



STREET TREE ATTACHMENT PERMIT APPLICATION

Need help? Visit www.portlandoregon.gov/trees, email trees@portlandoregon.gov, or call 503-823-TREE (8733)

Instructions

- This form is to be used to request a permit to permanently attach items to street trees, including ornamental lighting. “Permanently” is defined as 6 or more continuous months in a 12-month period.
- There is a non-refundable fee of \$264 per street tree attachment application. You may include multiple sites in one application.
- Fill out the application completely and legibly. List each address and the number of trees to be permitted at each address.
- Applicants must also submit a Letter of Guarantee against loss or damage to City trees.
- Submit the completed application, Letter of Guarantee, and \$264 fee in **one** of the following ways:
 - by mail to Portland Parks & Recreation Urban Forestry, 1900 SW 4th Ave. Suite 5000, Portland, OR 97201 (preferred)
 - Include a check made out to City of Portland
 - in person at the Development Services Center, 1900 SW 4th Ave. 1st Floor, Portland, OR 97201
 - Monday, Tuesday, Wednesday, and Friday from 8a.m.–3p.m.; Thursdays 8a.m.–noon
 - Pay by check, cash, or credit or debit card (Note: there may be a wait time at the Development Services Center)

APPLICANT INFORMATION

Applicant property owner contractor property manager other _____

Name _____

Organization _____

Mailing address _____

Email _____

Phone _____

Who will perform the work?

property owner applicant other _____

PERMIT INFORMATION

Total # of trees to be permitted: _____

Describe what is to be attached to the tree(s): _____

Proposed date of installation: _____

Proposed date of removal: _____

