly Check-in

■ 2:30 PM – 3:00 PM MEET: Maintenance Operations Group Manager RE: Recurring Check-in

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▲ **Thu, Mar 22**

■ 9:00 AM – 11:00 AM ATTEND: PBOT Director's Team Meeting

■ 1:30 PM – 2:00 PM MEDIA INTERVIEW

■ 3:15 PM – 3:45 PM MEET: Commissioner Vega Pederson RE: Vision Zero and East Portland

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▲ **Fri, Mar 23**

■ 9:00 AM – 10:00 AM MEET: Bureau of Human Resources / City Attorney's Office / Other Bureaus RE: Public Works Supervisor Classification Discussion

■ 10:45 AM – 11:00 AM MEDIA: Andrew Thenen from The Oregonian

■ 1:00 PM – 1:30 PM MEET: Development Permitting & Transit Group Manager RE: Monthly Check-in

■ 2:30 PM – 3:00 PM MEET: Engineering Services Group Manager RE: Recurring Check-in

■ 3:00 PM – 3:30 PM MEET: Staff RE: ODOT Value Pricing Project

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▲ **Sat, Mar 24 - Sun, Mar 25**

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▲ **Mon, Mar 26**

■ 9:30 AM – 10:00 AM COFFEE: Eli Spevak RE: Introductory Meeting / Active Transportation Division

■ 3:00 PM – 3:30 PM MEET: Fixing Our Streets Program Manager RE: Recurring Check-in

■ 4:30 PM – 5:30 PM MEET: City Mentee RE: Mentorship Program

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▲ **Tue, Mar 27**

- 1:00 PM – 1:30 PM PHONE: Linda Bailey, NACTO Executive Director
  - 3:00 PM – 3:30 PM MEET: Staff RE: E-bikes
  - 3:30 PM – 3:50 PM MEET: Staff RE: GPM Paving Map
  - 4:00 PM – 5:00 PM MEET: Kelley Forseth of Clarity Consulting / Karin Kolodziejski of MetaSkills RE: Prep for April trainings
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▲ **Wed, Mar 28**

- 7:30 AM – 9:00 AM ATTEND: Columbia Corridor Association's Portland City Council Candidates Debate
  - 9:45 AM – 10:45 AM ATTEND: City Council RE: Build Portland
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▲ **Thu, Mar 29**

- 10:00 AM – 11:00 AM MEET: Scott Kubly and Jason Wilde of LimeBike
  - 12:00 PM – 1:00 PM LUNCH: Mike Stuhr, Director of Water Bureau
  - 2:00 PM – 3:00 PM MEET: Commissioner Saltzman RE: Recurring Check-in
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▲ **Fri, Mar 30**

- 9:30 AM – 10:30 AM PHONE: Nelson Nygaard
  - 12:00 PM – 12:15 PM MEDIA PHONE: Shannon Gormley of Willamette Week
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▲ **Sat, Mar 31**

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