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Dan Saltzman Commissioner **Leah Treat** Director

Bureau and Budget Advisory Committee

Thursday, January 10, 2019

4:00 – 7:00 pm

Congress Building, 5th Floor, Conference Room 513

Committee Members Present: Douglas Armstrong, Lauren Bates, Samuel Gollah, Sage Geiselman, Sarah Iannarone, Thomas Karwaki, Arlene Kimura, Molly Baer-Kramer, Tony Lamb, Joanne Landry, Meesa Long, Josh Linden, Elaine O’Keefe, Farrell Richartz, Momoko Saunders,

Committee Members Absent: Ruthanne Bennett, Shani Harris-Bagwell, Maria Hernandez, Ryan Hashagen, Meesa Long, Akerah Mackey, Rob Martineau, Femi Oluwafemi, Pia Welch, Kevin Vandemore

City Staff Present: Tosin Abiodun, Dave Benson, John Brady, Mike Magee (representing Tara Wasiak), Christine Leon, Irene Marion, Jeremy Patton, Art Pearce, Allison Prasad, Noah Siegel, Steve Townsen, Emily Tritsch, Chris Warner, Millicent Williams

Welcome/Community Check-Ins and Announcements: Momoko Saunders and Tony Lamb

- Momoko Saunders welcomed committee members and reviewed the agenda.
- BBAC budget letter is due on February 1st. Momoko encouraged members to prepare a draft letter before the 17th.
- Tony Lamb shared the Vision Zero report. Attendees observed a minute of silence to honor the memory of three community members who died in traffic related crashes from November 15 to December 20.
- Chris Warner, Interim Director for the Portland Bureau of Transportation (PBOT), shared leadership updates. PBOT will release its E-scooter findings report next week. PBOT is working with the Portland Parks Bureau to open Better Naito on January 28, 2019. The goal is to provide a safe and comfortable detour during the Eastbank Esplanade Maintenance Project. PBOT launched the Gravel Street Service on January 7 and held a media event in the Brentwood Darlington neighborhood. The event was well attended by community members and members of the press.
- No public comment and community update.

PBOT Budget Update: Jeremy Patton and the Director's Team (Art Pearce, Dave Benson, Christine Leon, Steve Townsen and Michael Magee)

- Jeremy Patton shared information about PBOT's Administration and Support program. The Funds Management program enables the bureau to make long term financial decisions through issuing and repaying debt, as well as retaining cash for future expenditures. The Support Services program is primarily supported by the Office of the Director, the Maintenance Admin & Support Group and the Business Service Group. In the next few years, PBOT Administration and Support Group will focus on PBOT Strategic Plan.
- Michael Magee (representing Tara Wasiak) mentioned that PBOT Maintenance Operations Division manages the City's sewer and storm water collection system, traffic signal and street lighting system, traffic control signs and markings as well as sidewalk bridges and structures.
- Steve Townsen talked about the Streetlights and Signals program. Last year, PBOT repaired 235 street lights knocked down by motorists.
- Dave Benson provided an overview of the Parking Operations Program. The division supports traffic safety, access to goods and services, economic vitality and neighborhood livability by using data to develop programs and regulations in the Right of Way.
- Art Pearce shared information with BBAC members about the key functional areas of PBOT's Policy, Planning and Projects Division. Last year, the team completed updates to the Transportation Systems Plan (TSP). In the next week months, staff will focus on modal plans such as the Pedestrian Master Plan and Freight Master Plan. PBOT will continue conversations with stakeholders about Enhanced Transit Corridors, North Portland in Motion Plan, New Mobility and East Portland Arterial Streets Strategy. In addition, PBOT is expanding its Capital Projects team to improve project delivery and great return on investments.
- Christine Leon shared information about sub-divisions within the Regulatory and Permitting Division including Right of Way Use program, Building plan and Development Review and Utility, Construction and Permitting. PBOT is currently developing a 5G implementation plan.
- PBOT is planning to optimize street car operations by focusing on safety and purchasing three new street cars.
- PBOT is in year four of Bike Share operations. The Adaptive BIKE TOWN program continues to be quite popular, ridership grew last summer even with the introduction of scooters.
- Millicent Williams provided high-level information about the Capital Improvement Program (CIP). The base five-year requested CIP includes 133 projects at a total cost of \$533,171, 251 including General Fund One-Time and Build Portland funding.
- PBOT will work on different project categories including Paving, Crossing improvement, Signal replacement/restoration, ADA Accessible sidewalks, Bikeway Network Development, Neighborhood Greenway, Safe Routes to School, Bridge Replacement, Pedestrian Bridge Installation and Buffered Bike Lanes from FY 19/20 through FY 23/24,

Questions and Comments

- Are FTE positions tied to the Funds Management program?
 - The Funds Management program does not provide any direct service to members of the public. There are no FTE positions tied to the program. The Support Services Program, on the other hand, have many FTE positions.
- When an accident happens, and a street light gets knocked off a PGE pole, who is responsible for replacing the damaged pole?
 - PGE is responsible for replacing the damaged pole.
- Does PBOT enforce parking in the center or turn lane? Car carriers and heavy trucks often park in the center and turn lane without any regard for pedestrian safety.
 - Yes, PBOT enforces illegal parking in the center or turn lane.
- How long does it take for PBOT to tow abandoned autos?

- It takes about two to three weeks. PBOT receives about 30,000 complaints of abandoned autos a year.
- Does Parking Kitty have any impact on PBOT enforcement actions and budget?
 - Parking Kitty really works well for community members and generates a lot of revenue for PBOT. PBOT processes about 8 million transactions annually. Portland is one of the highest user of the passport software system.
- Is PBOT aware of ODOT's Wounded Warrior Parking Placard? What impact does the new parking option for disabled Veterans have on the City's Parking system?
 - Yes. PBOT is yet to study the impact of the parking placard on the City's parking system.
 - The PDX Reporter app is still active online. However, it does not work well for abandoned auto requests.
- Do maintenance staff and technicians put in extra work to maintain City's LED lights? Are there plans to increase staff capacity?
 - LED lights need less maintenance because they last longer. PBOT is not planning to increase staff capacity.
- What is North Portland in Motion?
 - North Portland in Motion will address active transportation and safety improvements in North Portland.
- Will PBOT grant permits for Block Parties in 2019?
 - Yes, PBOT is exploring ways to streamline the permitting process and make the service more accessible to community members.
- Does PBOT have a roll out date for its 5G implementation plan?
 - Not yet. PBOT is still discussing with carriers interested in deploying services in the City.
- Do we know what the 5G infrastructure is going to look like? Is it going to be different from those designed previously?
 - It is likely going to look like a rectangular box. PBOT is exploring the design options for poles that will accommodate the new infrastructure.
- What carriers have expressed interest and approached PBOT?
 - Verizon and AT&T.
- Is PBOT tightening up on issuing waivers of remonstrance?
 - PBOT resolved the complication by establishing the Local Transportation Infrastructure Charge (LTIC).
- When will PBOT implement the Bikeshare program on the east of 82nd?
 - Not sure, staff will provide additional information.
- Does PBOT contact renters for its Smart Trips program? If so, how is PBOT gathering information about renters?
 - PBOT gets new address request from the Post Office.
- Does PBOT offer translation service for its Smart Trips Program?
 - Yes, the program offers and provides translation service.
- Does PBOT have a target for Bike Town expansion?
 - Not sure, staff will provide additional information.

Executive Recruitment Focus Group Discussion: Allison Prasad

- Allison Prasad, Engagement Specialist with the Bureau of Human Resources, shared information about the City of Portland's Executive Recruitment Process.
- BBAC members provided feedback about the qualities and traits they are seeking in a PBOT Director.
- The City will use feedback received from BBAC members and other stakeholders to write the job description for the PBOT Director position.

Questions and Comments

- Is the City seeking candidates from other states?

- Yes, the City is running a national recruitment process and enacting the Charles Jordan standard.

BBAC Discussion: Momoko Saunders and Tony Lamb

- BBAC members divided into groups to brainstorm themes and topics for the budget letter.
- Some of the themes and topics identified include the following: clarity and transparency about the budget process changes, PBOT Strategic plan, Climate Change, Measures of Success, Equity and Inclusion, Maintenance and Operations, Alignment of funds and dollars with Climate Action, Vision Zero and Equity
- BBAC members provided feedback about the timing of the budget process and the new budget process.

Next Steps:

- BBAC will meet on the 17th of January at the Congress building, 5th floor, Room 513.
Address: 1001 SW 5th Avenue Portland Oregon.