

**\*Meeting Notice 8/23/19\***

**Administrative Review Committee**

**Columbia Square, Bureau of Human Resources Meeting Room 503, 5<sup>th</sup> floor, 111 SW Columbia St. Portland OR 97201.**

**Friday, August 23, 2019, 10:00 a.m. to 11:00 a.m.**

**Description**

The Administrative Review Committee reviews ratepayer requests for account adjustments, proposed account actions, and other disputes concerning water, sewer, and/or stormwater accounts. The purpose of the Committee is to review account issues that ratepayers have been unable to resolve with the bureaus' Customer Services group. The Committee weighs policies, rates and special circumstances when reviewing an account. The Committee may accept the customer's request, offer with an alternate remedy, or deny the appeal. Administrative Review Committee decisions are bureau decisions.

The Administrative Review Committee is made up of:

- One representative from the Portland Water Bureau, confirmed by the Commissioner-in-Charge.
- One representative from the Bureau of Environmental Services, confirmed by the Commissioner-in-Charge.
- One member of the Portland Utility Board.

**For more information**

City of Portland [Water, Sewer, and/or Stormwater Billing Appeal Policy](#) (ADM-14.02)

Questions? Contact us at (503) 865-2755 or [PWBCustomerService@portlandoregon.gov](mailto:PWBCustomerService@portlandoregon.gov).

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## **\*Meeting Agenda 8/23/19\***

### **Administrative Review Committee**

The Administrative Review Committee (ARC) responds to ratepayer requests for reviews of account adjustments, proposed account actions, or other disputes concerning water, sewer, and/or stormwater accounts. Decisions rendered by the ARC are considered bureau decisions. The ARC is composed of one voting representative each from the Portland Water Bureau and the Bureau of Environmental Services, both of whom have been confirmed by the commissioners-in-charge of these bureaus, along with one voting member from the Portland Utility Board (PUB) to represent consumer interests. The ARC may reach a decision at the conclusion of the meeting or, if additional information is needed, at the next scheduled ARC meeting.

### **Agenda**

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**Friday, August 23, 2019, 10:00 a.m. to 11:00 a.m.**

#### **1. Welcome**

Read preamble for ARC.

#### **2. Public Comments**

Members of the public are invited to introduce themselves and to state their interest in attending the meeting. Anyone who wishes to speak about matters pertaining to the ARC will have the floor for two minutes.

#### **3. New Business**

The Administrative Review Committee will hear one customer appeal about water, sewer and/or stormwater billing.