

METER HOOK UP W/Double Check

RULES AND REGULATIONS

- DO NOT CHAIN EQUIPMENT TO HYDRANT
- EQUIPMENT CANNOT BE LEFT ON HYDRANT OVERNIGHT
- SOMEONE MUST BE ONSITE WHILE EQUIPMENT IS ATTACHED TO HYDRANT
- HYDRANT PERMIT TAG MUST BE CURRENT AND CLEARLY DISPLAYED WHILE USING HYDRANT
- IMPROPER USE OF EQUIPMENT WILL RESULT IN A FINE OF UP TO \$5,000 PER INCIDENT
- PERMITS ARE ISSUED FOR A MAXIMUM OF 90 DAYS AND MAY INCLUDE A ONE TIME EXTENSION
- FOR A ONE TIME EXTENSION OF PERMIT CALL: (503) 823-1256
- FOR ANY QUESTIONS OR PROBLEMS CALL: (503) 823-1256

FOR All Emergencies Call (503) 823-4874

NOTE: NON COMPLIANCE WILL RESULT IN UP TO A \$5,000 FINE PER INCIDENT

INSTRUCTIONS

AN APPROVED CHAPMAN GATE VALVE AND SPANNER WRENCH MUST BE USED ON EACH HYDRANT OUTLET

- 1.) REMOVE HYDRANT CAP
- 2.) INSTALL CHAPMAN IN CLOSED POSITION
- 3.) CHECK OUTLET CAPS. TIGHTEN IF NECESSARY.
- 4.) TO OPEN HYDRANT (TURN ONLY, TWELVE COMPLETE TURNS

COUNTER-CLOCKWISE)

5.) CONTROL THE FLOW OF WATER WITH THE CHAPMAN VALVE, NOT THE HYDRANT STEM

IF HYDRANT MALFUNCTIONS IN ANY MANNER, VIBRATES WHEN FLOWING, OR WATER BOILS FROM THE BASE OF THE HYDRANT DISCONTINUE USE IMMEDIATELY AND CALL: (503) 823-4874

Hydrant Shut Down Procedures

- 1. Close the Chapman Valve.
- 2. Shut down hydrant by turning in a clockwise direction 12 complete turns.
- 3. Remove the Chapman Valve and check inside the hydrant barrel, to make sure the water level is dropping, before replacing cap.
- 4. If water is still flowing, the hydrant is not fully shut off, turn in 1/8 of a turn increments until fully closed.
- 5. DO NOT OVERTIGHTEN THE HYDRANT WHEN CLOSING.