



PORTLAND BUREAU OF TRANSPORTATION

1120 SW Fifth Ave, Suite 1331, Portland OR 97204

Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576

Chloe Eudaly Commissioner Chris Warner Director

Survey Construction Data Setup

Survey Process for Road-Runner

SvyCD – Process Directions

March, 2021

EJG/ejg

Table of Contents

Process Workflow	2
Start Step	2
Billing Information	2
Project Contacts	2
Project Schedule	2
File Delivery	3
CAD Files	3
Plans	3
Control	3
FHWA/ODOT Funded Projects	3
Survey Review	3
Field Check/Confidence Shots	3
Control Data	3

Prior to beginning any construction project, PBOT Survey needs to be provided with certain information as soon as possible. The SvyCD – Survey Construction Data Setup process provides a workflow for ensuring that all data has been provided to survey and that sufficient time and attention is given for Survey to review and prepare the data for staking requests.

The process itself is automatically spawned at the finish step of the BIDS – Bid Analysis process. This will ensure that survey is provided data as soon as final plans have been developed.

*It is essential that the SvyCD process be moved forward as soon as possible.
Failure to do so could result in delays for construction staking requests.*

Survey cannot provide any staking for a project until this information has been provided. Roadrunner will lock out the SvyCR – Survey Construction Staking Request process until this data has been provided and reviewed by Survey.

Process Workflow

Non-Bid Projects

Start Step

Billing Information

Project Contacts

Project Schedule

File Delivery

CAD Files

Plans

Control

FHWA/ODOT Funded Projects

Survey Review

Field Check/Confidence Shots

Control Data