

# What is a Capital Improvement Project?

PBOT CIP Project = publicly funded improvement constructed in the public right-of-way.

- Plans designed by professional engineer (typically City staff)
- Improvements constructed by private contractor (awarded through competitive bid process)

# CIP Process interfacing with Tree Code

- **Project Initiation** – Tree inspector assigned
- **30% Design Review** – Site visit; prepare tree inventory:
  - Identify species, size, condition of all trees in project area.
  - Identify conflicts, potential removals, tree protection requirements.
  - Discuss alternatives to remove or lessen conflicts (e.g., curbtight sidewalk, curb extensions, rubber sidewalk).
- **60% Design Review** – Submit project plans and Tree Plan, including:
  - Tree Inventory
  - Proposed capital improvements
  - Root Protection Zone + required tree protection
  - Proposed tree removals and plantings
- **90% Design Review** – Submit project plans with summary of changes.
  - Tree inspector reviews to ensure his comments have been incorporated. →
- **100% Design Review** – Submit final plans with summary of changes.
  - Mitigation fee paid (if needed)
  - Tree removal permit issued (if needed)