

## PDF Navigation Tips

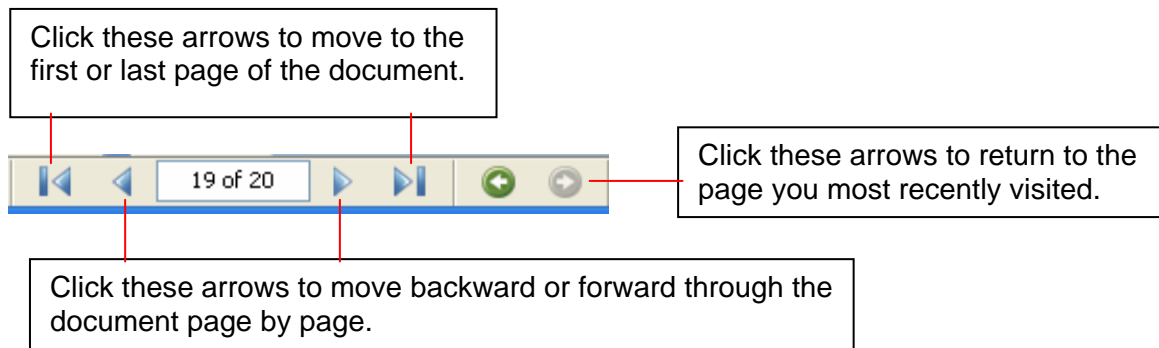
**We have established a document navigation system to help you browse the document with speed and ease.**

**Bookmarks** appear in the left-hand panel of the document window and are tabbed like a table of contents. Click on the + and – signs in the bookmark panel to view (or hide) the contents. Click on the bookmark titles to go directly to a chapter or main subhead in the document.

**Links** are located within the document from the table of contents, but are invisible. To use the links, hover the mouse over the chapter title or subheading. When the hand symbol turns into a pointer finger, then click on the link to view the selected section of the document. The list of tables and figures, and appendixes are also linked.

*Please note that the main table of contents links only function when you download the entire document.*

**Navigation controls** are located on the bottom panel of your page.



In the page information box (in this screen shot it shows 19 of 20), click in the page number box and type a specific page number and press the enter key to go directly to that page.

**Search** the entire document quickly for a word or a phrase by clicking on the “binoculars” icon on the upper toolbar  Search or by using the keyboard command Control+F.