

Port of Portland
Programmatic Permit
Through FY 2017/18
Appendix K



Port of Portland Programmatic Permit Inspection Request

Use this form when you wish to conduct tree activities where your permit requires notification to or approval from the City Forester.

Instructions: Fill out this report and email it to trees@portlandoregon.gov along with any attachments, such as a site **map** and **photos**, at least 4 weeks before you wish to engage in indicated tree activities, or within 7 days of an emergency tree removal. Attaching a site map will expedite your request.

Section 1: Requestor information	
Name	
Organization	Port of Portland
Phone	
Email	
Date	

Section 2: Request
Describe the purpose of your request.
When do you anticipate conducting the tree work? _____

Section 3: Tree and site information (attach a map and additional information as needed)
of trees: _____
Location: _____

Species: _____

<input type="checkbox"/> I have attached a site map
<input type="checkbox"/> I have attached photos of the trees I wish to remove

Section 4: Proposed mitigation (if requesting removal)

Proposed mitigation, including # of trees, species, stock size, and location *See your permit for your specific mitigation requirements*

For Tree Inspector use only

Date: _____

- Approved Denied Approved with conditions (write in conditions below)