

~ July 2016 ~

Mon	Tue	Wed	Thu	Fri
				1
4 INDEPENDENCE DAY HOLIDAY	5 8a-10a American Water Works Association - J100 Conference Call 10:30a-12p Management Team 2p-2:30p Kathy Koch Weekly Briefing 3p-4p Commissioner Fish Briefing	6 8:30a-9a Kenneth Sisneros Biweekly Briefing 9:30a-10a Hydro Status Update 1:30p-2p Cecelia Huynh Weekly Briefing 3p-3:30p Sherman Update	7 8:30a-9:30a Monthly LT2 Advisory Committee 9a-9:30a Susan Bailey Weekly Briefing 11:30a-1p Bureau Directors Meeting 1:30p-2p Edward Campbell Weekly Briefing	8 7a-8:30a Management Review of Issues - Operations/Construction and Maintenance
11 8a-9a Community Resilience Panel Coordinating Committee 9a-10a Portland Building Reconstruction Project - Remote Locations 10:30a-11:30a Ty Kovatch Weekly Briefing 11:30a-12p Teresa Elliott Weekly Briefing 3p-3:45p Commissioner Fish Briefing	12 10:30a-12p Management Team Meeting 1p-1:30p Susan Bailey Weekly Briefing 2:30p-3p Commissioner Fish Check-in 3p-3:20p Human Resources Site Team Meeting: Water Bureau Spotlight 3:30p-6:30p Portland Utility Board Meeting	13 9a-9:30a Paul Rothi regarding SimplyFile 10:30a-12p Water Managers Advisory Board Meeting 1:30p-2:30p Water Utility Climate Alliance Strategic Plan General Manager Briefing 2p-4p State of Emergency Debrief with Mayor Hales and Bureau Directors	14 7:30a-9:30a Westside Water Managers Breakfast 10a-10:30a Water Quality Testing Update 10:30a-12p Planning and Development Directors Meeting 12p-1p AWWA Committee #198 Teleconference Call 1:30p-2p Edward Campbell Weekly Briefing 2p-2:30p Liam Frost 3p-3:30p Water Quality	15

~ July 2016 ~

Mon	Tue	Wed	Thu	Fri
18	19	20	21	22
VACATION	8a-8:30a Week-at-a-Glance with Dominique Bessee 8:30a-10a Asset Management Steering Committee 10a-10:30a Teresa Elliott and Gabriel Solmer 2p-3p Technology Executive Steering Committee 3:30p-5p Commissioner Fish Water Quality Check-in	8:30a-9a Kenneth Sisneros Biweekly Briefing 10a-10:30a Susan Bailey Weekly Briefing 2p-3p Melissa Merrell regarding Portland Utility Board	8a-10a Water Quality 10a-11a National Institute of Standards and Technology Community Resilience Meeting 10a-10:30a Tom Klutz and Mark Filsinger regarding Skyline Tavern Property 11a-12:30p National Institute of Standards and Technology – Conference Call 12:15p-12:45p Disaster Policy Council Agenda 1:30p-4p Portland State University Capstone Class 4p-4:30p PGE Briefing with Greg Drechsler and David Peters	VACATION
25	26	27	28	29
VACATION	VACATION	VACATION	VACATION	VACATION

August 2016 ~				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8a-8:30a Week-at-a-Glance with Dominique Bessee	10:30a-12p Management Team	8:30a-9a Kenneth Sisneros Biweekly Briefing	9a-9:30a Susan Bailey Weekly Briefing	7a-8:30a Management Review of Issues -
9a-10a Mike Harryman, Oregon State Resilience Officer	12p-1:15p Commissioner Fish - Rotary Club	10a-11a Dave Leland, DEQ regarding Water Quality Update	11:30a-1p Bureau Directors Meeting	Operations/Construction and Maintenance
10a-10:30a Personnel Issue	1p-2p Chris Wanner Weekly Briefing	11a-11:30a Report to Council	1:30p-2p Edward Campbell Weekly Briefing	9a-11a Regional Disaster Preparedness Organization
11a-11:30a Edward Campbell	2p-2:30p Kathy Koch Weekly Briefing	2:30p-3:30p Ty Kovatch Weekly Briefing	2p-3p Commissioner Fish regarding Water Quality	Emergency Management Work Group
11:30a-12p Teresa Elliott	3:30p-4:30p Commissioner Fish regarding Water Quality	3:30p-4p Cecelia Huynh Weekly Briefing		
1:30p-2p Powell Butte Reservoirs				
2:30p-2:45p Marci Rees regarding Customer Service				
3p-4p Commissioner Fish				
4p-4:30p Personnel Issue				
8	9	10	11	12
8a-9a Community Resilience Panel	10:30a-12p Management Team Meeting	9a-9:45a Personnel Issue	7:30a-9:30a Westside Water Managers Breakfast	7:30a-5p Site visits with Janice Thompson and Samuel Pastrick, Citizens Utility Board of Oregon
Coordinating Committee Conference Call	1p-2p Chris Wanner	11a-11:15a Glenn Pratt regarding Dam Safety Standard Operating Procedures and Tour	10:30a-12p Planning and Development Directors	
10:30a-11:30a Ty Kovatch Weekly Briefing	2p-2:30p Kathy Koch Weekly Briefing	1p-2p Powell Butte Operation and Allocation	12p-1p AWWA Committee #198 Teleconference Call	
11:30a-12p Teresa Elliott Weekly Briefing	2:30p-3:30p PSU Capstone Class - Final Presentations		1:30p-2p Edward Campbell	
1:30p-2:30p Deputy Director Recruitment			2p-2:30p Cecelia Huynh	
			2:30p-3p Seismic Report	
			3:30p-4p Susan Bailey	

August 2016 ~				
Mon	Tue	Wed	Thu	Fri
15	16	17	18	19
8a-8:30a Week-at-a-Glance with Dominique Bessee	9a-9:30a Kathy Koch	10a-11a Amy Bowles, COPPEA	8a-8:45a Fred Miller and Ken Rust	7a-8:30a Management Review of Issues - Operations/Construction and Maintenance
9:30a-10:30a Deputy Director Recruitment	9:30a-10:30a Deputy Director Recruitment	2:15p-3:30p Prep for Water Quality Update Meeting	9:15a-10:15a Commissioner Fish regarding Water Quality	
10:30a-11:30a Ty Kovatch	10:30a-12p Management Team	3:30p-4p Cecelia Huynh	10a-11a National Institute of Standards & Technology - Water & Wastewater Resiliency WebEx	
11:30a-12p Teresa Elliott	1p-2p Chris Wanner		11a-12p Bureau Directors Meeting - Portland Progress	
3p-4p Commissioner Fish	2p-3p Technology Executive Steering Committee		1p-1:30p Susan Bailey	
	3:30p-4:30p Commissioner Fish - Water Quality		1:30p-2p Edward Campbell	
			2:30p-3:30p Prepare for Council Presentations	
22	23	24	25	26
8a-8:30a Week-at-a-Glance with Dominique Bessee	9a-10a Personnel Issue	9a-10a Water Quality Debriefing	8:30a-4p Portland Building Reconstruction Project: Workplace Visioning and Goal Setting	7a-5 Portland Utility Board Tour of Bull Run
9a-10a Deputy Director Recruitment	10:30a-12p Management Team Meeting	1p-2p Ken Tyrrell, AECOM		
10:30a-1:30p Water Quality Update- EPA and OHA	1p-2p Chris Wanner	3p-3:30p Edward Campbell Weekly Briefing		
	2p-2:30p Kathy Koch	5:30p-8:00p Minority Evaluator Program Celebration		

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Mon	Tue	Wed	Thu	Fri
29	30	31	Notes:	
8a-8:30a Week-at-a-Glance with Dominique Bessee	8:30a-9a Hydro Power Update	8:30a-9a Kenneth Sisneros Biweekly Briefing		
9a-9:30a Ron Sarazin, President of Olympic Performance - OMF Stakeholder Interviews	9:05a-10:05a National Institute of Standards and Technology Community Resilience WebEx	9a-9:30a Recruitment for Deputy Director		
10:30a-11:30a Ty Kovatch	10:30a-12p Management Team Meeting	9:30a-12p City Council regarding Lead Hazard Reduction Program		
11:30a-12p Teresa Elliott	1p-2p Reports to Council - Kelly Butte and Interstate	1:30p-2p Edward Campbell		
12p-12:30p Water Bureau Accomplishments Memorandum	2p-2:30p Kathy Koch	3:30p-4p Cecelia Huynh		
1p-1:45p Dave Leland, DEQ, Water Quality Issues	2:30p-3p Joint Monitoring Program			
2p-2:30p Optimized Corrosion Control Team	3:30p-4:30p Commissioner Fish regarding Water Quality			

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Mon	Tue	Wed	Thu	Fri
			1	2
			9:45a-10:45a Chris Wanner	7a-8:30a Management Review of Issues - Operations/Construction and Maintenance
			11a-11:15a Ross Turkus	
			11:30a-1p Bureau Directors Meeting	8:30a-9a ASCE 2016 Conference Presentation
			2p-2:15p Eastside Customer Service Center	9a-9:30a Susan Bailey
			3p-4p Portland Building Reconstruction with Rebecca Geisen and Darren Kipper	9:30a-10a Edward Campbell
				10:30a-11:30a Senator Michael Dembrow and Representative Alissa Keny-Guyer Briefing
5	6	7	8	9
LABOR DAY HOLIDAY	8:30a-4:30p Bull Run Tour for Oregon Legislators	7a-8a Mark Gipson and Rob Martineau	9:30a-10a Susan Bailey	VACATION
		9:30a-10a Cecelia Huynh Weekly Briefing and Prep for Moss Adams meeting	10:30a-12p Planning and Development Directors	
		10a-11a Ken DeHart, Moss Adams	1:30p-2p Edward Campbell	
		1p-1:30p Kathy Koch		
		1:30p-2:30p Ty Kovatch		

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Mon	Tue	Wed	Thu	Fri
12	13	14	15	16
VACATION	7:30a-8a Equity 101 Introduction at Interstate	8:30a-9a Kenneth Sisneros Biweekly Briefing	10a-10:30a Seismic Study - Key Stakeholder Debriefing	7a-8:30a Management Review of Issues - Operations/Construction and Maintenance
	8:30a-9a Will Keefer-Water Research Foundation Survey Follow-up	9a-9:30a Susan Bailey	11a-11:30a Edward Campbell	9:30a-10a Personnel Issue
	9:30a-10a Teresa Elliott	10:30a-12p Water Managers Advisory Board	1p-2p Park Property Update	10a-11a Prep for Washington Park Reservoir Groundbreaking
	10:30a-12p Management Team Meeting	1p-2p Personnel Issue	2:30p-3p Personnel Issue	12p-1:30p Business Diversity Institute Minority Enterprise Development Week Luncheon
	1p-2p Chris Wanner	2:30p-3:30p Ty Kovatch		
	2p-3p National Institute of Standards and Technology Resilience WebEx	3:30p-4p Cecelia Huynh		
	3:30p-4:30p Commissioner Fish regarding Water Quality			
19	20	21	22	23
8a-8:30a Week-at-a-Glance with Dominique Bessee	8a-5p Travel Day	National Institute of Standards and Technology - Third Community Resilience Panel Meeting Fort Collins, Colorado	National Institute of Standards and Technology - Third Community Resilience Panel Meeting Fort Collins, Colorado	7a-8:30a Management Review of Issues - Operations/Construction and Maintenance
8:30a-9:30a Homeless Camping				9a-9:30a Susan Bailey
9:30a-10a Kathy Koch				10a-11a Cecelia Huynh and Gabriel Solmer regarding Rate Forecast
10:30a-11:30a Ty Kovatch				11a-12p Meet and Greet with Fire Chief Mike Myers
11:30a-12p Commissioner Fish, Fred Miller and Tracy Reeve				
12p-12:30p Edward Campbell				
1:30p-2p Teresa Elliott				
2p-2:30p Cecelia Huynh				
3p-4p Commissioner Fish				

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Mon	Tue	Wed	Thu	Fri
26	27	28	29	30
8a-8:30a Week-at-a-Glance with Dominique Bessee	8a-8:30a Liam Frost and Commissioner Fish –	9a-10a Prepare for October Council Session	9:30a-10:30a Craig Davis, Los Angeles Department of	8:30a-4:30p Bull Run Tour with Commissioner Fish
9a-9:30a Teresa Elliott	Interstate Employee Recognition Event	10:30a-11a Kenneth Sisneros Biweekly Briefing	Water and Power	
12p-1:30p Washington Park Reservoir Improvements Project	9:30a-10a Commissioner Fish	2p-3p City Council - Community Benefits Agreement	1:30p-5p ASCE 2016 Convention - Guest Speaker	
Groundbreaking Ceremony	10:30a-12p Management Team Meeting	2p-3p OMF Introduction to Khary Knowles, Mckissack & McKissack	2p-3p Portland Utility Board Council Work Session	
	1p-2p Executive Equity Committee			
	2p-2:30p Kathy Koch	3:30p-4p Cecelia Huynh		
	3:30p-4:30p Commissioner Fish regarding Water Quality			