



Nick Fish, Commissioner  
Michael Stuhr, P.E., Administrator

1120 SW 5<sup>th</sup> Avenue, Room 600  
Portland, Oregon 97204-1926  
Information: 503-823-7404  
[www.portlandoregon.gov/water](http://www.portlandoregon.gov/water)



## JOB ANNOUNCEMENT

### COMMUNITY SERVICES AIDE II (CSA) BOTANICAL BACKGROUND PORTLAND WATER BUREAU

The Portland Water Bureau is seeking an applicant with a botanical background to assist in the collection of field data and invasive plant control. The position is a Community Services Aides II, or CSA. **The Botanical CSA (Part-Time Seasonal) would start as early as August 28, 2017.** The botanical CSA would work approximately 1-3 days per week (8-30 hours per week) year-round. Hours throughout year may vary depending on seasonality of tasks. The botanical CSA would report to work once or twice monthly at the Water Bureau's office in downtown Portland. The remainder of the time, the botanical CSA will report to Sandy River Station, located near the confluence of the Bull Run and Sandy rivers in Sandy. Their work would focus on invasive plant surveys and control, vegetation restoration efforts, database and GIS data entry, and other assigned duties.

The CSA will work under the direction of Water Bureau staff but at times will do field work both on their own and in a small team. The CSA may be cross-trained to perform other biological duties as assigned by the Water Bureau. The Bureau prefers that the applicants are able and willing to perform:

1. data recording and record keeping
2. assistance with analysis and report writing
3. assistance with invasive plant identification and removal
4. assistance with vegetation restoration efforts
5. use of GIS/GPS in tracking and locating plant populations

All applicants should also have a valid Oregon driver's license and the successful applicant will be asked to provide a copy of their driver's record from the Oregon Department of Motor Vehicles. Candidates may be required to work during inclement weather conditions and must have the physical ability to walk over uneven or steep terrain. Candidates will be required to obtain an herbicide applicators license through the Oregon Department of Agriculture.

The anticipated pay rate for the successful applicant is based on the years of school completed, post high school, in the area of environmental sciences.

<b>Years of School Completed</b>	<b>Anticipated Hourly Pay Rate</b>
In the first year	\$13.23
Completed 1 year	\$14.75
Completed 2 years	\$17.00
4 years or more	\$20.00

This recruitment is for a seasonal employee. Seasonal employees may work up to a maximum of 1,400 hours per calendar year, but the actual hours will depend on the duties assigned. They may receive holiday and sick leave depending on their work schedule and hours worked. They are not eligible for retirement or health benefits.

Applicants should describe their abilities relative to the skills listed. Applicants interested in the position should EMAIL a brief (1 page) cover letter and resume (no more than 2 pages) that is structured to the skills listed above to Angie Kimpo ([angie.kimpo@portlandoregon.gov](mailto:angie.kimpo@portlandoregon.gov)), Portland Water Bureau, by 5:00 pm August 14, 2017.