

# PBOT

PORTLAND BUREAU OF TRANSPORTATION

1120 SW Fifth Avenue, Suite 800 Portland, OR 97204 503.823.5185

Fax 503.823.7576 TTY 503.823.6868 [www.portlandoregon.gov/transportation](http://www.portlandoregon.gov/transportation)

Chloe Eudaly Commissioner Chris Warner Interim Director

## Fixing Our Streets (FOS) Oversight Committee February 2019 Meeting Summary

Tuesday, February 26th, 2019  
5:00 - 7:00 PM

Congress Center 1050 SW 6th Ave  
Room 513

### Committee Members in Attendance

- Ashton Simpson
- Elliot Levin
- Wayne Bauer
- Jennifer Rollins
- Joanne Landry
- Erich Pacheco
- Claire Irvan
- William Henderson

### Committee Members Absent:

- Carmen Thompson
- Tony Lamb
- Petra Whitacre
- Jessica Bernardini
- Clint Culpepper

**Meeting Chair:** Chris Warner

### Guests:

Commissioner Chloe Eudaly  
Chief-of-staff Marshall Runkel

### Staff Present:

- Interim Director: Chris Warner
- Financial Services Analyst: Tyler Berry
- Capital Delivery Division: Millicent Williams
- Projects Policy Programs: Art Pearce
- Business Services Group: Jeramy Patton
- Fixing Our Streets Program: Mychal Tetteh
- Active Transportation & Safety: Dana Dickman
- Asset Management: Emily Tritsch
- Capital Project Controls: Alicia Gruber
- Audit Services: Jenny Scott
- Contract Equity Coordinator: Cary Waters
- Legislation & Resources: Mark Lear



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## Meeting Agenda Outcomes & Action Summary

- Welcome & Agenda Overview - 10 mins
  - Welcome - Chris Warner
    - Chris Warner served as the meeting Chair
    - Chris will work with the Committee to identify a Chair and Vice-Chair in advance of the next meeting
  - Opening remarks - Commissioner Chloe Eudaly
    - The Commissioner thanked the members of the committee for thier public service
    - Shared her commitment to civic engagement through the efforts of the Office of Civic Life
  - Agenda Overview - Mychal
- Introduction exercise - 25 mins
  - Pair & share - Mychal - 15 mins
  - Staff introductions - 10 mins
- Committee roles and expectations - 20 mins
  - Serving as a public official - Mychal - 5 mins
    - See attached slides
  - Oversight Committee Role - Mychal - 10 mins
    - Provide guidance to City Council on the effective use of new resources
    - Monitor revenues, expenditures, and program/project implementation



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- Annually review program priorities, spending, and any necessary revisions to project lists/financial plans, including the annual program audit. May make recommendations to City Council for project list revisions
  - Monitor constructions impacts to businesses and neighborhoods
  - Monitor utilization of minority-owned, women-owned, and emerging small businesses to support community benefits
  - Provide an annual report to City Council containing the above information
- 2019 priority overview - Mychal - 5 mins
    - Program reporting
    - Program funding allocation review
    - Community engagement and construction impact mitigation & monitoring opportunities for committee members
  - Project status updates - Millicent - 25 mins
    - Provided a brief overview of project categories
    - Capital delivery of Fixing Our Streets Project on-time delivery currently forecasted to be 86% for the 2019 construction season
    - The two most recently submitted bid packages on maintenance projects we're lower than estimated indicating improvement in project development and market conditions



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- Existing direction from the Oversight Committee is to ensure we make the best projects possible to avoid failing to meet the expectations of the public with regards to policy and project implementation
- Continued investment in process improvement, project performance monitoring and capacity reconciliation through Capital Controls
- Budget status updates - Ty - 15 mins
  - See attached
  - Oversight committee members want to take more time to review program and project funding allocations - Staff will schedule info sessions at the convenience of committee members and further program orientation efforts
- Near-term committee priorities - Mychal - 15mins
  - Program reporting subcommittee formation - 10mins
    - Mychal provided context and discussed the scope of the sub-committee role
    - Members indicated the need for the returning members to lead the first round of reporting while providing an opportunity for any committee member to join
    - Jennifer Rollins moved to form the program reporting sub-committee with the goal of providing a report to City Council
      - Seconded by Erich Pacheco



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- A separate sub-committee for the next year of reporting will be formed later with the goal of providing another report to council before the end of this calendar year
- Committee administration - 5mins
  - Bio's & photos: Mychal will follow-up with a formal request with instructions
  - Chair/vice-chair letters of interest to Mychal: for Chris Warner to review
  - Office of Community and Civic Life (Civic Life) mandatory trainings: under development
  - Joanne mentions the need for Smart Park vouchers to made available for committee members: Mychal will ensure we have them at the next meeting
- Public Comment - 10min
  - There was one member of the public
    - A child wanted to make sure there were better vegan food options at the next meeting
- Adjourn - Chris Warner
  - Meeting adjourned at 7:01PM



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