



## CITY OF PORTLAND, OREGON - PORTLAND TREES

Bureau of Development Services • Portland Parks & Recreation

1900 SW Fourth Avenue, Suite 5000 • Portland, Oregon 97201

Phone: 503-823-TREE • [www.portlandoregon.gov/trees](http://www.portlandoregon.gov/trees)



Tree Project Oversight Advisory Committee

Meeting #2, Draft Meeting Summary

Monday, February 09, 2015

1900 Building

1900 SW 4<sup>th</sup> Ave, Portland, OR 97201

10:00 AM

### MEMBERS PRESENT

Linda Bauer, Pleasant Valley Neighborhood Association

Mark Bello, Urban Forestry Commission

Phil Damiano, Design Review Advisory Committee

Kris Day, Urban Forestry Commission

Jeff Fish, Fish Construction NW

Bob Kellett, SE Uplift

Arlene Kimura, Hazelwood Neighborhood Association

Nancy Seton, SW Hills Residential League

Justin Wood, Home Builder's Association

### MEMBERS ABSENT

Yolanda Clay, Resident and Community Gardener

Jim Labbe, Audubon Society of Portland

Susan Steward, Building Owners and Managers Association

Helen Ying, Old Town China Town Neighborhood Association

### STAFF PRESENT

Jenn Cairo, City Forester

Mike Hayakawa, Tree Project Manager

Patti Howard, Policy Advisor to Commissioner Fritz

Mieke Keenan, Tree Project Program Coordinator

Anne Pressentin, EnviroIssues Consultant

Lauren Wirtis, Tree Project Staff

## **BUSINESS**

### **Welcome and Introductions**

Mike Hayakawa opened the meeting by thanking everyone for coming and having everyone introduce him/herself.

### **Approval of December Meeting Summary**

***ACTION: December Meeting Summary approved.***

### **Public Comment Opportunity**

Arlene Kimura asked a question on behalf of a constituent regarding where to get information about a particular street tree situation. Jenn Cairo directed her to the Tree Hotline and email address.

### **Tree Code Training**

Mieke Keenan and Lauren Wirtis gave a presentation on the basic non-development and development requirements of *Title 11, Trees* (see [attached](#)).

### **Defining Success of the Committee's Work**

Anne Presentin led the discussion regarding what the Committee members had said about what 'success' would mean for the Committee in their interviews (see [attached](#)).

Additional factors defining success raised by Committee members:

- The public learns about the benefit of trees to the public. (Linda Bauer)
- The public understands a need for a Tree Code and regulation of private trees. (Mark Bellow)
- The Tree Code makes sense on the ground for the public. (Nancy Seton, Jeff Fish, Patti Howard)

Other comments:

- There needs to be strategic outreach to the public about the value of trees. (Linda Bauer)
- Need to reach the public before they're thinking in the context of tree removal. (Kris Day)
- Concentration of Slavic developers in East Portland. Need to do targeted outreach to this community and others who are affected and whose first language isn't English. (Arlene Kimura)
- It's hard to find the fees online. (Nancy Seton)

***ACTION: Tree Project staff to follow up on-***

- ***Share public outreach plan with the Committee.***
- ***Share BDS/PP&R response to the second Portland Tribute Article.***

- **Share plan for the monitoring report with the Committee.**
- **Anne Presentin to draft success statement for March meeting.**

### **Committee Protocols**

*Review draft document and discuss*

Anne Presentin reviewed the changes and updates that she had made to the Oversight Advisory Committee Operating Guidelines and Protocols since the December meeting (see [attached](#)).

***ACTION: Draft Oversight Advisory Committee Operating Guidelines and Protocols approved.***

*Select Co-Chairs from Nominees*

Committee members were asked to volunteer if they wished to be a co-chair. Arlene Kimura and Susan Steward volunteered and would represent the non-development and development perspectives, respectively.

Arlene Kimura suggested adopting the co-chair model used by East Portland Action Plan in which one co-chair facilitate while the other keeps time. The co-chairs swap each meeting.

Justin Wood asked that the Committee revisit the Title 11, Trees: Implementation Issue Tracking sheet at each meeting to update and/or amend the list of issues.

***ACTION: Co-chairs Arlene Kimura and Susan Steward elected. Committee agreed to the co-chair model Arlene Kimura described. Staff will follow up with co-chairs.***

*Identify meeting schedule, locations*

All present agreed that Monday mornings worked well. Lauren Wirtis noted that those not in attendance had not indicated being regularly unavailable on Monday mornings.

Linda Bauer said that the SE Uplift location (SE 35<sup>th</sup> and Hawthorne) was preferable. Tree Project Staff will look into the venue as an option for future meetings. This may mean alternating between the 1900 Building and SE Uplift.

***ACTION: Future date tentatively set as Monday, March 9<sup>th</sup> at 10:00 AM. Staff will inquire about available facilities at the SE Uplift location.***

### **Policy Issues Related to Implementation**

Mike Hayakawa presented a chart for tracking *Title 11, Trees* implementation issues for the Committee's consideration ([attached](#)). He noted that some items on the list will require more data before it is practical for the Committee to make an informed decision.

Mark Bello commented that he would like to have staff prepare a short briefing document on each issue that included a description of the issue, case studies, how common the issue is, and how significant the impact of this issue is.

Justin Wood advised that another category be added, policy issue, which would be separate from a code clarification issue.

**ACTIONS:**

- ***Committee members to review in advance of next meeting.***
- ***Staff will amend the Issue Tracking Sheet based on Committee request for the addition 'policy issue' category and an indication as to whether the issue is short-, medium-, or long- term.***
- ***Staff will create a briefing sheet for each of the issues to present to the Committee.***

**Miscellaneous Items**

Phil Damiano asked when the next Tree Canopy Assessment would occur, the most recent having happened in 2005. Jenn Cairo answered that Tree Canopy Assessments occur every 10 years, because of what LIDAR technology can measure.

**Magnet Design**

Committee members used dots to vote on which of the two magnet designs (see [attached](#))

ADJOURN: 12:05PM