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Dan Saltzman Commissioner **Leah Treat** Director

Bureau and Budget Advisory Committee

Thursday, December 20, 2017

4:00– 6:00 pm

Congress Building, 5th Floor, Conference Room 513

Committee Members Present: Douglas Armstrong, Lauren Bates, Ruthanne Bennett, Samuel Gollah, Sage Geiselman, Shani Harris-Bagwell, Sarah Iannarone, Thomas Karwaki, Molly Baer-Kramer, Tony Lamb, Joanne Landry, Meesa Long, Josh Linden, Elaine O’Keefe, Farrell Richartz, Momoko Saunders, Kevin Vandemore

Committee Members Absent: Maria Hernandez, Arlene Kimura, Ryan Hashagen, Meesa Long, Josh Linden, Rob Martineau, Femi Oluwafemi, Pia Welch

City Staff Present: Tosin Abiodun, Tyler Berry, Michael Kerr, Ken Kinoshita, Irene Marion, Jeremy Patton, Chris Warner

Welcome/Community Check-Ins and Announcements: Momoko Saunders and Tony Lamb

- Momoko Saunders welcomed committee members and reviewed the meeting agenda.
- Tony Lamb shared PBOT Vision Zero report. Attendees observed a minute of silence to honor the memory of three community members who died in crashes from November 15 to December 20.
- Chris Warner, Interim Director for the Portland Bureau of Transportation (PBOT), shared PBOT’s end of year report with BBAC members. On November 29, PBOT organized and facilitated the Southwest in Motion Open House. At the event, staff shared salient information about upcoming transportation projects in Southwest Portland and received valuable feedback from community members and residents. The Lloyd to Woodlawn project is underway. PBOT staff have conducted several focus groups in coordination with community organizations to share information about the project and gather input on the two design concepts with route options for either NE 7th Avenue or NE 9th Avenue. The 102nd Avenue Safety Project is in its final phase. The project will improve safety for all people walking, biking, taking transit and driving on NE 102nd Avenue between Weidler and Sandy. PBOT and other City agencies are working towards the implementation of the CMGC 4D Capitol Highway Project. The 120-million-dollar project will provide sidewalks and bike lanes from SW Taylors Ferry to Multnomah Village. In 2019, PBOT will implement 57 large construction projects. In January 2019, PBOT will formally kick off the Gravel Street Service. Crews have already been filling in ruts and potholes in different neighborhoods to make

streets passable. Before the end of the year, PBOT will upgrade and revamp the SmartPark garage located at 10th and Yamhill. On New Year's Eve, PBOT will work with taxis, transportation network companies, bar owners and Police Officers to offer reduced cost rides with the goal of preventing people from driving under the influence. Vouchers will be made available for easy access to services. In December, PBOT implemented the Winter Ready PDX Open House event to get community members prepared for the winter season. The City is working towards appointing a new Director for PBOT in Spring or Summer.

Questions and Comments

- Is this the first time that PBOT will partner with Uber and Lyft to offer free rides to community members? Is transit free?
 - Transit is free. PBOT partnered with Uber and Lyft on Saint Patrick's Day.
- Does PBOT provide a flat subsidy for people who live further out?
 - It is a flat subsidy.
- Is PBOT following on-going conversations about potential changes to land use and zoning policies?
 - PBOT is working the Bureau of Planning and Sustainability (BPS) to better understand the process and impact of the proposed zoning changes.
- Will PBOT work with Taxi companies to provide free rides home?
 - PBOT recognizes that Taxi companies face technical challenges. PBOT will continue to support community organizations and partners with benefits derived from TNC funds.
- Sarah Iannarone encouraged BBAC members to participate in the [survey for the 122nd Avenue Plan](#). The survey will be available online from December 7, 2018 through January 6, 2019.
- Thomas Karwaki shared information about the North Portland Transportation Summit and planned transportation projects in North Portland.

PBOT Budget Update: Tyler Berry and Jeramy Patton

- Tyler Berry shared information about PBOT Five-Year Financial Forecast and covered topics including PBOT's Discretionary Revenue, New Revenue Sources, Assumptions and Changes to Revenues and Expenses and Forecast and Risks.
- PBOT is making conservative assumptions about Parking meters. On-street parking revenues are unchanged from FY 18-19 levels. Parking permit revenues are projected to decline from historic highs because of drop in construction activities. On-street parking may face demand (macroeconomic) and supply (policy) constraints. Citywide construction activity is projected to decline.
- Jeramy Patton highlighted the differences between the old and new program structure. The new program structure will include seven high-level programs and twenty-three sub-programs.
- Jeramy Patton shared draft document of PBOT performance measures by program area with BBAC members.

Questions and Comments

- Will Meter funds counter-balance parking revenues?
 - Meter funds is not built into PBOT's forecast assumption. PBOT Budget team is partnering with the Parking Enforcement team to explore the possibility of building additional revenues into the forecast.
- Are the permits for street parking in downtown Portland?
 - Yes, mostly in the down town core.
- Thomas Karwaki called for the inclusion of equity metrics in the performance measure document.
- Elaine O'Keefe asked for information on the condition of the City's transportation assets including pedestrian facilities.

- Douglas Armstrong encouraged PBOT staff to develop more Vision Zero public education and awareness campaigns.
- Does PBOT align its performance measures with organizational goals? Is it possible that PBOT share goals and metrics with other City agencies?
 - Yes, PBOT align its performance measures with identified goals. The new program offers will include Citywide metrics.
- Sarah Iannarone highlighted the need to align PBOT's performance measures with Portland's Climate Action Plan.

PBOT Budget Equity Assessment Tool: Irene Marion

- Irene Marion mentioned that in previous years, BBAC members provided input on PBOT's General Fund requests. This year, BBAC members will focus more closely on PBOT's program offers and track equity and public involvement goals and outcomes.
- Over the last five years, PBOT submitted its budget along with a budget equity tool to the City Budget Office and City Council. This year, the Office of Equity and Human Rights is introducing a new budget equity tool.
- BBAC members will review PBOT's performance measures, program structures and equity goals.

Questions and Comments

- How much has PBOT invested into public outreach?
 - It is a little bit difficult to track that information but PBOT is committed to tracking public outreach investments.

PBOT Strategic Planning Process: Michael Kerr

- Emily Tritsch, PBOT Asset Manager, shared high-level information about the PBOT Asset Management survey. The report shows that BBAC members are concerned about pedestrian safety.
- Michael Kerr shared updates about PBOT strategic planning process. PBOT is emphasizing three priority outcomes including Asset Management, Safety and Growth. PBOT strategic goals will be defined by strategic objectives and initiatives with a focus on equity.
- PBOT strategic plan will kick off in 2019 starting in January.

Questions and Comments

- Does PBOT have software systems for data management?
 - Yes, PBOT has several software systems used for tracking data. Some of the software have to be updated.
- Does PBOT program structure align with strategic plan?
 - Yes, both align but the strategic plan focuses more on big picture goals, programs and measures.
- How did PBOT arrive at the three overarching strategic goals? How will the strategic plan advance Climate Action goals?
 - The Transportation System Plan focuses on Climate goals. PBOT is actively partnering with BPS to achieve climate action goals.
- How will PBOT ensure enforcement to achieve Vision Zero goals?
 - PBOT is partnering with the Portland Police Bureau to address enforcement concerns.
- PBOT strategic goals will be accomplished with good measure of political support. Does Commissioner Chloe Eudaly or City Commissioners support PBOT strategic goals?
 - PBOT is working to gain support City leaders.
- What percentage of Portlanders work for major employers? Will PBOT consider providing reduction programs for smaller businesses?
 - PBOT will consider and explore that option.

- BBAC members want to see better coordination between PBOT and TriMet on transportation projects.
- Molly Baer Kramer suggested re-naming the nomenclature “managing for growth.”

BBAC Discussion: Tony Lamb and Momoko Saunders

- Tony Lamb and Momoko Saunders encouraged BBAC members to join a sub-committee that will help draft BBAC’s budget letter.
- BBAC budget letter is due at the end of January 2019.
- BBAC members highlighted key themes for the budget letter including Council Directives, new shifts pertaining to resource allocation, PBOT top priorities, partnership between PBOT and other agencies and sustainability.

Announcements: Tosin Abiodun

- BBAC will meet twice on January, first for a budget workshop session on the 10th and a regular meeting on the 17th.

Next Steps:

- BBAC will meet on the 10th of January at the Congress building, 5th floor, Room 513. Address: 1001 SW 5th Avenue Portland Oregon.