

~ April 2016 ~				
Mon	Tue	Wed	Thu	Fri
				1 7:30a Commissioner Fish 9a Community Benefits Plan – Washington Park 3:30p Commissioner Fish
4 Community Resilience Panel, University Place Hotel and Conference Center in Portland	5 Community Resilience Panel, University Place Hotel and Conference Center in Portland 2p Kathy Koch Weekly Briefing 3:30p Portland Utility Board Meeting	6 8:30a Jaymee Cuti Briefing 9a Commissioner Fish 9:30a Legal Issue 1p Cecelia Huynh Weekly Briefing 1:30p Tom Klutz regarding Skyline Tavern 2p Washington Park Community Benefits Plan	7 9a Susan Bailey Weekly Briefing 11:30a Bureau Directors 1:30p Edward Campbell Weekly Briefing 3p Legal Issue	8 7a Management Review of Issues - Operations/Construction and Maintenance 10a Washington Park Community Benefits Plan
11 8a Week-at-a-Glance w/Dominique Bessee 9a Parks/Water Bureau Properties 10:30a Prepare for Interview 11:30a Oregon Public Broadcasting Interview 1:30p Frank Galida Retirement Gathering 3:30p Commissioner Fish	12 8:30a Personnel - Performance Evaluation 10a Teresa Elliott Weekly Briefing 10:30a Management Team 1:30a Chris Wanner Weekly Briefing 1p Water & Wastewater CFO Forum - Welcome 2p Kathy Koch Weekly Briefing 3p Personnel - Performance Evaluation	13 8:30a Kenneth Sisneros Biweekly Briefing 9:30a Liam Frost 1:30p Personnel - Performance Evaluation 2:30p Personnel - Performance Evaluation 3:30p Cecelia Huynh	14 9a Susan Bailey Weekly Briefing 10a Edward Campbell Weekly Briefing 11a Write Offs 2p Personnel - Performance Evaluation	15 9a Washington Park Community Benefits Plan 11:30a Debrief on Seismic Study Key Stakeholder Meeting with Ryan Nelson and Dave Evonuk 12:30p Water Quality 2p Betsy Ames regarding Position Classifications

~ April 2016 ~

Mon	Tue	Wed	Thu	Fri
18	19	20	21	22
8a Week-at-a-Glance with Dominique Bessee	8:30a Asset Management Steering Committee	9a Edward Campbell Weekly Briefing	8:30a Cecelia Huynh Weekly Briefing	7a Management Review of Issues -
9a Technology Executive Steering Committee Update with Susan Bailey and Bob Goldie	10:30a Management Team Meeting including Legal Holds Policy/Procedure with Geoff Chew	11:30a American Public Works Association – 2016 Spring Conference Keynote Address	9a Susan Bailey Weekly Briefing	Operations/Construction and Maintenance
10:30a Ty Kovatch Weekly Briefing	12p Water Quality Follow-up Meeting I		10:30a EPA/Oregon Health Authority Meeting	9a Washington Park
11:30a Teresa Elliott Weekly Briefing	1p Chris Wanner Weekly Briefing		3p Commissioner Fish	1p Edward Campbell
1p Cathy Henson Bimonthly Briefing	2p Technology Executive Steering Committee			1:30p U.S. Forest Service
1:30p Ashgrove Cement	3:30p Oregon Health Authority			
3p Commissioner Fish				
25	26	27	28	29
8a Week-at-a-Glance with Dominique Bessee	9:30a Teresa Elliott Weekly Briefing	8a Kenneth Sisneros Biweekly Briefing	7:30a Mark Gipson and Rob Martineau	7a Management Review of Issues -
9a Dodge Park with David Peters, Jeff Winner, Mike Saling and Tom Klutz	10a Kathy Koch, Mary Ellen Collentine and Cindy Dietz regarding Keyway	8a Personnel Issue	8:30a Kick-off Introduction at Equity Training 101	Operations/Construction and Maintenance
10:30a Ty Kovatch Weekly Briefing	10:30a Management Team	8:30a Prepare for Council Discussion	9:30a Personnel -- Performance Evaluation	9a Susan Bailey
3:30p Commissioner Fish	1p Ross Turkus regarding Introductions at Equity Training 101	9a Tigard Connection	11a Dam Safety Monitoring Report with Jerry Pierce	10a Washington Park Community Benefits Plan
		3p Tom Klutz regarding Joint Document - Powell Butte Nature Parks	11:45a Amazon BNSF Site Visit	
		3:30p Cecelia Huynh Weekly Briefing	1:30p Edward Campbell Weekly Briefing	

~ May 2016 ~

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
7:30a Dominique Bessee	2p Kathy Koch	11a City Council	9a Susan Bailey	7a Management Review of Issues - Operations/Construction and Maintenance
8a Community Resilience Panel Coordinating Committee Meeting	3:30p Portland Utility Board Meeting	11:30a Retirement Lunch for Nancy Myers	12p OAME Trade Show and Luncheon	1:30p Elizabeth Nunes regarding Position Description
10a Teresa Elliott, Darren Kipper and Marvin Weber		2:30p Cecelia Huynh		
10:30a Ty Kovatch		3:30p J.D. Power - Water Utility Residential Customer Satisfaction Study Findings		
11:30a Teresa Elliott				
12p Water Quality Communication Strategy				
2p Personnel – Performance Evaluation				
9	10	11	12	13
8a Portland Utility Board Meeting Coordination	9:30a City Council Approved Budget Work Session	8:30a SOAKED Kick-off	8:30a Kenneth Sisneros	7a Management Review of Issues - Operations/Construction and Maintenance
9:30a Dominique Bessee	1p Chris Wanner	9a Take A Break for Safety Fair	9a Susan Bailey	9a Washington Park Council Presentation
10:30a Ty Kovatch	2p Kathy Koch	10:30a Water Managers Advisory Board Meeting	11:30a Representation at Technology Executive Steering Committee	
2p Teresa Elliott	4p Commissioner Fish	3:30p Cecelia Huynh	12p AWWA Committee #198 Teleconference	
2:30p Portland Utility Board Meeting Follow-up			1:30p Edward Campbell	
			3p Barb Gibson Retirement Gathering	
16	17	18	19	20
10a Teresa Elliott	8:30a Asset Management Steering Committee	3p Tigard Disconnection	9a Susan Bailey	7a Management Review of Issues - Operations/Construction and Maintenance
11a NIST Community Resilience WebEx	10:30a Management Team	3:30p Cecelia Huynh	11:30a Bureau Directors	9a Legal Issues
2p Kathy Koch	11:30a Chris Wanner		2p City Council Utility Rate Hearing	1p Chris Wanner Conference Call
3p Commissioner Fish	1p Portland State University Capstone Class Guest Speaker		6p ECPC Meeting	

~ May 2016 ~				
Mon	Tue	Wed	Thu	Fri
23	24	25	26	27
8a Dominique Bessee	8:30a Kenneth Sisneros	8a Mike Jordan	7:30a Mark Gipson and Rob Martineau	7a Management Review of Issues - Operations/ Construction & Maintenance
9:30a Prepare for Interview	9a Kathy Koch	9:30a City Council	9a Susan Bailey	
10:30a Willamette Week Interview on Community Benefits Agreement	9:30a SOAKED Presentation and the Portland Utility Board	3:30p Cecelia Huynh Weekly Briefing	10:30a P&D Directors Meeting	1:30p NIST Community Resilience
11a P & F Forms Training	10a Chris Wanner		11:30a Dave Browing	
1p Washington Park Presentation Review	10:30a Management Team		1:30p Edward Campbell	
1:30p Edward Campbell	1:30p Portland Building Visioning with Fred Miller			
2p Portland Building Visioning with Darren Kipper and Rebecca Geisen				
3p Commissioner Fish				
30	31	Notes:		
MEMORIAL DAY HOLIDAY	8:30a Kick-off Introduction at Equity Training 101			
	9a City Auditor regarding Shut-off Audit Update			
	10:30a Management Team			
	1p Chris Wanner			
	2p Kathy Koch			
	2:30p PSU Capstone Spring Term Final Presentations			
	3:30p Commissioner Fish			

~ June 2016 ~

Mon	Tue	Wed	Thu	Fri
		1 9:30a City Council Utility Rate Hearing and Aurigo Software Technologies, Inc. 2:30p Susan Bailey Weekly Briefing 3:30p Mike Abbate 6:30p Consortium Board	2 7:45a Bureau Directors 3p Edward Campbell Weekly Briefing	3 7a Management Review - Operations/Construction and Maintenance 1p Executive Equity Committee 2p Community Benefits Agreement
6 8a Community Resilience Panel Coordinating Committee 10a Week-at-a-Glance with Dominique Bessee 10:30a Ty Kovatch Weekly Briefing 11a Fred Miller 11:30a Teresa Elliott Weekly Briefing 12p Reservoir 6 Cleaning 3p Commissioner Fish 4p Bryant Enge	7 8a J100 Conference Call 9:30a Energy Northwest - Option for Hydro Facility 10:30a Management Team 1p Chris Wanner Weekly Briefing 1:30p Earthquake Resilience Research Committee Questions 2p Kathy Koch Weekly Briefing 4p Portland Utility Board	8 8:30a Kenneth Sisneros Biweekly Meeting 10:30a City Council 2:30p Cecelia Huynh Weekly Briefing 3:30p Fred Miller regarding City Facilities Memo	9 7:30a Westside Water Managers Breakfast 1:30p Edward Campbell Weekly Briefing 2:30p Jessica Letteney regarding Asset Management Benchmarking Review	10
13 8:30a Prepare for City Club Presentation 11:30a Teresa Elliott Weekly Briefing 1p Cathy Henson Bimonthly Briefing 2p Personnel Issue	14 10:30a Management Team 2p Kathy Koch Weekly Briefing 3p Edward Campbell Weekly Briefing 5:30p City Club Earthquake Resilience Research Committee	15 9:30a Teresa Elliot and David Peters regarding Council Crest 11:15a Legal Issue 3:30p Cecelia Huynh Weekly Briefing	16 8:30a Kick-off Introduction at Equity Training 101 9a Managers of Unfiltered Watersheds 3p Sherry Neal's Retirement Gathering 3:30p Prepare for Superintendents Meeting	17 7a Management Review - Operations/Construction and Maintenance 7:30a Commissioner Fish 9a Commissioner Fish and School Superintendents Meeting

~ June 2016 ~				
Mon	Tue	Wed	Thu	Fri
20	21	22	23	24
AWWA 2016 Annual Conference and Exposition Chicago, Illinois	AWWA 2016 Annual Conference and Exposition Chicago, Illinois	AWWA 2016 Annual Conference and Exposition Chicago, Illinois	7:30a Mark Gipson and Rob Martineau 9:30a Liam Frost 10:30a Planning and Development Directors 1:30p Edward Campbell Weekly Briefing 3p Kathy Koch Weekly Briefing	9:30a Dante James 11a Commissioner Fish regarding Kelly Butte Report to Council
27	28	29	30	Notes:
8a Week-at-a-Glance with Dominique Bessee	8a Prepare for Presentation on Surplus Property	9:30a City Council	8a NIST Community Resiliency	
9a Kate Wood regarding Safety Perception Survey and Safety Program	9a Carmen Merlo and Water Bureau EOC/City ECC Coordination	1p Commissioner Fish	9a Susan Bailey Weekly Briefing	
10:30a Ty Kovatch Weekly Briefing	10a Management Team	2p Edward Campbell Weekly Briefing	11:30a Operations and Resource Protection Distinguished Recognition of Public Service Awards Picnic	
3p Commissioner Fish	12p Legal Issue	3:30p Cecelia Huynh Weekly Briefing		
	1p Chris Wanner Weekly Briefing			
	2p Kathy Koch Weekly Briefing			
	2p Lori Synder and Susan Sheets Retirement Gathering			
	3:30p Meet and Greet with Bob Ward and Charles Duncan, West Yost			
	4:30p Kate Tanner's Retirement Party			